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19.10.1988

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|            |        |
|------------|--------|
| Portuguese | native |
| English    | C2     |
| Italian    | C2     |
| Spanish    | C1     |
| French     | A2     |

## IT SKILLS

- Proficient in Microsoft Office and Internet use
- Email, website, and social media management
- Basic knowledge of video, image and graphic editing software
- Experience with videoconferencing and online educational tools

## SOFT SKILLS

- Organisation
- Team management
- Financial management
- Leadership

## PROJECT MANAGEMENT – Cooperativa Sociale Kara Bobowski, ITALY

2016 – present

- Researching funding opportunities, writing and submitting project proposals, project management, financial and quality reporting (KA1 and KA2 Erasmus+ and EVS/ESC).
- Managing local, national, and European projects.
- Coordinator of volunteer and internship projects at both national and European levels (+200 participants, including fewer opportunities).
- Responsible for hosting and sending international participants.
- Specialisation in Erasmus+ and the European Solidarity Corps.
- Facilitator and Trainer in Youth Exchanges and Training Courses.

## YOUTH EXCHANGE PROJECT

‘My Home is Your Home’ – Associazione Koinè, ITALY

2016 – Approved project writing about interculturality

## PROJECT MANAGEMENT & YOUTH EXCHANGE FACILITATOR

‘Sound of Music’ - YouNet Bologna, ITALY - October 2015

12-day project music-focused with 30 young participants from various countries (Italy, Romania, Armenia, Georgia, Latvia, Thailand, and Peru).

## INTERNSHIP – Regional Civil Service Trainee in Consorzio Solidarietà Sociale, ITALY - 2014-2015 (8 months)

- European projects department (mentoring international volunteers)
- Communication department
- Human resources department

## VOLUNTEERING – European Voluntary Service in Elderly Care Home "Casa Mia", ITALY - 2014 (10 months)

Socio-cultural activities

## PREVIOUS RELEVANT EXPERIENCE IN THE EDUCATIONAL SECTOR

**Collaboration in educational activities in cultural institutions:** *National Theatre D. Maria II* in Lisbon (2025); *Musei San Domenico* and *Palazzo Romagnoli* in Italy (2015); *Museu Coleção Berardo* in Lisbon (2011-2014); *Culturgest* (2012), *GAM – Group for Accessibility in Museums*, *Calouste Gulbenkian Foundation* in Lisbon and *ICOM – Portugal (2011-2013)*, and *Casa-Museu Dr. Anastácio Gonçalves* in Lisbon (2008-2010)

**Guest Speaker** about Inclusive Projects for the Italian National Agency (between 2020 and 2024)

**Portuguese Language Teaching for Foreigners** (Italy) – 2015-2020

**Guest Speaker** at Art History Conferences in Italy (2020 and 2024), Spain (2014 with publication) and FLUL University of Lisbon (2013)

## EDUCATION and TRAINING

Master’s Degree in Art, Heritage, and Restoration Theory (2010-2012)  
Faculty of Letters, University of Lisbon, PORTUGAL

Bachelor’s Degree in Art History (with a minor in Archaeology) (2006-2009) -  
Faculty of Social and Human Sciences, NOVA University of Lisbon, PORTUGAL

Leonardo da Vinci Internship at Fundacion DOCOMOMO Ibérico in Barcelona (2013)

Academic Internship at Panteão Nacional – Igreja de Santa Engrácia (2009)

## ADDITIONAL TRAINING & EUROPEAN PROJECTS EXPERIENCE

Participation in various European training events, conferences, "Partnership Building Activities," seminars, and training courses funded by the Erasmus+ programme.

Topics covered: Inclusion, Mentoring, Volunteering, Youth participation, Local development, Coaching, Inclusion of people with disabilities