

Curriculum Vitae



Personal information

First name & Surnames **Elena Díez Villagrasa**
Address c. Sant Ramon, 8, 1r 1a; 08001 – Barcelona; Spain
Mobile (+34) 649.622.098
E-mail elena10villagrasa@gmail.com
Nationality Spanish
Date of birth 10th March 1981
Gender Female

Work experience

Dates September 2007 – Present
Occupation or position held **Freelance Trainer** on several topics, such as: Volunteering, Intercultural Learning, Gender issues, Human Rights, Pedagogical Approach with children, etc.
Main activities and responsibilities

- Design, implement, evaluate and report trainings on the above mentioned topics, both at International and local level. For further reference on previous trainings see “Detailed training list”, at the end of this document.
- Develop customized projects according to associations needs.
- Develop pedagogical materials aimed at both educators and young volunteers (see examples in “Publications” section).

Name and address of employer Catalan National Council, Council of Europe, youth-volunteers local associations (around Europe), etc.
Type of business or sector Non-formal education and training
Dates February 2007 – July 2013
Occupation or position held **Education Programme Officer**
Main activities and responsibilities

- Design of pedagogical tools for volunteers in non-formal education centers regarding intercultural learning and children rights issues, such as online activity guidelines, a board game on Human Rights
- Education and co-writing a manual on Child Participation in leisure-time centres.
- Promotion of participation amongst immigrant children in non-formal education centers.
- Support on relation-building between volunteers and other education agents in their area of intervention.
- Support other educational areas of the association, such as “European Voluntary Service” and international cooperation.
- Design of the strategy to revise pedagogical guidelines of the organisation with participatory approach
- Coordination of Contest on Illustrated Tales on Children’s Rights.

Name and address of employer Esplais Catalans, Esplac. C. Avinyó, 44, Barcelona (Spain)
Type of business or sector Non-formal education and training
Dates October 2005 – June 2006
Occupation or position held **Project Manager** “Improving Living Conditions of Low Income Families” in Sohag (Egypt).
Main activities and responsibilities Long term planning and programming of activities; monitoring and budgeting according to system. Supervising, training and monitoring the staff. Keeping relations with all involved governmental departments and other partners.
Name and address of employer MAIS (Movimento per l’Autosviluppo, l’Interscambio i la Solidarietà). 58, Gomhoreia Street, Sohag (Egypt)
Type of business or sector Development (Non-Governmental Development Organisation)

Dates	September 2002- June 2005
Occupation or position held	Extracurricular English Teacher
Main activities and responsibilities	Taught different aged-groups (from 5 to 16 year-olds)
Name and address of employer	Institució Cultural del CIC, Av. Via Augusta, 205; 08021 - Barcelona (Spain)
Type of business or sector	Education
Dates	Summer 2001, 2003-2005
Occupation or position held	Team coordinator of English Summer Camps
Main activities and responsibilities	<ul style="list-style-type: none"> • Coordination of a fortnight length English Summer Camps with young people (8- 6 year-olds). • Taken the responsibility from 80 to 110 kids • Coordinated the team of youth workers and English teachers (between 5 to 17 members). • Successfully developed team co-ordination skills, responsibility and decision taking.
Name and address of employer	Institució Cultural del CIC, Av. Via Augusta, 205; 08021 - Barcelona (Spain)
Type of business or sector	Education
Dates	November 2001 – September 2002
Occupation or position held	Youth Worker / Administrative assistant in Castelnau Youth Club
Main activities and responsibilities	<ul style="list-style-type: none"> • Part-time administrative assistant: dealt with minor cash accountancy, managing the lettings of the premises, taking the minutes of the committee meetings. • Youth worker for teenagers (11–16 year-olds), two evenings a week. • Photography instructor for teenagers (13–15 year-olds), once a week. • Drama instructor for teenagers (13–15 year-olds), once a week.
Name and address of employer	London Borough of Richmond upon Thames; TW1 3BZ, TWICKENHAM, MIDDLESEX (U. K.)
Type of business or sector	Non-formal education

