



## Nika Bakhsoliani

**Work permit:** Sweden | **Date of birth:** 11/04/1993 | **Nationality:** Georgian | **Gender:** Male | **Phone:** (+46) 725003205 (Mobile) | **Email address:** [nika.bakhsoliani@pm.me](mailto:nika.bakhsoliani@pm.me) | **LinkedIn:** bakhsoliani2511 | **Whatsapp Messenger:** +995579351717 | **Address:** Sweden (Home)

### ● EDUCATION & TRAINING

20/08/2022 - 20/11/2024 - GOTHENBURG, SWEDEN

#### **MASTER OF MEDICAL SCIENCE IN PUBLIC HEALTH- UNIVERSITY OF GOTHENBURG**

- Public health,
- Biostatistics and epidemiology,
- R Programming,
- Social Epidemiology,
- Public Health Interventions,
- Health Governance.

**Level in EQF:** 7 | **Thesis:** Experiences of accessing healthcare in urban Georgia by sexual and gender minorities.

14/10/2017 - 20/06/2021 - TBILISI, GEORGIA

#### **MASTER OF PUBLIC ADMINISTRATION- ILIA TCHAVTCHAVADZE STATE UNIVERSITY**

- Public Administration
- Policy Analysis
- Policy Transfer and Diffusion
- Municipal Law
- Social Policy
- Statistics via SSPS
- Microeconomics
- Macroeconomics
- Financial Management

**Level in EQF:** 7 | **Thesis:** State of Implementation of the Charter of Human Rights Education and Democratic Citizenship Education in Georgia

01/09/2011 - 06/07/2017 - TBILISI, GEORGIA

#### **ACADEMIC DEGREE OF A MEDICAL DOCTOR- TBILISI STATE MEDICAL UNIVERSITY**

- occupational techniques (making of standard breads, fancy breads, cakes and pastries)n- science applied to food and equipment (microbiology, biochemistry, hygiene)n- occupational technology (basic principles, hygiene, safety)n- knowledge of business and its economic, legal and social context

**Level in EQF:** 6

### ● WORK EXPERIENCE

05/12/2025 - CURRENT - BRUSSELS, BELGIUM

#### **ADMINISTRATIVE ASSISTANT GOPA PACE**

- Analysing the qualitative research data on needs analysis of Erasmus+ alumni across 10 different countries.
- Conceptualising, coordinating, and executing series of capacity-building activities with the senior experts.
- Streamlining communication on EU-pages around EU Youth Alumni.
- Developing a database of workshop topics, international and local experts.

05/03/2025 - 05/12/2025 - GOTHENBURG, SWEDEN

#### **UNIVERSITY RESEARCH ASSISTANT**

- Organising alumni activities, facilitating and hosting alumni jubilee,
- Conducting literature reviews,
- Managing and analysing Swedish registry/panel data,
- Preparing teaching and learning materials and support course delivery,
- Contributing to grant/admin support.

05/10/2024 - 04/03/2025 - BERLIN, GERMANY

## **UNIVERSITY RESEARCH ASSISTANT** CHARITÉ – UNIVERSITÄTSMEDIZIN BERLIN, INSTITUTE OF INTERNATIONAL HEALTH

- Supported an international project for asylum seekers and refugees,
- Conducted literature reviews,
- Coordinated mixed-methods data collection (interviews/surveys), including ethics submissions and multilingual protocols,
- Maintained project calendars, meeting agendas, minutes and action logs,
- Prepared partner briefings and dissemination materials,
- Managed organised digital files and GDPR-compliant data handling.

01/09/2021 - CURRENT - STRASBOURG, FRANCE

## **POLICY OFFICER** COUNCIL OF EUROPE

Working with the Youth Department, EU-CoE Partnership, Anti-Discrimination Unit, Bioethics Unit, Tbilisi Office

- Worked on building co-operations with youth networks and international NGOs,
- Created educational materials,
- Drafted curricula, manuals and briefing notes,
- Trained the youth mentors,
- Organised participatory and co-designing schemes with youth leaders,
- Administered e-learning courses,
- Helped design and deliver evidence-informed, rights-based training and resources across portfolios (youth, anti-discrimination, bioethics),
- Facilitated multi-country trainings and events,
- Advised on youth perspective in various Council of Europe sectors,
- Produced reports and policy inputs,
- Coordinated stakeholders (ministries, ombuds, prosecutors, local authorities, CSOs) ,
- Managed documentation, timelines and post-event follow-up.

