

EUROPEAN  
CURRICULUM VITAE  
FORMAT



PERSONAL INFORMATION

Name

**MATEI ROMINA GRATIANA**

Address

**99 VICTOR BABES 306 600 SANNICOLAU MARE JUDETUL TIMIS ROMANIA**

Telephone

**+40755 129 761 +40256 373 135**

E-mail

[mateiromina@yahoo.co.uk](mailto:mateiromina@yahoo.co.uk), [mateiromina@gmail.com](mailto:mateiromina@gmail.com)

Nationality

Romanian

Date of birth

06 MARCH 1986

WORK EXPERIENCE

- Dates (from – to)
- Name and address of employer

August 2008 – onward

Intercultural Institute Timisoara (I.I.T) bd. 16 Decembrie nr.8 [www.intercultural.ro](http://www.intercultural.ro)

Director Calin RUS

- Type of business or sector
- Occupation or position held
- Main activities and responsibilities

Non governmental organization

Project manager and trainer in youth work

Coordinating EU and national projects on the following topics:

- **Social integration of migrants** (2009 – present), five national projects: “Integration and social cohesion for migrants in Romania”; and “Migrant in intercultural Romania” – Coordinating and elaborating local and national reports based on local and national consultations with migrants and local authorities in five biggest cities from Romania
- **Less privileged young people and youth work:** “European Teenagers Summit” – a project on participatory democracy with 80 young people from 6 different EU countries; “Together for youth participation” – aimed to promote active participation of young people; VotMania – Local Youth Council of Timisoara; „Peer4Peer – European Youth for Dialogue” – international training course for youth workers
- **Roma integration:** National coordinator of the projects “Rom-Act: *widening Roma women’s access to non-formal and informal learning validation systems*”, “I AM ROMA”; “T.Y.P.E - Tackling young people wellbeing in Europe”; “Key Roma - Develop key competences in social skills for Roma women to increase their participation in the service sector”
- **Intercultural learning and intercultural dialogue:** „INTERMUSE – Intercultural Education through museums” –The project aimed to stimulate pupils’ active involvement in intercultural learning; „Peer4Peer – European Youth for Dialogue” October 2008 – an international training for trainers with 25 participants from five European countries, financial supported by the European Commission through Youth in Action programme; „Forum on intercultural dialogue”

As a **trainer / facilitator** in adult education, I've design and guided a learning process on the following topics:

- **Migration:** Trainer in the three national training courses for intercultural mediators - persons with a migrant background acting as mediators for refugee and migrant integration
- **Social inclusion of less privileged young people:** facilitator of two SALTO Inclusion events - iNEETiative – Holistic Approach to Youth at Risk and in NEET situation” and “Shaping Inclusion & Diversity: Inclusion & Diversity Strategies for NAs”
- **Coaching of young people:** international training course “Coach me if you can” – Lisbon ,Portugal
- **Participation of young people:** “Active participation of young people in the context of Youth in Action program” – training course organised by the Romanian National Agency 2012; „Participation is power” Ostia, Italy; “Together for youth participation” – international seminar; "Participation of young people and social exclusion, from local to international"
- **Intercultural learning and intercultural dialogue:** “RURBAN – Interculturality in Romania and Hungary, in the village and the city” – trans-national project; “Roads of dialogue” – evaluation seminar; “YES to intercultural dialogue” – international training course
- **Youth work and youth projects:** Being trainer in the network of trainers of the National Agency of the program Youth in Action in Romania (currently Erasmus Plus), delivering training courses on methods in non-formal education; project writing and management of Youth in Action / Erasmus Plus projects. Being a trainer in the first projects that brings officially in Romania the concept of youth worker

Work related with **youth policies and youth participation:**

- Coordinating a national campaign to support a competent youth leader in the position of State Secretary in the Ministry of Youth and Sports Romania
- Coordinating the local strategy for youth in Timisoara for the period 2014 – 2019, document adopted by the Local Council
- Reacting and contributing for the revised law on youth in Romania
- Reacting and contributing for the position paper generated by the National Agency for Community Programmes in Education and Training for introducing volunteering, youth and non-formal education in the new generation of the European Social Funds