Formal Education

Dates	September 2003 – June 2006
Title of qualification awarded	Postgraduate on International and Intercultural Relations
Principal subjects/occupational skills covered	International Relations Intercultural Education Nowadays Conflicts in the World Latin America (History, International Relations, Economy, Native Languages, etc.) Portuguese
Name and type of organisation providing education and training	Universitat Autònoma de Barcelona, BELLATERRA, BARCELONA, Spain
Dates	September 2004 – June 2005
Title of qualification awarded	Certification of Pedagogical Competence (Certificate to Enable Teaching in Secondary Schools)
Principal subjects/occupational skills covered	English Teaching, Curriculum planning, Class delivery, Group management
Name and type of organisation providing education and training	Universidad Complutense de Madrid (online) MADRID, Spain
Dates	September 1999 – July 2003
Title of qualification awarded	English Philology (bachelors)
Principal subjects/occupational skills covered	English Language English Teaching Methodology English Culture English Literature
Name and type of organisation providing education and training	Universitat Autònoma de Barcelona, BELLATERRA, BARCELONA, Spain

Training

Dates	October 2011 - October 2012
Title of qualification awarded	TOTEM II – Training of Trainers in Euromed (Long-term Training Course - Certificate)
Principal subjects/occupational skills covered	Background of Youth in Action and Euromed Youth IV Programmes; Design and training activity; Project Management; Education Tools; Educational Evaluation Communication Skills and Coaching
Name and type of organisation providing education and training	SALTO-YOUTH (Support, Advanced Learning and Training Opportunities within European Youth Programme)
Dates	May 2008
Title of qualification awarded	Training of Trainers Course Attendance
Principal subjects/occupational skills covered	Training Session Outline design, Training Session Delivery, Classroom management, Principles of non-formal education
Name and type of organisation providing education and training	Escola Lliure el Sol. C. Avinyó, 44, 2n; 08002 – Barcelona (Spain)
Dates	November 2007
Title of qualification awarded	“Human Rights Education with Children” (International Residential Training Course – Certificate)
Principal subjects/occupational skills covered	Human Rights Education, Experiential Learning and participatory approach in training delivery, Facilitation skills, Child development stages
Name and type of organisation providing education and training	Council of Europe: Youth Department (Directorate of Democratic Citizenship and Participation)

Personal skills and competences

Mother tongues **Spanish and Catalan**

Other language(s)

Self-assessment

European level (*)

English

Italian

Understanding		Speaking		Writing			
Listening		Reading		Spoken interaction		Spoken production	
	C2		C2		C2		C2
	C1		B2		C1		B1

(*) [Common European Framework of Reference for Languages](#)

Level A1: **French, Portuguese, Egyptian Arabic, German and Indonesian**

Social skills and competences	Communication skills, active listening, teamwork (in a multicultural environment), mediation, positive conflict transformation, empathy and appreciation for diversity and cultural sensitivity and adaptability. Competences acquired both through my volunteering in different associations, especially those involving intercultural exchanges, my life experiences abroad, and my work in summer camps and international trainings where work in multicultural teams is especially relevant.
Organisational skills and competences	Working under pressure, fast reaction, methodical; sense of initiative and leadership. Competences acquired mainly in my freelance work experience, as well as in my job as Education Programme Officer in a youth-led association where the organisation of trainings and events is part of the daily work.
Computer skills and competences	General computer skills (office package, e-mail clients, web browsers, etc.) with both Windows and Linux Operating System. Software Knowledge (blogs, googles apps and photoshop). Competences acquired throughout the university assignments and other office jobs.
Artistic skills and competences	I love arts and crafts in general, but especially linked to social issues. Thus, I have been working with theater (as actress and director of both children and adult groups since 1996), with theater of the oppressed (as facilitator and trainer), as well as puppets since 2007.

**Additional information:
Volunteering Experience**

- Co-founder and board member of [AHEAD- Association of Human Rights Educators](#) (since 2009 - until present)
- Co-founder and president of "[Les Clementines](#)", volunteer association of puppets for education - to tackle gender issues - (2007 – 2011).
- Coordinator of two international youth exchanges between teenage-theatre groups from Palestine, Egypt, Germany and Spain: "Getting to know each other through Theatre". TRANSformas, Spain (July 2006) and Germany (July 2007)
- Work internship with "Leonardo" programme in an NGO for development cooperation. MAIS, Italy (October – December 2004)
- Volunteer in a Sustainable Tourism Project taken place in agriculture cooperatives, Sodepau NGO, (July 2004) and youth leader in the summer school, EMMCI NGO (July 2003), Nicaragua.
- Volunteer youth leader in an association promoting European Youth Exchanges. RAI association, Spain, Wales and Bulgaria (1999 -2001)
- Volunteer youth leader for children in a youth association on Saturday during school year and Summer Camps on holidays. Esplai Ítaca, Spain (1998-2001)
- Volunteer in summer activities for children in deprived neighbourhood of Barcelona. Casal Escó, Spain (July 1998; July 1999)

