*[Insert here the last and first names of a legal signatory]*

*[Insert here the partner’s legal entity official name in Latin language organisation]*

*[Insert here the partner’s legal entity official address]*

*[Insert here the partner’s legal entity legal email address]*

*[Insert here the partner’s legal entity OID]*

*[Today’s Date, Place]*

To the attention to Mr SALES DA SILVA Bruno, President

İstanbul Avrupa Araştırmaları Derneği (IAAD) – OID E10060122

Cumhuriyet Mah. D-100, Karayolu-Cadde No:374 - ADM Konaklama-Istanbul Outlet Park No:282

34522 Buyukçekmece/Istanbul, Turkey

Email: brunoiaad2015@gmail.com

Dear Mr SALES DA SILVA:

This letter is not a formal engagement.

It indicates the possible intent of our organisation (OID *insert OID here*) to consider joining the consortium proposing to develop “CYTIES2030” (hereafter: “proposal”) under the funding call “ERASMUS+ European Youth Together (EYT), funded by the ERASMUS+ Programme of the European Commission, based on the setting indicated below.

Our final decision will be taken once we consider all compulsory information have been provided per our organisation applicable policies.

We agree to keep the content of the proposal and the methods described therein confidential and not disclose to any party outside our organization, our employees or staff, and, on a need-to-know basis only, linked third-parties whom we have enforceable confidentially agreements with until the results of the selection process is published by the competent authority.

If our intention to consider joining the consortium should change, we will provide written notice immediately via email. Our confidentiality regarding the content of the proposal will remain in effect after our withdrawal from the consortium until the results of the selection process is published by the competent authority.

Further, we understand that the proposal will be trademarked as part of this project, and our organisation will not infringe on this future trademark.

This letter is not an official offer of services and, should the proposal be selected for funding, all details will need to be negotiated and executed through a formal consortium agreement per the EU funding scheme legal framework.

We understand that our minimum due-diligence in the preparation of the proposal is to accurately assist reviewing the budget assigned to our organisation and provide our company information per the ERASMUS+ framework by 18:00 GMT June 30th, 2020.

Sincerely,

*(kindly insert here the last and first name of a legal signatory, occupation, signature)*