

## CURRICULUM VITAE

Family name: Chagunava

First names: Gvantsa

Date of birth: 8/ 11/ 1996

Education: Higher

Phone number: +995 598362315

e-mail: Gvanca.chagunava@gmail.com



Institution (Date from - Date to)	Degree(s) or Diploma(s) obtained:
2014- 2018 Ivane Javakhishvili Tbilisi state university.	Faculty of Social and political science. Bachelor's degree in Social work; Minor program in Psychology; - Red Diploma
2018-2020 Ivane Javakhishvili Tbilisi state university.	Master's Program of Applied Social Psychology.- Red Diploma
2019-2021 Ivane Javakhishvili Tbilisi state university.	Master's Program of Educational Sciences (Educational Politics/ Expert of Educational Sciences)
2020-2021 Vytautas Magnus University, Lithuania	Master's Program of Educational Academy (Exchange Semester)
2021-2022 University of Wurzburg, Wurzburg, Germany	Adult Education Academy: Policies, Human rights, and conceptual elements

**Language skills:** Indicate competence on a scale of 1 to 5 (1 - excellent; 5 - basic)

Language	Reading	Speaking	Writing
Georgian	1 (Native)	1(Native)	1(Native)
English	1	2	2
Russian	1	2	2

**Other skills:** Demonstrating and coaching skills; Team working; Leadership and managing skills; Planning and organization; Analyzing; Good communication skills; Hard working; Goal oriented;

## Curriculum vitae

### 1. PROFESSIONAL EXPERIENCE

Date from - Date to	Location	Company	Position	Description
1.01.19- till today	Tbilisi	NGO “Georgian Harm Reduction Network” Maka Gogia 599218123	Regional Project coordinator / Social Campaign Manager / Trainer	<ul style="list-style-type: none"> <li>-Organize various activities planned within the project;</li> <li>-Implement Human rights violations system – REAct</li> <li>-Manage Social Campaign to combat stigma/discrimination.</li> <li>-Implement Self-test program</li> <li>-Participate and organize meetings, trainings.</li> <li>-Communicate with Partner Organizations;</li> <li>-Prepare English draft version of reports</li> </ul>
1.04.17- 30.12.21	Tbilisi	NGO ”Institute for Nonviolent Communication” Tamaz Akhobadze 577111466	Project Manager /Trainer / Youth worker	<ul style="list-style-type: none"> <li>-Plan, implement and supervise the activities envisaged by the project “Safe School Program” through active communication with the donor;</li> <li>-Actively cooperate with governmental and non-governmental operating at national level on the topic of School Bullying ;</li> <li>-Organize the planned activities within the project according to the program indicators;</li> <li>-Ensure project reporting to Donor and other stakeholders;</li> </ul>
1.02.2021- Till Today	Tbilisi	NGO “Georgian Adult Education Network”	Educational Process Manager	<ul style="list-style-type: none"> <li>- Learning process management</li> <li>- Preparation of relevant documents</li> <li>- Communication with network centers</li> <li>- Development and implementation of the annual course plan</li> <li>- Preparation of reports</li> </ul>
1.06.19- 1.06.20	Tbilisi	LEPL “Children and Youth National Center” Veriko Khelisufali 599877114	Trainer	<ul style="list-style-type: none"> <li>-Prepare training module for youth (on the topics: Project writing, Peer mediation, Communication, Peer education)</li> <li>-Training Delivery</li> <li>- Evaluation and Reporting</li> </ul>

**Curriculum vitae**

1.06.18-1.10.19	Tbilisi	“ACESO- international organization for women” Lika Lobjanidze -599254858	Social worker	<ul style="list-style-type: none"> <li>-Assess clients’ needs, situations, strengths, and support networks to determine their goals</li> <li>-Develop plans to improve their clients’ well-being</li> <li>-Deliver Harm Reduction Services</li> <li>-Provide need based Referral to other service delivering organization</li> <li>-Help clients adjust to changes and challenges in their lives</li> <li>-Evaluate services provided to ensure that they are effective</li> </ul>
1.04.18- 30.11.21	Tbilisi	“Individo”	Social Media /Marketing Manager	<ul style="list-style-type: none"> <li>-Develop and organize an annual marketing strategy/ action plan.</li> <li>- Develop an annual and seasonal marketing calendar.</li> <li>- Develop ideas for effective promotion of the company and brand (planning / organizing promotions / activities, events).</li> </ul> <p>Advertising visuals, text selection and content creation</p>
10.03.20-1.10.20	Tbilisi	“GHS Consulting”	Marketing Manager	<ul style="list-style-type: none"> <li>-Develop and organize an annual marketing strategy/ action plan.</li> <li>- Develop ideas for effective promotion of the company and brand (planning / organizing promotions / activities, events).</li> <li>- Develop Communication strategy for Social media</li> <li>- Create Content for Social media</li> <li>- Advertising visuals, text selection and content creation</li> </ul>
1.02.18-1.02.19	Tbilisi	LTD “ONWAY”	Sales and Marketing Manager	<ul style="list-style-type: none"> <li>-Communicate with companies and increase sales</li> <li>- Develop ideas for effective promotion of the company and brand (planning / organizing promotions / activities, events).</li> </ul> <p>Advertising visuals, text selection and content creation</p>
4.11.17- 1.04.18	Tbilisi	“ACT”	English speaker researcher	<ul style="list-style-type: none"> <li>-Conduct Interview with English-language Respondents within the various projects</li> </ul>