Publications

- [Pedagogical Guidelines for Teachers for Novel "Mi hermano persigue dinosaurios"](#) (2017) Elena Díez Villagrasa and others; Random House Mondadori: Barcelona. [Original lge. Spanish]
- [Right to Asylum: Everybody is a Refugee](#) (2016) Elena Díez Villagrasa i Montse Lòpez. Comissió Catalana d'Ajuda al Refugiat: Barcelona. [Original lge. Catalan]
- [Partnerships for Participation Handbook](#) (2016) Christine Sudbrock, Frances Marsh and Elena Díez Villagrasa. IFM-SEI: Brussels.
- [Democracy and Human Rights Start with Us!](#) (2012) Elena Díez Villagrasa and others; Council of Europe: Strasbourg. [Pedagogical materials on "Council of Europe Charter on Citizenship and Human Rights Education": child-friendly version, Guidelines for Educators and poster]
- [Els drets dels infants a través dels contes](#) [Human Rights through tales] (October 2011) Elena Díez Villagrasa and Sandra Villa Serradell in GUIX, No. 379. Graó: Barcelona. [Original lge. Catalan]
- [Podem, volem, sabem: participem!](#) [We Want, We Can, We Know: Let's Participate!] (2009) Rafa Cortés Arrieta and Elena Díez Villagrasa; Esplais Catalans: Barcelona. [Original lge. Catalan]
- [Vet aquí... els nostres drets](#) [Once Upon a Time... Our Rights: Illustrated Children Tales on the Rights of the Child] (2009) Elena Díez Villagrasa and Sandra Villa Serradell (coord.); Esplais Catalans: Barcelona. [Original lge. Catalan]

DETAILED WORK AS TRAINER

WORK EXPERIENCE IN INTERNATIONAL TRAINING

- Trainer in residential Training Course on "Sufism as a Tool in Youth Work", March 2015 (7 days, organised by DEM, Turkey).
- Trainer and specialist in Child Participation in residential Training Course "Partnerships for Participation" within European Voluntary Service programme, January 2015 (6 days, organised by International Falcon Movement, Bolivia) and July 2015 (6 days, organised by International Falcon Movement, Belgium).
- Trainer and facilitator in "Euromediterranean Youth Meeting 2013: Youth and Social Transformation", May 2013 (5 days, organised by Youth Ministry of the Catalan Government, Catalonia).
- Trainer in residential Euromediterranean Training Course "Can ya Makan: Human Rights Education" (follow-up training of former part), August 2012 (8 days, organised by Institute for Leadership Excellence, Jordan).
- Coordinator and trainer in residential Euromediterranean Training Course on story-telling as a tool for Human Rights Education "Can ya Makan: Human Rights", April 2012 (9 days, organised by AHEAD – Association of Human Rights Educators, Catalonia).
- Trainer and support coordinator in residential "Right to Diversity: Acting for Inclusion", September 2012 (9 days, organised by Esplais Catalans, Catalonia).
- Member of the European Youth Forum pool of Trainers (2008 - 2011).
- Trainer and support coordinator in residential "Volunteering for Social Transformation", September 2011 (10 days, organised by Esplais Catalans, Catalonia).
- Trainer in residential training course "Non-formal Education for Local Action", August 2011 (7 days, organised by Edith Stein Society, Poland).
- Trainer in residential Euromediterranean training course "Beyond Borders" - Exploring innovative approaches of Non Formal Education for intercultural youth work, May 2011 (9 days, organised by Catalan National Youth Council, Catalonia).
- Trainer in residential training course "Starting at Breakfast: Human Rights Education Empowerment", January 2011 (6 days, organised by social cooperative L'Arcobaleno, Italy).
- Facilitator in international seminar "International Congress of Voluntary Service" organized by CCIVS, December 2010 (3 days, organised by *Coordinating committee for International Voluntary Service*, Catalonia).
- Coordinator and trainer in residential "Training Course on Children Rights: Promoting Emancipation", September 2010 (9 days, organised by *Esplais Catalans*, Catalonia).
- Trainer in residential "Training Trainers for Human Rights Education with Young People", March 2010 (9 days, organised by the Council of Europe, Budapest).
- Trainer in residential "Training course on Human Rights Education with Children for Ombuds Office and Youth Leaders / Worker", December 2009 (3 days, organised by *Council of Europe*, Finland)
- Trainer in residential training course "Education as Activism: European Citizenship through Human Rights Education", December 2009 (8 days, organised by *Incontro*, Poland).
- Coordinator and trainer in residential training course "Enhancing work on Children Rights: Promoting Child Participation", September 2009 (11 days, organised by *Esplais Catalans*, Catalonia).
- Trainer in residential training course "Right on Time for Europe's Future: Training Course on Human Rights Education with Children and Young People" April 2008 (7 days, organised by *CISV*, Germany).
- Trainer in residential training course "Child ParticipAction: Bringing Children Rights to the Core of Participation" September 2009 (9 days, organised by *Esplais Catalans*, Catalonia).

