

# Onur Tahmaz

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## PROFILE

A Project Manager with a diverse expertise in the fields of migration, peace, development, policy development and public-CSO partnership with focus of youth and migration studies. Trainer on non-formal education with the focus of intercultural learning and education. Grassroots Consultant for organizational management ( financial and administrative ) and funding management with geographic expertise in Africa ( specifically East Africa ), Middle-East, Caucasus and European Continent.

## EDUCATION

- Sept 2019 - July 2020 **Masters in Cultures of Peace, Conflict, Education and Human Rights**  
Universidad de Cordoba, Cátedra Unesco de la UCO, Cordoba / Spain - 9.2 / 10  
**Thesis** : Human Rights of Youth in November 2019 Spanish Elections
- Sept 2015 - Sept 2020\* **M.A. Social Projects and NGO Management**  
Istanbul Bilgi University, Centre for Civil Society Studies , Istanbul / Turkey  
**Thesis** : Youth Volunteering in Turkey : Case of European Solidarity Corps \* ( Pending )
- Sept 2008 - Sept 2013 **BSc. Naval Architecture and Marine Engineering**  
Yildiz Technical University, Naval Architecture and Maritime Faculty, Istanbul / Turkey

## LANGUAGES

**English** ( Fluent ) , **Spanish** ( Working Proficiency ) , **German** ( Intermediate Proficiency ) , **Turkish** ( Mother Tongue )

## EXPERIENCE

### Freelance Consultant for NGOs - Turkey, Spain/ Jan 2016 - Present

- Administrative and Financial Coordination of the Projects.
- Volunteer Management for European Voluntary Service and European Solidarity Corps Projects
- Research and Policy Review for the topics of Peace, Education and Youth within the Strategic Partnership Projects.
- Implementation of practical arrangements and event management of the project activities
- Presenting the organization during stakeholder meetings with public authorities, NGOs, private sector actors
- Providing mentoring and training for various groups ( youth, academics and NGO workers )
- Networking with Universities, NGOs and public authorities for development of new partnerships and collaborations world-wide with special focus to Europe, Eastern Partnership Countries and Africa
- Providing supervision for the trainer teams and creating guidelines for monitoring and evaluation.
- Implementation/Coordination and Facilitation of international training events for youth workers, academics and NGO representatives from Europe, Middle East, Africa and Caribbean within Erasmus+ Mobility of Youth Workers and Youth Exchange Projects in Turkey, Spain and Uganda
- Compliance management ( preparing reports, audits and compliance checks ) with the contractual duties of the funding organizations ( EACEA, EUAid, IPA and Erasmus+ )

**Projects** : Empowering Youth with EVS in Uganda ( EACEA ) , Hate's Journey ( Erasmus+ ) , Virtual Collaboration and Efficiency for Youth Organisation ( Erasmus+ ) , Enhanced Collaboration Between CSOs And Academicians in TRB2 Region ( IPA / EUAid ) , Overcome Barriers and Participate! - Disability Policies ( Erasmus+ ) , Non-Violent Future come with Youth – Peace Ambassadors ( Erasmus+ ) , Climate Activism Actions ( EACEA ) , Local to National Youth Policies ( Erasmus+ ) , European Voluntary Service Projects, Erasmus+ Mobility of Youth Workers and Youth Exchange Projects

### Program Coordinator, GAP Youth Association – Şanlıurfa, Turkey / Jan 2016 - Dec 2017

- Administrative and Financial Coordination of the Projects
- Research on Syrian Refugees, Education, International Protection and Humanitarian Aid
- Implementation of practical arrangements and event/participant management of the project activities ( workshops, stakeholder meetings, trainings )
- Providing supervision for the trainer teams and creating guidelines for monitoring and evaluation. Supervising volunteers and project personnel on legal counseling and referral for refugees
- Providing training for refugees in Arabic and Kurdish ( with Turkish - English / Kurdish - Arabic Translation )
- Compliance management ( preparing reports, audits and compliance checks ) with the contractual duties of the funding organizations ( EIDHR ( EU Delegation to Turkey ) , Open Society Foundation, Karacadağ Development Agency )
- Presenting the organization in public organizations' and UN Inter-Agency Coordination Meetings in Şanlıurfa
- Development of the handbook for trainer teams on international protection, education and social rights of refugees under temporary protection measures in Turkey

**Projects** :Empowering Refugees Through Education - Social Rights for Equal Opportunities ( EIDHR ) , Education Levels of Syrian Refugees ( Karacadağ Development Agency )

### Program Coordinator, MitOst e.V. – Istanbul, Turkey / Jan 2015 - Jan 2016

- Administrative and Financial Monitoring of the fellows' projects in the frame of **Take the Chance Programme**.
- Content Development of the Educational Activities ( Kick-off Seminar focusing on non-violence and peace, Project Management and Evaluation Seminars ).

