

María Arroyo Ces

WORK EXPERIENCE

Project Coordinator

DEFOIN | December 2021 - present

KA2 Projects Coordinator within Erasmus+ Programme

Project Manager and Volunteer Programs Coordinator

AFAIJ | July 2020 - November 2021

International Volunteer Program Coordinator within European Solidarity Corps and ICYE.

Project Manager - Trainee OFCI | January - April 2021

Social media content management. Project writing,

Secretary UCM | June 2017 - December 2019

Processing of documentation for students.

Telephone service and e-mail management. Management of the documentation and organization of the file.

EDUCATIONAL HISTORY

Master's Degree: Euromediterranean relationships, UCM, 2018/20

Prácticas extracurriculares: AFAIJ

Erasmus Prácticas: OFCI, Organisation Française de la Coopération Internationale, Roubaix, Francia.

Master's Degree: Documentation Management, UCM, 2017/18

Libraries specialty.

Internship: Library of the Vallecas Refugee Reception Center.

Participation in the organization of the II Conference of Students of C. Documentation "Tendiendo bridges" 2018

Bachelor: Semitic and Islamic studies, UCM, 2013/17

Speciality: Arabic major

COURSES

- Intercultural mediation for conflict resolution, Fundación Tres Culturas, November 2019 (30h)
- Agents for the prevention of Islamophobia and religious discrimination", La Merced de las Migraciones, November 2019 (30h).
- The Mediterranean in Motion: democratization, migrations, and agendas", UAM, September 2019 (20h).
- International Training Course on Sustainable Development Goals, Virtual Training Classroom of the Senate of the Province of Buenos Aires, July 2019 (80h).
- Cooperation and volunteering. Initial Level ", PROADE Association, July 2019 (6 weeks).
- Identification and appreciation of humanitarian needs", IECAH, June 2019 (36h)
- "Caring for children moving alone: protecting unaccompanied and separated children", University of Strathclyde and Celcis, 2019 (24 horas)
- International Relations: peace, justice, and human rights", Latin American Complutense School, 2019 (60h).
- Cultural Management, Summer School UCM, 2018 (75h).



PROFESIONAL PROFILE

Arabist. Interested and committed to human rights, migration protection and children's rights.

Experience in administrative management, public relations and non-formal education and leisure activities with children and young people.

Activist in Amnesty International; promoter of the SDGs and Human Rights in school classrooms in the project "Youth for Youth". Participant in Youth Exchanges within the Erasmus+ program and volunteer in the European Solidarity Corps of the EU. President and Coordinator of youth projects of the Talasa Youth Association. Coordinator of the EFIVOS Project in Spain with teenagers.

HABILIDADES

Conflict resolution



Social media



Learning Skill



Team work



Paquete Office



Autonomy



CONTACT INFORMATION

+34616714802

maria.arroyoces@gmail.com

LinkedIn: @mariarroyoces

IDIOMS

Inglés B2

Italiano A2

Francés B1

Turco A1

Árabe A2