Other responsibilities:

- Board member in FOND – National Federation of Organisations that works on Development in Romania
- Coordinator of the Local Youth Council Timisoara, Romania
- Mentor for international volunteers

## WORK EXPERIENCE

- Dates (from – to)
- Name and address of employer
- Type of business or sector
- Occupation or position held
- Main activities and responsibilities

January 2016 – onwards  
Ministry of Youth and Sports  
Government  
Advisor for the State Secretary of Youth  
Working on diversity and inclusion of less privileged young people policies and programs; Elaborating and reviser national youth policies; Conducting structured dialogue process; Coordinate a national consultation mechanism; Encouraging new forms of youth participation at national level

Relaunching in Romania the No Hate Speech Campaign and working very closely with the National Coordination Committee in planning and drafting the first activities of the Campaign in Romania in 2016.

Participating together with the State Secretary of the Ministry of Youth and Sports in the Interministerial Committee Coalition for Integration of Refugees and in the inter-ministerial Committee - Strategy for inclusion of Romanian citizens belonging to Roma ethnicity.

Promoting and organizing the first National Roma Youth Forum - a partnership event between Ministry of Youth and Sport and Roma youth NGOs.

## WORK EXPERIENCE

- Dates (from – to)
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July 2014 – onwards  
National Agency for Erasmus Plus Program  
Inter-Government  
Trainer / Facilitator

Elaborating and implementing learning activities / training course on the following themes: writing a project application, management of learning activities, strategic development of an organisation

Reporting and evaluating learning outcomes

## WORK EXPERIENCE

- Dates (from – to)
- Name and address of employer
- Type of business or sector
- Occupation or position held
- Main activities and responsibilities

May 2009 – April 2012  
Youth Express Network  
International Non-Governmental organization  
President

Coordinating the Board Members; Following the direction given by the General Assembly; Working on a long term vision; Representing the network in different public events (NGO Unit Conference, Youth Employment Action of the European Youth Forum); Coordinating and leading the Bureau Meetings; Maintaining the connection with the members; Assessing the needs of the members and proposing a strategy that follows the needs.

## EDUCATION AND TRAINING

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered

October 2008 – July 2010  
WEST University of Timisoara – Faculty of Sociology and Psychology “European Master in Adult Education”.

Core Fields of Adult Education in Europe

Theoretical Framework

Learning and Teaching

Management/Marketing

Policy

Economy

Research in Adult Education in Europe

Transnational Project-Work

- Title of qualification awarded

Trainer in adult education

• Level in national classification  
(if appropriate)

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Level in national classification (if appropriate)

## PERSONAL SKILLS AND COMPETENCES

*Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.*

### MOTHER TONGUE

### OTHER LANGUAGES

- Reading skills
- Writing skills
- Verbal skills

### SOCIAL SKILLS

#### AND COMPETENCES

*Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.*

### ORGANISATIONAL SKILLS

#### AND COMPETENCES

*Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.*

### ARTISTIC SKILLS

#### AND COMPETENCES

*Music, writing, design, etc.*

### OTHER SKILLS

#### AND COMPETENCES

*Competences not mentioned above.*

### DRIVING LICENCE(S)

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[ MATEI, Romina ]*

M.A.

October 2004 – June 2008

Tibiscus University – Journalism Faculty

Journalism, media, communication, public relations.

Journalist

B.A.

### ROMANIAN

#### ENGLISH

Excellent

Good

Good

#### FRENCH

Basic

Basic

Basic

[Describe these competences and indicate where they were acquired.]

