

## PERSONAL INFORMATION

## Nedim Mičijević



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Sex Male | Date of birth 15/05/1995

## POSITION

## Program Manager / Youth Worker

## WORK EXPERIENCE

10/01/2013–Present

**Project writing**

NGO Youth Power, Mostar (Bosnia and Herzegovina)

I am actively involved in the activities of designing and writing proposals. Through this work I have gained knowledge from the beginning of turning ideas into written word, which is good and which can be considered as a project for funding.

10/01/2013–Present

**Youth worker, trainer and project management**

NGO Youth Power, Mostar (Bosnia and Herzegovina)

I am actively involved in the organization where I perform a variety of roles. My aim is communication with young people and education of youth. For the purpose of fulfilling this goal I find myself on many functions. I create projects for youth education, I work on the implementation of the same projects, and I am an active youth worker. Currently I am working on programs of prevention of violence among youth population.

17/04/2018–24/04/2018

**Trainer on Erasmus+ / YiA project**

MANK, Tallinn (Estonia)

I worked on this training for 8 days as a full time trainer. I was senior trainer on this project. I've worked together with one more junior trainer and one person in charge of the logistics.

Objectives of the project were:

- Exchange of good practices and methods between partner organisations participating in the project and their networking (sharing experiences and different approaches, explaining what did and what didn't work successfully in former work)
- Strengthening cooperation and knowledge sharing between partner organisation included in project (connecting partners to work not only in follow up period, but also future projects)
- Introducing theatre methods and how they can be used in everyday youth work (acquiring and using of improvisation and acting skills through image and forum theatre)
- Introduction of non-formal learning methods and promotion of Erasmus+ program (introducing new methods of work to participants, and discussing possibilities of skills and knowledge by using different opportunities of Erasmus+ program)
- Improving knowledge about peer to peer education, and enabling organisations to use it in follow up activities back in their local communities (preparing organisations and youth workers to do their own workshops, and to connect all knowledge together and support life-long learning process).
- Raising quality of youth work activities implemented by project partners by providing them with set of skills and knowledge for participants from their organisation; in terms of using new and innovative techniques and methods of work with young people.

27/09/2017–03/10/2017

**Trainer on Erasmus+ / YiA project**

Association for improvement of modern living skills "Realization", Zadar (Croatia)

I worked on this training for 7 days as a full time trainer. I was part of the team in charge of implementing this activity, together with 2 more trainers. I worked on preparing energisers, team-building activities, developing reports from participants' activities and developing final project report.

Project specific objectives:

- Get to know in details about the process and results of the homework – young women entrepreneurship empowerment centres development and running in each of the organisations and countries represented in the project.
- Share challenges faced by different partners / participants in coordinating the activities of the empowerment of young women for entrepreneurship and explored how those and similar challenges were dealt with by all partners.
- Share information about the impact that the first activity (training course) and the homework has made on our participants and other youth workers, volunteers and coordinators in our partner organisations.
- Discuss impact of the empowerment centres on target group – young women in communities.
- List lessons learned and develop recommendations for further improving the empowerment centres and for additional future activities for entrepreneurship of young women
- Explore additional future European level cooperation among partners in the field of young women entrepreneurship and empowerment.

14/03/2017–22/03/2017 **Trainer on Erasmus+ / YiA project**

Snaga Mladih / Youth Power, Mostar (Bosnia and Herzegovina)

I worked on this training for 9 days as a full time trainer. I was part of logistic team, providing support during the implementation of educational sessions. I was in charge for developing energisers, team-building activities, developing follow-up activities together with participants and providing assistance and organising meetings during the follow-up activities. I was part of the team of two experience trainers plus myself.

About the project:

Project tends to go beyond stereotypes and discriminations in our communities and offer quality support for young women to start their enterprises. It is rather innovative in our communities, although at the level of the EU there are quite a few support mechanisms for female entrepreneurship. In our communities, unfortunately, there are no entrepreneurship empowerment centres for young women.