05/05/2017 - 05/05/2021 - BRUSSELS, BELGIUM

## **SECRETARY GENERAL** HUMAN RIGHTS EDUCATION YOUTH NETWORK

- Head of the executive function for a transnational NGO,
- Led multi-country programmes in human-rights education and civic space,
- Managed annual work plans, budgets, procurement and MEL,
- Coordinated staff/volunteers and day-to-day administration (member CRM, official correspondence, filings),
- Wrote and managed grants (EYF, Erasmus+, CERV),
- Negotiated MoUs and partner agreements,
- Supervised sub-grant windows,
- Ensured safeguarding/GDPR compliance and audit-ready documentation,
- Planned and delivered international trainings and study sessions with European Youth Centres (agenda setting, speaker liaison, logistics, minutes and action logs),
- Maintained donor/partner communications (e.g., Council of Europe, Amnesty International),
- Drove organisational restructuring and authored the strategic plan,
- Introduced a light RACI approach to clarify ownership for proposals, MEL and communications,
- Represented HREYN in high-level fora (EU/CoE/UNESCO/OHCHR),
- Administered General Assemblies online,
- Outreached and build partnerships with youth organisations and other youth networks,
- Working remotely, and in-person, and in intercultural teams,
- Youth outreaching and engagement in human rights education.
- Human rights education community engagement.
- New board members training provision.

05/04/2020 - 05/04/2022 - TBILISI, GEORGIA

## **PROGRAMME MANAGER** YOUTH AGENCY OF GEORGIA

- Led the design and roll-out of the Municipal Youth Policy Development Programme at national level,
- Aligning policies to the European standards,
- Directed a nationwide MOOC for local authorities (curriculum governance, quality assurance, comms strategy),
- Coordinated inter-ministerial and donor relations (briefings, policy notes, progress reviews),
- Oversaw multi-stakeholder working groups and regional pilots,
- Issued operational guidelines and toolkits,
- Supervised timelines, budget oversight, and reporting across partner portfolios,
- represented the Agency in high-level forums,
- Facilitated cooperation with municipalities, CSOs, and youth NGOs,
- Working remotely and in-person,

- Organising large-scale forum for youth coordinators.

05/02/2020 - 05/12/2020 - TBILISI, GEORGIA

**HEALTHCARE CONSULTANT UNFPA**

- Consulting on youth engagement in policymaking,
- Organising youth forums
- Consulting on youth healthcare strategy

01/02/2020 - 01/05/2022 - STRASBOURG, FRANCE

**ACTIVITY LEADER ADVISORY COUNCIL ON YOUTH OF THE COUNCIL OF EUROPE**

- Elected to the Bureau to set agendas with the governmental counterparts,
- Coordinated the Access to Rights priority group,
- Worked with youth networks and youth groups from different countries,
- Steered workplans and stakeholder consultations,
- Prepared policy briefs and speaking notes,
- Recorded minutes/action logs for working sessions,
- Led COVID-19 response working group contributions and interfaced with expert committees (e.g., ADI-MSI/DIS, CDADI) on anti-discrimination files,
- Working remotely and in-person, and in intercultural teams,
- Organising a large-scale international forum on human rights education.

01/09/2013 - 31/12/2019 - TBILISI, GEORGIA

**YOUTH WORKER YOUTH ASSOCIATION DRONI**

- Co-designed youth projects with local and international youth groups,
- Operationalising youth engagement and community-building
- Contributed to youth participation policy framework capacity building projects,
- Coordinated multi-country, international, intercultural trainings and conferences,
- Organised projects for young people to get to know to European institutions and opportunities by EU,
- Kept contact databases and mailing lists; drafted invitations, minutes and action logs,
- managed procurement and small budgets,
- Organised training courses, volunteer-projects, forums, seminars, study visits, job shadowings, info-sessions, workshops etc.
- handled website/news updates with partners,
- Engaged in long-term communication with project beneficiaries,
- Supported youth council in Kyrgyzstan to access EU opportunities.
- Community animation.