### Curriculum vitae

1.09.17- 1.01.18	Tbilisi	NGO “ New society”	Project manager	<ul style="list-style-type: none"> <li>-Plan, implement and supervise the activities envisaged by the projects (Main direction CSR)</li> <li>-Actively cooperate with governmental and non-governmental, Private sector</li> <li>-Organize the planned activities within the project according to the program indicators;</li> <li>-Prepare an offer for potential donors</li> <li>-Ensure project reporting to Donor and other stakeholders;</li> </ul>
10.02.16- 10.06.16	Tbilisi	“Georgian Association of Social Workers”	Social worker (intern)	<ul style="list-style-type: none"> <li>-Technical assistance of coordinator, manager and organization director</li> </ul>
7.10.16 – 1.12.16	Tbilisi	Association "Anika" NGO	Social worker (intern)	<ul style="list-style-type: none"> <li>-Working with children with special needs</li> </ul>
13.02.15 - 1.03.17	Tbilisi	<p style="text-align: center;">Dunkin’ donuts Tea Gogelia</p> <p>linkedin.com/in/teagogelia</p>	Shift Manager	<ul style="list-style-type: none"> <li>-Leading and Managing 10+ peopled shift</li> <li>- Delegate roles and jobs to staff</li> <li>- Preparing food repairs</li> <li>-Process monitoring</li> <li>-Daily, Weekly, Monthly Description</li> <li>-Evaluate Staff</li> </ul>

**2. OTHER RELEVANT INFORMATION (E.G., PUBLICATIONS, TRAININGS...) Trainings / Achievements:**

- 2021- “On Track” Conference- Erasmus+ Program, Istanbul, Turkey.
- 2020 – Digital Marketing Management
- 2020 – Developing digital skills – Photoshop, Canva
- 2019- Training “Operational Research”; Istanbul, Turkey; 2019- Third European ChemSex forum; Paris, France;
- 2019 – Training “HRLoad” – Human Rights Education, Training of Trainers – Erasmus + Program, - Reggio Calabria, Italy
- 2018- Training “Abortion stigma; Project writing techniques” - "Real People- Real Vision",
- 2018 – Training “HIV/AIDS, hepatitis and other infections” ACESO
- 2018- Training “Harm reduction services” - GHRN
- 2018 – Training “Stop Bullying” – Consultant/ Trainer - Erasmus + Program – Baku, Azerbaijan
- 2017- “Basic research techniques” – ACT
- 2016 – “Staff management skills” – Dunkin’ donuts.

## Curriculum vitae

2016 – “Time management” – Dunkin’ donuts.

2015 –youth exchange program – “Reunion health youth thinking movement- RHYTHM” – Erasmus + Program– Palinuro, Italy. 2015 – “Youth for Peace” – NGO “Speak up “

2015 – “Gender Equality for Women’ Participation “– NGO “Innovation and Development foundation”

2014- „Discover young leader in you“, Certified.

2014- International competition „energy and environment”, third place. International diploma.

2014- International training course - competition „Take Care of the energy-save the planet“– First place certificate. - NGO Ecovision 2013- Ivane Javakhishvili Tbilisi state university "Children's University" Certified.

2013- Social media training. “Tbilisi youth house”

2013- "Healthy lifestyle" training course – “Tbilisi youth house”

2013 - The forum to improve project writing techniques. “Tbilisi youth house”

2012- Leadership training course – GSSUA

### 3. Publications:

2020 – Quantitative research –“Attitudes and Stereotypes towards older people among young people Living in Tbilisi”- Master’s Thesis

2019- “School bullying intervention plan”- based on Qualitative research

2019- Qualitative research-“How does Tbilisi State University support students in employment?”

2019- Quantitative research- “The impact of the degree of awareness on the choice of profession and the level of satisfaction with the decision”

2018- Qualitative research - Antisocial behavior causes among youth – Bachelor’s Thesis

2017- Qualitative research "Diabetes stigma and discrimination"

2016- Qualitative research "Study of differentiating existing attitudes toward early marriage in various age categories throughout Tbilisi"