- Trainer in residential training course “1001 Rights for Dialogue: Euro-Mediterranean Training course on Human Rights Education”, June 2008 (7 days, organised by *Trajectory@*, Estonia).
- Trainer in residential training course “Child ParticipAction: Bringing Children's Rights to the Core of Participation”, September 2008 (organised by *Esplais Catalans*, Catalonia).
- Support trainer in residential training course “Gender and Religion: a Necessary Dialogue. Euro-Mediterranean Training Course on intercultural and inte-religious dialogue around gender”, March 2008 (organised by the *Catalan National Youth Council*, Catalonia).
- Trainer in residential training course in “Childhood in Action! Enhancing the role of Educators promoting Children Rights Education”, September 2007 (organised by *Esplais Catalans*, Catalonia).
- Trainer in training and final evaluation of Literacy Course within the development project “Improving Quality of Life and Working Conditions for Children and Families in Old Cairo, Tannery Area” (organised by *Movimento per l'Autosviluppo l'Interscanvi e la Solidarietà*, Egypt, 2006).

WORK EXPERIENCE IN LOCAL TRAINING (SPAIN)

- Regular trainer for youth leaders on the following topics: Intercultural Learning; dealing with diversity; Human Rights; Children's Rights; puppet construction and puppet as a pedagogical tool (from 4 to 8 hour sessions, *Escola Lliure El Sol*, Catalonia, since 2008).
- Co-trainer in “*Compassito*: a Compass to live Human Rights”, introduction to Human Rights Education for teachers and educators February – March 2017 (30h, organised by AHEAD - Association of Human Rights Educators; Barcelona, Catalonia).
- Trainer in “Introduction to Human Rights Education for teachers and educators”, October – November 2016 (15h, organised by AHEAD and Sant Boi City Council; Sant Boi, Catalonia).
- Trainer in “Participatory and Experiential Learning”, introduction to Human Rights Education for teachers and educators February – May 2015 (40h, long-term weekly training, organised by AHEAD - Association of Human Rights Educators and Long-Life Training for Teachers University Rovira i Virgili, Tarragona, Catalonia).
- Coordinator and Trainer in “National Training Course on Human Rights Education”, November 2012 (5 days, organised by AHEAD - Association of Human Rights Educators and supported by Council of Europe, Catalonia).
- Coordinator and trainer of “Young Leaders Workshops” in Connecting Classroom Intercultural Programme (6 days, British Council, March 2011)
- Coordinator and facilitator of seminar regarding Immigration and Intercultural Issues (“Youth of different origins: Let's build citizenship”), including decision-making processes (2 days, *Catalan National Youth Council*, Catalonia, May 2011).
- Coordinator and facilitator of seminar regarding Youth Employment (“Youth and Employment: What can we not to have a worse life than our parents?”), including decision-making processes (2 days, *Catalan National Youth Council*, Catalonia, January 2011).
- Trainer in a session on introduction to Children's Rights and presentation of the organisation of the celebration of the International Children's Day for the volunteer animators taking part in it (1 day, *Barcelona's City Council*, Catalonia, November 2010).
- Coordinator and trainer on seminar “Introduction to Non-formal Education” (2 days, *Catalan National Youth Council*, Catalonia, November 2009).
- Promoter and member of Catalan National Youth Council 's Pool of Trainers (2009 - 2012)
- Facilitator in “Interculturality Workshops for Secondary Schools”; (1 day workshops, *Recursos d'Animació Intercultural*, Catalonia, 2005).
- Theatre facilitator with youngsters Barcelona 2003-2004 (*Jove Calassanç Teatre*) and 2007-2009 (*TRANS-formas, teatro social y del oprimido*).