02/07/2015–10/07/2015 **Trainer on Erasmus+ / YiA project**

Malatya II Milli Egitim Mudurlugu, Mostar (Bosnia & Herzegovina)

I worked on this training for 7 days as a full time trainer. I was full-time trainer coordinating project together with co-worker. Team of us trainers developed this project and worked on each segment of its implementation.

Main objectives of the project are:

- Implement one training for 23 youth workers from 5 countries;
- Share experience and methodologies of work between youth workers from different countries (both programme and partner countries);
- Improve knowledge about topic of youth work, participation of youth in projects;
- Sharing and learning common information about youth work policies and laws in the EU countries.

01/01/2014–2014 **Author of publication**

NGO Youth Power, Mostar (Bosnia and Herzegovina)

I worked as an author of publication "Violence - Let's stop it!" which imply me working on collection of data from different sources, conducting research and presenting results and making unique publication available for youth workers and professors on theme: Education on prevention of gender based violence and violence against women.

01/07/2013–31/03/2014 **Project coordinator**

NGO Youth Power, Mostar (Bosnia and Herzegovina)

20/03/2013–31/12/2013 **Educator**

NGO CEM (Centar za Edukaciju Mladih), Travnik (Bosnia and Herzegovina)

Field educator in Mostar. My duties were to plan and hold workshops about "Youth and alcohol policy".

**13/12/2013–21/12/2013** **Trainer on Erasmus+ / YiA project**

NGO Altruist, Zagreb (Croatia)

I worked on this training for 7 days as a full time trainer. I have worked as part of a team of trainers. All roles organising sessions, lectures, etc. were evenly distributed among the team of trainers, so we all individually shared all roles given to trainers.

Aim of the project was to educate participants about the violence and effective ways of preventing violence. Education was attended by participants from several countries, in order to exploit knowledge for work in their organization. During the training they created different methodology of work on violence prevention, applicable for each country.

**11/10/2013–17/10/2013** **Trainer on Erasmus+ / YiA project**

NewWay, Berlin (Germany)

I worked on this training for 5 days as a full time trainer, was one of three full time trainers responsible for organisation of activities and workshops.

This training course aimed at empowering participants and to engage actively in the process of project management by:

- a) Exploring themes and knowledge on the topic
- b) Being inspired and motivated
- c) Learning from each other's experience

The general approach implemented had a strong practical dimension, focused on the creation of concrete outputs related with participants' project ideas.

**22/08/2013–29/08/2013** **Trainer on Erasmus+ / YiA project**

A.D.E.L. - Association for Development, Education and Labour, Mostar (Bosnia & Herzegovina)

I worked on this training for 6 days as a full time trainer. My tasks was encompassing the organisation of meetings of of trainers, where we talked about training sessions and other activities during the project. Also, I have implemented a large number of sessions and was responsible for organising the visit to the city and organising team building games.

Aims and objectives of the training course:

Young people from different countries, which have a turbulent history, have gathered in one place with an important purpose. Youth have been socialising during training with their peers from other countries. The aim was to realise the value of youth culture from different aspects, and that together they learn what are the values of peace building and maintaining good relationships between young people, regardless of where they come from.

**19/02/2013–25/02/2013** **Trainer on Erasmus+ / YiA project**

NGO Youth Power, Mostar (Bosnia & Herzegovina)

I worked on this training for 7 days as a full time trainer. My job was to organize training activities. I was in charge of the implementation of the training workshops. I also designed and energiser used during training and games with the aim of interconnecting team of young people who participated on training.

The aim of the training was to educate young men and women on the characteristics of successful leaders. Youth, who attended the training, previously had the knowledge and skills of peer educators. Also, they possessed experience of working on peer workshops. During the training youth were taught how to take the role of a leader, how to be the successful leaders and how this knowledge can be used in their life. One of the objectives of the training was to raise awareness and voluntary work in the field of peer education in high schools.

**01/12/2011–01/06/2012** **Youth Trainer**

NGO Altruist, Mostar (Bosnia and Herzegovina)

I worked as a trainer on project "Young men initiative in preventing gender based violence on West Balkan" for six months. Together with coordinator of project I held 50 workshops about safe sex, race and gender, violence against women and youth violence, drugs and alcohol.