- Coordination/Supervision of the mentors and monitoring the mentoring process. Internal Evaluation and Monitoring of the project activities.
- Compliance management regarding the contractual duties of the funding organizations ( German Federal Foreign Office, Open Society Foundation, Robert-Bosch Stiftung )

#### Hospitation ( Job-Shadowing ) , MitOst e.V. ; Berlin,Germany - Oct 2014 - Mar 2015

- Providing support for implementation of international training activities and events and support for the administrative tasks in the office.
- Providing support for visa inquiries for international events held in Berlin and Weimar, Germany.
- Participants management in international training course and providing support about financial issues related to training courses

#### PUBLICATIONS

**Willkommen in Deutschland – Added Value of the Turkish Guest Workers in Germany** Presented in International Study and Documentation Centre for Youth Culture ( Universita degli Studi di Trieste ) Study Days on the topic "Work: Histories, Cultures,Rights" - 2016 December

**Syrian Refugees in Şanlıurfa and Education Levels Research 2016** – GAP Gençlik Derneği – 2016 December

**Paralegal Volunteer Support Mechanism Training Handbook** – GAP Gençlik Derneği – 2017 July

**Academia Profile :** <https://bilgi.academia.edu/OnurTahmaz>

#### FELLOWSHIPS

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|---------------------|---|
| Feb 2013 - Dec 2013 | <b>Long - Term Training of Trainers Programme Fellow - MitOst e.V.</b><br>Participation to ToT focused on facilitation, participant management and training development took place in Berlin, Germany in Feb 2013<br>Involvement in team of trainers in two training activities as junior trainer in Erzurum,Turkey |
| Jun 2012 - Dec 2012 | <b>Joint Civic Education Cross-Border Programme Fellow - MitOst e.V. / Iris Group</b><br>Participation to Training Activities took place in Georgia on Active Citizenship Education, Simulation Games and Civic Activism<br>Internship for 2 weeks in Stavropol, Russia in the field of human rights                |
| Oct 2012 - Mar 2013 | <b>Black Sea NGO Fellowship - Black Sea NGO Forum</b><br>Participation and Implementation of training activities in the field of human rights and peace in Azerbaijan, Armenia, Bulgaria and Romania<br>Participation to Black Sea NGO Forum in Bucharest,Romania   |

#### VOLUNTEERING

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|----------------------|---|
| Mar 2013 - Mar 2014  | <b>BHH SozialKontor ( European Voluntary Service Volunteer )</b><br>Implementation of educational programmes for disabled people ( children and young adults ) who has learning difficulties Reporting and monitoring of the clients of meeting point related to their learning achievements and social developments  |
| Jan 2010 - Sept 2012 | <b>Community Volunteers Foundation ( University Volunteer )</b><br>Participation to trainings on project management, volunteering, active citizenship ,social rights<br>Participation to lobbying activity in Grand National Assembly of Turkey, National Youth Councils and National and International training and networking activities. Co-coordination of the volunteering activities in Yıldız Technical University |

#### CERTIFICATES

**Understanding and Working with Conflict - Training of Trainers Certificate of Participation - United Networks of Young Peace Builders ( The Hague, Netherlands ) 11 - 18 Oct 2015 , Vilanova i la Geltrú / Barcelona, Spain**

**Youth and Democracy : the young generation sacrificed? – Youth Assembly Certificate of Participation - Council of Europe ( Strasbourg, France ) 5-10 Oct 2012 , Strasbourg / France**

**Project Management in EU Projects - REC Turkey ( Ankara, Turkey ) - 26-27 November 2011 / Istanbul, Turkey**

#### COMPUTER SKILLS

Excellent skills in Microsoft Office Products ( Excel, Word, Powerpoint, OneNote, Teams ), GSuite Products, Adobe Products ( Photoshop, Dreamweaver, Indesign and Illustrator ) , Sufficient Skills on Web-design ( PHP, CSS and HTML ), SPSS for Statistics

#### SKILLS

Strong analytical and creative thinking skills. Risk prevention and crisis management skills. Conflict management skills. Easy to adapt the different working and intercultural environments. Advanced financial management skills. Able to meet deadlines and work under pressure, able to travel and be calm in challenging environments