

CURRICULUM VITAE

Personal information

First name and surname: TADEJ PUGELJ
Gender: M
Date of Birth: 17 September 1964
Nationality: SLOVENE, EU CITIZENSHIP



Contact information

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Formal education

Degree obtained: B.E. Electronics Engineer
Institution, date: University of Ljubljana, [Faculty of Electrical Engineering](#), 1987
Degree obtained: M.A. Adult Education (Andragogy)
Institution, date: University of Ljubljana, [Faculty of Arts](#), Dept. of educational sciences, 2013

Language skills

Slovene mother tongue (fluent);
English fluent (speaking, reading, writing);
Croatian, Serbian fluent (speaking, reading, writing);
German and Spanish basic understanding.

Short term trainings and certificates obtained (in chronological order from last)

Certificate: [Certified Career Guide](#)
Competence: Ability to provide career support (counselling, career empowerment, competence portfolio & career development plan, life coaching);
Institution, date: Employment service of Slovenia, Lifelong career guidance project, Slovenia 2015.
Certificate: [Art of Hosting](#) facilitator/host
Competence: Ability to organize and support Art of hosting for participatory leadership events;
Institution, date: Mary Alice Arthur, Slovenian Association of facilitators, Slovenia 2014.
Certificate: [Future search methodology](#) facilitator
Competence: Ability to organize and run future search events;
Institution, date: Sandra Janoff, Martin Weisbord, ICA, Leuven, Belgium 2010.
Certificate: [Lego serious play](#) facilitator
Competence: Ability to support innovating process, strategic planning, team development and performance review with the support of Lego serious play;
Institution, date: LEGO company, Billund, Denmark 2005.
Certificate: Certified Professional Facilitator ([International Association of Facilitators](#))
Competence: Able to design and facilitate group process to achieve agreed objectives;
Institution, date: International Association of Facilitators, Arizona, USA 2004.
Certificate: [Open space technology](#) facilitator
Competence: Able to organize and run Open space event for groups up to 1000 participants;
Institution, date: EJBW (Michael M. Panwitz), Weimar, Germany 2003.

Work experience (in chronological order from beginning)

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| Company: | National broadcast TV and Radio (Ljubljana, Slovenia, 1989 – 1996); |
| Type of work: | Broadcasting signal, satellite communications, digital media production; |
| References: | Video and audio production, Radio station management, Journalism. |
| Company: | Non-governmental organization, Scout association of Slovenia (1996 – 2008); |
| Type of work: | Youth programme and adult resources executive; |
| References: | Programme planning and monitoring, recruitment, training and support of volunteer's evaluation and assessment. |
| Company: | Non-governmental organization, Scout association of Slovenia (2008 – 2010); |
| Type of work: | Project management (PMP) – leading the project with 400k€ budget; |
| References: | European Social Fund project EduAkcija - initiating, planning, executing, monitoring and controlling, results and impact measurement, closing the project. |
| Company: | Non-governmental organization, Scout association of Slovenia (2011 – 2016); |
| Type of work: | Editor in chief; |
| References: | Various publications, manuals and education materials. |
| Company: | Freelance trainer and facilitator, (All over Europe, 2001 – present); |
| Type of work: | Designing, planning, running, evaluating and reporting; |
| References: | Trainers TOY profile. |

Lifestyle and interests

- > Committed to new ideas and possibilities, interesting in international development and cooperation;
- > Visualizer and lateral thinker, outdoor recreation and sport person, enjoy reading adventure books;
- > Keen to meet interesting people and establishing meaningful friendship, team player, ready to learn.

Personal skills and competences

Social and communication skills and competences: training design and implementation, facilitation, career counseling, coaching, motivation and empowerment of youth and adult individuals and groups.

Recent references:

- > Trainer on the workshop with 100 young people on Career guidance, “Informativa 2015” – 2 days career guiding fair, Ljubljana, Slovenia (Jan 2015);
- > Trainer on the seminar for sport teachers, 21 adult participants, Tolmin, Slovenia (March 2015);
- > Facilitator on interactive discussion of leading economist and Slovenian government organized by National Chamber of commerce, 150 participants (October 2014);
- > Trainer on 5 days International Scout leaders training course, 36 participants, Sarajevo, Bosnia (August 2014, August 2015).

Intercultural skills and competences: ability to work effectively and appropriately with people of other cultures (in multicultural environment).

Recent references:

- > Trainer on 5 days training course for foreign volunteers, 25 participants from different countries, Sarajevo, Bosnia (November 2014, February 2015, November 2015);
- > Trainer and facilitator on the 2nd European Youth work convention with international participation of 250 participants from different countries and sectors, 5 days, Brussels, Belgium (April 2015);
- > Trainer on 3 days career guiding training course for foreign volunteers, 25 participants, Belgrade, Serbia (December 2015);
- > Trainer on international training course “Competences for all” Training course within Erasmus+, 28 participants, 6 days, Budapest, Hungary (October 2014).

Organizational skills and competences: Project management, event management, human resources management, volunteer management, funding - donors and sponsors, project applications, crowdfunding.

Recent references:

- > Organizer of the International training pool event for SALTO Western Balkans, 2 days, Bled, Slovenia (September 2015);
- > Organizer of the National Conference Future of NGO sector in Slovenia for Ministry for public affairs, 110 participants, Ljubljana, Slovenia (April 2015);
- > Organizer of the Youth parliament event with career guiding emphasis for 120 young people, Kranj, Slovenia (March 2015);
- > Organizer and facilitator on the 4 days International Art of participatory leadership event, 72 participants, Planica, Slovenia (May 2014).

Art and designing skills: creative products/solutions development, prototyping, market placement, exhibition designs, visual communications.

Recent references:

- > Emotional literacy project manager and EmoCatch smartphone application developer (2016);
- > Training designer (training of trainers for Healthy lifestyle of the young people promoters project), 5 days (80 hrs training programme), Ljubljana, Slovenia (September/December 2015);
- > Exhibition designer for World Organization of Scout Movement on international gathering for more than 30.000 young and adults (23 World Scout Jamboree, Yamaguchi, Japan (July/August 2015);
- > Designer of the National chamber of commerce Experiential conference: business model Innovation–Prototype–Invention, 115 participants Ljubljana, Slovenia (June 2014);
- > Organizer of “Edu Art” exhibition on the topic Visual communication in facilitation, 2 weeks, 1235 visitors, Ljubljana, Slovenia (May 2014).

Research and development skills: Managing organizational development, knowledge and change management, non-profits management.

Recent references:

- > Trend map in youth work: research, design and publishing (June 2015);
- > Trend analyzer on the national Future of Youth work seminar, 40 participants, Ljubljana, Slovenia (January 2014).

Digital skills and media production: Work on computer on Windows and Apple platform, using Microsoft Office, programs, working on web platforms, e-learning, making presentations, digital media production (audio, video, animations), journalism, technical drawings and designs.

Other skills and competences:

International driving license - motor vehicles - Class B

Important achievements

- > Have extensive bibliography: manuals, periodical articles in magazines, authorized documents and media materials (from 1996 on);
- > As an IAF certified facilitator, I led more than a hundred processes of creating new ideas and products, encouraging innovation, strategic planning and some other forms of planning, establishing co-operation and networking, decision making and problem solving (from 2000 on);
- > Design, maintain production and distribution for Panoramik cardboard panels (from 2006 on);
- > As an adult educator, I contribute to the development of non-formal adult education in Slovenia;
- > Develop Youth programme guidelines for Scout association of Slovenia (2011 - 2014)
- > Design the national vocational qualification for Youth worker in Slovenia recognized by educational authorities in Slovenia (2016);