01/09/2018 - 15/06/2021 - TBILISI, GEORGIA

**PROJECT MANAGER XELI**

- Planned and delivered training cycles on cyber hygiene and digital rights,
- Scheduled speakers, prepared participant packs and follow-ups,
- produced minutes, summaries and newsletters,
- coordinated vendors and simple procurement; maintained shared drives and versioned documents,
- Supported Mailchimp-style mailers and basic CMS updates.
- Coordinated youth projects and trainings

● **LANGUAGE SKILLS**

Mother tongue(s): **GEORGIAN**

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken production	Spoken interaction	

<b>ENGLISH</b>	C2	C2	C2	C2	C2
<b>SWEDISH</b>	B2	B2	B2	B2	B2
<b>GERMAN</b>	B2	B2	B2	B2	B2
<b>FRENCH</b>	B1	B2	B1	B1	B1
<b>RUSSIAN</b>	C1	C1	B2	B2	B2

## ● SKILLS

handle mail | disseminate messages to people | perform office routine activities | keep task records | manage digital documents | file documents | disseminate results to the scientific community | mentor individuals | speak different languages | use spreadsheets software | publish academic research | authoring software | E-Commerce: Email Marketing, Newsletter Marketing ( Mailchimp), Facebook Ads, Shopify | CMS: Squarespace; Wix | video conferencing tool | give constructive feedback

### Data analysis

R programming | STATA | SPSS | Data analysis with Matlab, R, and SPSS | Data Science: Python (requests, selenium, BeautifulSoup, pandas, matplotlib, seaborn, sklearn) | NVivo | Qualitative data analysis: Atlas.ti

### Visualisation

Adobe Illustrator | Microsoft Powerpoint | Canva | Adobe Photoshop | Graphic Facilitation | Procreate | Adobe XD | Adobe After Effects | Tableau

### Learning Management System

Moodle | Canvas (learning management systems)

### Artificial Intelligence

Gemini | Lumo | Copilot | Claude AI | ChatGPT


### Publishing

Microsoft Word | Microsoft Excel | Microsoft Office | Google Workspace | Basic skills on LaTeX. | Adobe Indesign

### Soft skills

Intercultural dialogue | Teamwork | Autonomous Learning Skills | Creativity | Sense of initiative | Responsibility | Discord | Problem solver | Curiosity | Tolerance of ambiguity

## ● DIGITAL SKILLS TEST RESULTS

 Information and data literacy	<b>ADVANCED</b>	Level 6/6
 Communication and collaboration	<b>ADVANCED</b>	Level 6/6
 Digital content creation	<b>ADVANCED</b>	Level 5/6
 Safety	<b>ADVANCED</b>	Level 6/6
 Problem solving	<b>ADVANCED</b>	Level 6/6

Results from a [Self-assessment](#) Based on [The Digital Competence Framework 2.1](#).

## ● REFERENCES

### Nino GELASHVILI

Senior Project Officer - **Council of Europe**

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Context of Collaboration: The project "Advancing Participatory and Human Rights-based Local Democracy in Georgia" implemented by the Centre of Expertise for Multilevel Governance at the Congress of Local and Regional Authorities, with the support of International Partnerships Austria.

## **Alex MÜLLER**

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Currently a Director of the LGBT Rights Program at **Human Rights Watch**

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During the collaboration:

Research Associate

Institute for International Health

Center for Global Health

Charité Universitätsmedizin Berlin

and

Adjunct Associate Professor

Gender Health and Justice Research Unit

University of Cape Town

Context of collaboration: Migra H project - multi-stakeholder research project about health and migration.

## ● **NETWORKS AND MEMBERSHIPS**

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01/01/2017 - CURRENT Brussels

**Human Rights Education Youth Network** Member and founder

05/01/2022 Stockholm

**Network for Future Global Professionals**

11/11/2024 - CURRENT Gothenburg

**Global and Public Health Programme Alumni of Gothenburg University**

## ● **DRIVING LICENCE**

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**Driving licence:** B

**Driving licence:** BE

## ● **HOBBIES AND INTERESTS**

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**Comedy** Night-show comedy and sketch comedy, writing jokes with my best friend who is a feminist stand up comedian in Georgia