01/10/2011–30/04/2012

**Educator**

NGO Altruist, Mostar (Bosnia and Herzegovina)

Working as a educator on project "Maximizing coverage of effective HIV prevention and care among populations most at risk" which meant I held workshops with youth and maintained contact with them. This project was held in cooperation with "Asocijacija XY" Sarajevo.

01/10/2011–31/03/2012

**Educator**

NGO Altruist, Mostar (Bosnia and Herzegovina)

Project name: "Comprehensive response to labour exploitation of children/Drop in Centre Mostar". Project was made for children from street and my obligations were to held some workshops with them. I taught them how to read and write letters, what is a good behavior, how they can learn new stuffs etc. For my work I recieved schoolship.

01/11/2011–30/11/2011

**Assistant of coordinator**

NGO Altruist, Mostar (Bosnia and Herzegovina)

Working as assistant of coordinator on project "Young men initiative in preventing gender based violence on West Balkan. My duties were to organize meetings with young people, to plane activities for project and to help coordinator.

**EDUCATION AND TRAINING**

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10/09/2010–13/09/2010

**Educator on the topic "Violence in the community".**

Familija, Mostar (Bosnia and Herzegovina)

I learned how to held workshops about this topic. Beside that I participated in performance in my school which was held during the implementation of this project.

05/01/2012–11/01/2012

**Educator (topic: sexual and reproductive health)**

Asocijacija XY, Sarajevo (Bosnia and Herzegovina)

I participated on six day training about this topic and became peer educator.

07/01/2012–16/06/2012

**Young technician with knowledge of basics of AutoCad 2008-2D program**

Kultumi centar Kralj Fahd, Mostar (Bosnia and Herzegovina)

15/03/2013–17/03/2013

**Peer educator (topic: "Alcohol free lifestyle")**

CEM, Travnik (Bosnia and Herzegovina)

29/04/2013–30/04/2013

**Creator of youth strategies**

EEO GROUP, Sarajevo (Bosnia and Herzegovina)

Participated in two day training whose topic was about making local strategies for youth.

03/02/2012–05/05/2012

**Youth trainer**

NGO Altruist, Mostar (Bosnia and Herzegovina)

During my work I gained skills of youth trainer on topics of gender and sex, prevention of violence,

drugs and alcohol, prevention of violence against women.

PERSONAL SKILLS

Mother tongue(s) Bosnian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C1	C1	C1
German	A2	A2	A2	A2	A2
			Fit in Deutsch 1 Fit in Deutsch 2		

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages

Communication skills

I think that communication is the main thing if you want to get good results in any kind of work. Through my experience I gained communication skills and I believe that these skills will help me in my future work. I think of me like a very communicative person and I am willing to compromise in order to improve best possible results. My opinion is that any job can't be done good if there is not enough of communication between persons doing that job.

In my work I'm connecting the four basic parts of communication skills which are:

1. Think
2. Listen
3. Speak
4. Communicate nonverbally.

Organisational / managerial skills

Leadership is a important thing in group of people. I am able to be a leader in group of people, but also I'm ready to leave the spot for a someone else to be a leader if I think that he is more capable for that role. During my carrer I was successful leader in many activites which includes: leading of group of youth to a lake, leading workshops, being a roll model for youth etc.

I am able to analyze and design organizational structures and processes, to understand variety of approaches to decision making, to understands administrative law and manage workflow. Also I am able to manage changes and understand creative processes.

Job-related skills

Skills of giving lectures (gained during my work as a educator)  
 Skills of making plans for activities (gained on the project YMI on preventing gender based violence in West Balkan)  
 Skills for writing projects  
 Leadership  
 Project and people management

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
		Proficient user		

Digital skills - Self-assessment grid

Good knowledge of Office suit (all programs in the suit; Office, Excel, Power Point...);  
 Proficient user in website development by using online solutions and platforms, as well as proficient in website administration;

Independent user in Adobe Illustrator, Adobe Photoshop and Adobe Premier Pro;  
Working in AutoCAD;  
Working in SolidWorks;  
Basics of working in programs for video and image editing;  
Primary level of programming gained in high school.