- Intercultural competences, based on the experiences from different international activities / projects
- Communication
- Good competences in working in team and in different cultural environment
- Mediation

[Describe these competences and indicate where they were acquired. ]

- Writing, implementing, evaluating and reporting European projects
- Lobbying and advocacy for youth policies
- Financial management
- Organising local, regional, national and international events (training courses, seminars, conferences, study visits, etc. )
- Mentoring and coaching
- Facilitating different local / national / international conferences
- Promotion of projects in local and national media

[Describe these competences and indicate where they were acquired. ]

- Contemporary dance
- Moderating a radio show “EURO Student”, collaborating with a local TV
- Publishing poetry in the Banat regional newspaper “Paralela 45”

[ Describe these competences and indicate where they were acquired. ]

- Writing the report of the working group on youth policies for disadvantaged neighbourhood from the seminar ENTER – of the Council of Europe
- Writing the final report of different international training courses: “Social rights are human rights”, “VOTMANIA” , published as booklet

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For more information go to  
[www.cedefop.eu.int/transparency](http://www.cedefop.eu.int/transparency)  
[www.europa.eu.int/comm/education/index\\_en.html](http://www.europa.eu.int/comm/education/index_en.html)  
[www.eurescv-search.com](http://www.eurescv-search.com)

## ADDITIONAL INFORMATION

Calin RUS, [calin.rus@intercultural.ro](mailto:calin.rus@intercultural.ro) – Director Intercultural Institute Timisoara  
Véronique Bertholle, [y-e-n@wanadoo.fr](mailto:y-e-n@wanadoo.fr) – Coordinator Réseau Express Jeunes / Youth Express Network

## ANNEXES

### **Publications:**

Guide for intercultural learning in the context of the European Voluntary Service  
Guidelines on “Shaping Inclusion & Diversity Strategies for National Agencies of Erasmus Plus Program” (<https://www.salto-youth.net/downloads/4-173441/GuidelinesOnHowToShapeYourOwnInclusionAndDiversityStrategy.pdf>)  
Tool kit for conducting intercultural dialogue - <http://www.dialoguetoolkit.net/>  
Article in international magazine for youth work - Coyote Magazine - Stand by me! [http://pjp-eu.coe.int/documents/1017981/1667867/Coyote\\_14.pdf/964d6bfa-c45b-4026-8386-4feb8efc6ee1](http://pjp-eu.coe.int/documents/1017981/1667867/Coyote_14.pdf/964d6bfa-c45b-4026-8386-4feb8efc6ee1)

### **Involvement in international events as panel speaker / expert:**

- Expert in the national conference „New minorities from Bucharest”
- Expert in the international conference "Local and regional partners to contribute to Europe 2020 - multilevel governance in support of Europe 2020"
- Panel speaker at international conference "Rethinking EU Immigration: legal developments, management and practices", presenting an academic paper on Policy impacts on migration
- Rapporteur at the 10th edition of the European Integration Forum, organized by the European Economic and Social Committee
- Participating at 3rd round of National Consultations of the Structured Dialogue Period: Trio Presidency Poland-Denmark-Cyprus (event organised in partnership with European Youth Forum) – elaborating the report from Youth Express Network <https://webgate.ec.europa.eu/multisite/eac-eyp/sites/eac-eyp/files/SD2-3%20-%20INGYO%20-%20Y-E-N.pdf>
- Panel speaker at the transnational seminar “Making industrial relation work for decent work” organized by the international network SOLIDAR,
- Participation in the “Youth Employment - A Call for Change” Conference 13 – 14 December 2011, OECD Conference Centre, Paris. Panel speaker at the workshop “THE ECONOMIC CRISIS AND ITS IMPACT ON THE FUTURE OF YOUNG PEOPLE” - <http://www.oecd.org/berlin/49100493.pdf>
- Participating in the Civil Society Forum, Strasbourg, 13 – 14 November 2011, event organized by the Council of Europe. Participating as an expert in the working group of creating a ToolKit for conducting intercultural dialogue
- Panel speaker at the “Jilted Generation” workshop – organised by Consortium ‘Local Urban Development European Network’ (LUDEN) during the OPEN DAY EVENT European Week of Regions and Cities – Bruxelles
- Participating in the NGO Forum in Istanbul, Turkey (24 – 25 March 2011) - <http://www.ngoforum-istanbul.org/eng/>
- Expert in the European Consortium “Youth Employment Action” – facilitated by the European Youth Forum <http://www.youthemploymentaction.org/>
- Expert of the Youth Express Network in the Conference of INGO of the Council of Europe