



Roberto Rossetto

Date of birth: 27/11/1992 | **Nationality:** Italian | **Phone:** (+39) 3277870665 (Mobile) | **Email:** robertorossetto1992@gmail.com | **Address:** Via San Bartolomeo, 47, 80133, Napoli, Italy (Home)

WORK EXPERIENCE

08/2020 – CURRENT

PRESIDENT AGENZIA PER LA PROMOZIONE DEI GIOVANI

Leading a National Youth NGO working on Youth Participation and connecting Youth Workers across Italy.

2017 – CURRENT

FREELANCE TRAINER, FACILITATOR AND PROJECT COORDINATOR

Main tasks:

- coordination of partner organizations and of the training and facilitation teams;
- drafting of educational programmes;
- live and online delivery;
- monitoring and evaluation operations.

31/05/2019 – 31/07/2024 Napoli, Italy

PROJECT MANAGER PROJECT AHEAD SOC. COOP.

Responsible of the Erasmus for Young Entrepreneurs Programme. Specific tasks:

- evaluating and feedbacking business plans from new entrepreneurs;
- matching entrepreneurs, starting and monitoring exchanges;
- managing the existing database of entrepreneurs;
- managing communications with the European Partners and the European Commission;
- onboarding and training of new staff members.

10/2019 – 11/2020

LOCAL COORDINATOR NO HATE SPEECH MOVEMENT

Responsible for coordinating the local coordination point of the No Hate Speech Movement in Napoli.

Main tasks:

- coordinating activities related to combating Hate Speech and promoting Human Rights in the city of Napoli;
- developing a network of organizations joining the Movement and contributing to the successful implementation of activities in Napoli.

04/02/2019 – 20/05/2019 Napoli, Italy

LOGISTICS AND CONTENT COORDINATOR EVENT EXPERIENCE

Organization of a 3 days long festival for families (attended by 11.000+ people). Specific tasks:

- stage performances management before and during the event
- logistics arrangements before and during the event
- relations management with the host, the partners and the 70+ participating organizations

15/06/2018 – 19/03/2020

SUPS PROJECT COORDINATOR AND TRAINING MANAGER AEGEE-EUROPE

Coordinator of 5 training courses on project management for organizers of Cultural Exchanges, held in 5 different european cities between 30.11.18 and 24.02.19.

Position confirmed for 5 more training courses in 2019/2020. Responsible for:

- selection and coordination of 5 organizers teams
- selection and coordination of 5 trainers teams
- quality assessment of carried out activities

12/05/2017 – CURRENT

TRAINER AEGEE-ACADEMY

Training activities on:

- socially relevant topics (gender equality, youth employability, social entrepreneurship)
- team management, leadership, conflict management
- logistics, activities planning, risk management
- project lifecycle and its sub-sections
- budgeting and finances management

30/04/2016 – CURRENT Napoli, Italy

EVENTS ORGANIZER & PROJECTS COORDINATOR AEGEE-NAPOLI

Planning and management of cultural and educational events for Neapolitan and European youth, lasting up to 15 days.

Main tasks:

- planning and management of logistics
- planning and delivering of workshops and training sessions
- coordination of several working teams
- monitoring of activities
- fundraising
- advertising
- finances management

14/10/2018 – 14/10/2021 Napoli, Italy

ADVISORY BOARD MEMBER AEGEE-NAPOLI

Key responsibilities:

- to supervise the work of the board
- to provide the required support and advice
- to ensure a constant knowledge transfer

14/10/2016 – 13/10/2018 Napoli, Italy

BOARD MEMBER (SECRETARY, VICEPRESIDENT) AEGEE-NAPOLI

- external relations management
- coordination of associative activities
- grants writing

07/01/2018 – 03/01/2019 Napoli, Italy

ACTIVE MEMBER AND SPEAKER EUROPPORTUNITY

- scouting of EU funding opportunities
- delivery of informative sessions on European funding opportunities

17/10/2019 – CURRENT Napoli, Italy

CEO STUDIO CALIFANO

Management and direction of our consultancy firm delivering services and training on workplace safety.

Address Via Toledo, 329, 80134, Napoli, Italy

04/05/2013 – 16/10/2019 Napoli, Italy

CONSULTANT FOR SAFETY ON WORKPLACES LABORATORIO CALIFANO

- drafting of risk evaluation documents
- training of employers and employees on safety topics

Address Via Toledo, 329, 80134, Napoli, Italy | **Website** <https://www.laboratoriocalifano.com/>

● EDUCATION AND TRAINING

14/12/2017 – 16/12/2017 Napoli, Italy

1ST LEVEL WORKSHOP ON EUROPEAN FUNDS - CERTIFICATE OF PARTICIPATION Eurodeputy Rosa d'Amato

The course concerned:

- structure of European institutions
- structure of European budget and funding programmes
- Work Breakdown Structure
- simulation of grant writing

29/09/2010 – 26/01/2016 Napoli, Italy

BACHELOR IN BUILDINGS ENGINEERING Università degli Studi di Napoli Federico II

My academic path empowered my IT, logic and problem solving skills.

Main subjects:

- Modeling and design of structures
- Modeling of physical phenomena
- Urbanistics
- Civil estimate (market price assessment of buildings)
- Architectural techniques and urban development
- Development of European laws and funding opportunities related to engineering

● LANGUAGE SKILLS

Mother tongue(s): **ITALIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C1	C2	C1	C1	C1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user

● DIGITAL SKILLS

Mural | Miro | Zoom | Google Workspace | Gather.town | Menti

● ORGANISATIONAL SKILLS

Organisational skills

- advanced team management skills developed by coordinating many working teams
- good logistics management skills and excellent problem solving abilities developed by designing and carrying out events and projects, helped by the academic background in engineering

● COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

- excellent ability in setting verbal, paraverbal and non-verbal communication as needed by circumstances, especially in front of a crowd. Skills gained by studying technical books, joining training events and practicing as a speaker in countless occasions
- proficiency in moderating discussions and debates, developed by coordinating meetings and discussion spaces
- proficiency in making and developing relations, developed by performing as vicepresident of AEGEE-Napoli and helped by a strong natural attitude

● JOB-RELATED SKILLS

Job-related skills

- mastery of risk assessment processes.

● **OTHER SKILLS**

Other skills

- Videogames enthusiastic
- Anime watcher
- Former combat sports passionate