



Udruga Agencija Lokalne Demokracije
Agenzia Democrazia Locale - Local Democracy Agency
Trg Sv. Zenona 4, 52474 BRTONIGLA – VERTENEGLIO, ISTRA – ISTRIA, CROATIA
Tel: +385 (0)52 774 617, Fax: +385 (0)52 720 424 OIB: 67874869306
E-mail: info@lda-verteneglio.hr Web: www.Lda-verteneglio.hr



2018/2019

EUROPEAN VOLUNTARY SERVICE

INFOPACK

PROJECT TITLE:

T.E.N.

“Team for European Networking”

01st September 2018 – 31st July 2019
Brtonigla – Verteneglio, Istria, Croatia

PLEASE, READ ALL THE INFO CAREFULLY!



Erasmus+

Sponsored by the Erasmus + programme



Udruga Agencija Lokalne Demokracije
Agenzia Democrazia Locale - Local Democracy Agency
Trg Sv. Zenona 4, 52474 BRTONIGLA – VERTENEGLIO, ISTRA – ISTRIA, CROATIA
Tel: +385 (0)52 774 617, Fax: +385 (0)52 720 424 OIB: 67874869306
E-mail: info@Lda-verteneglio.hr Web: www.Lda-verteneglio.hr



SHORT OVERVIEW

Project Title

T.E.N.

“Team for European Networking”

Project Type

Learning Mobility of Individuals
Mobility of learners and staff
European Voluntary Service – Youth mobility

Project Duration and Location

Project duration: 11 months
01st September 2018 (Arrival day) – 31st July 2019 (Departure day)
Brtonigla - Istria Region, Croatia

Organization in charge of the Project

Udruga Agencija Lokalne Demokracije Brtonigla - Verteneglio
Local Democracy Agency Brtonigla - Verteneglio

Partner Countries

GERMANY - Open Door International e.V.
www.opendoorinternational.de
MONTENEGRO - Asocijacija za demokratski prosperitet - Zid
www.zid.org.me
ITALY - Soc. Coop. Soc. “Il Piccolo Principe”
www.ilpiccoloprincipe.pn.it
CZECH REPUBLIC - Mladiinfo ČR, z.s.
www.mladiinfo.cz

Working Language:

English, Croatian and Italian

Participants:

Each partner country should send 1 volunteer aged between 18 and 29 (at the start of activities)
Total number of volunteers: 4

Costs:

The project is supported by the Erasmus+ programme
Accommodation and food are **covered 100%**.
Travel costs will be reimbursed according to the travel distance per participant. Travel distances are calculated using the **DISTANCE CALCULATOR** supported by the European Commission.

ABOUT THE HOSTING ORGANISATION

The Local Democracy Agency (LDA) of Brtonigla – Verteneglio is a non-profit organization founded in **1996** with the support of Local and Regional Authorities of the Council of Europe and partners from Italy, Switzerland, France, Municipality of Brtonigla and the Region of Istria in order to support the development of local democratic processes, promotion of human rights and active citizenship in Istria County.



Since 2009, LDA acts as association and promotes **democratic, social, cultural and economic development** based on the principles of **tolerance, dialogue, respect of human rights, cultural cooperation** and freedom of expression. Its work is based on reciprocity, involvement and participation of civil society, as well as the exchange of experiences between the partners involved.

LDA of Brtonigla – Verteneglio was founded on the principles of decentralized international cooperation, and since 1996 is a member of the **Association of Local Democracy Agencies (ALDA - www.alda-europe.eu)**, a Europe-wide network based in Strasbourg, France. At the beginning of its work, at that time **Local Democracy Embassy**, as international organization was responding to the current needs of the territory based on the multi-ethnic character of the area and the large presence of autochthons belonging to the Italian national minority who were the main factors in the process organization establishing. In this context, ALD was a successful tool for the promotion of a multicultural society and coexistence in the area, as well as a support in the development of democratic institutions at local level.



In recent years, after Croatian accession to the European Union, ALD is focusing its work on the promotion of European values, informing citizens about the European integration process and the advantages of EU membership, as well as part of its work is directed at young people working on improving and encouraging social inclusion, respect for cultural diversity and active citizenship among young people from Istria.

TEAM:

Umberto Ademollo (info@lda-verteneglio.hr) - President

Eric Persel (eric@lda-verteneglio.hr) – Project Manager, EVS coordinator, administrative officer

EVS Info pack for applicants – 2017/2018

Project Y.I.E.L.D. in Europe “Youth Ideas Empower Local Democracy in Europe”



Udruga Agencija Lokalne Demokracije

Agencia Democrazia Locale - Local Democracy Agency

Trg Sv. Zenona 4, 52474 BRTONIGLA – VERTENEGLIO, ISTRA – ISTRIA, CROATIA

Tel: +385 (0)52 774 617, Fax: +385 (0)52 720 424 OIB: 67874869306

E-mail: info@lda-verteneaglio.hr Web: www.Lda-verteneaglio.hr



PROJECT IDEA

The long-term volunteering project Team for European Networking (T.E.N.) is the tenth long-term volunteering project which LDA Brtonigla develops as a pioneer in Croatia since 2009. Each of the tenth projects has been setting a different focus of the enormous creative potential of EVS during the eleven months' service period to different aspect of European youth's agenda.

The current project aims to offer a design of a programme for four young Europeans to develop new skills, advance their knowledge, enrich their experience and train new attitudes and behaviours while working with the team of LDA and its numerous partners and collaborators in the picturesque village of Brtonigla, situated in north-west Croatia, in the centre of Europe. The project's objectives are focused on networking and creating connections among Europeans, alignments that mobilize the active youth and get together their potential and creativity for finding solutions and innovative approaches towards the similar and common challenging problems in their local communities and living environments.

The team of the agency will assist and help the volunteers interested in communications and active citizenship to explore the theme of networking and voicing the opinions and the positions of the youth through media, social networks, taking part in public debates and participation in local democracy.

The complex dynamics of different national tendencies, the issues and the obstacles that the Europeans and particularly the youth face in their own communities are diverse but often similar and become barriers to their goals and plans. At the same time, the need of the Europeans across national borders to know each other better in order to understand the similarities of many of the challenges they face is essential for our common European identity and future.

Following the established tradition, during their service period, the four volunteers will gain new skills in the local languages, participate and collaborate with the local youth, community organizations and partners of LDA and will spread the values and culture of the Erasmus plus programme among their peers in Istria, as well in their home countries.

The period of eleven months will allow mutual learning and understanding of the participants with the local culture and community, through shared ideas, participation in building and realizing common projects and initiatives, which will strengthen the personal capacity, enrich the knowledge, train attitudes and skills and establish sustainable networks among the European youth, enabling them to generate and realize their creative solutions in Europe as their home.

The project will involve **4 volunteers** from **Czech Republic, Germany, Italy** and **Montenegro**. The service will take place in **Brtonigla** and surroundings from **September 2018** until **July 2019**. The countries have been selected on purpose, to include young people from both European Member states and non EU Countries.

OBJECTIVE AND ACTIVITIES

General activities will take place during the week, not more than six hours per day. Volunteers will share the office space located at the Future Museum of wine and rural creativity in Brtonigla (Mlinska 2), where the head office of LDA is located. The working methodology used will be a mixture of informal and formal learning.

Volunteers will be able to modify the weekly timetable/schedule according to their needs and expectations.

The concrete objectives follow that concept by aiming at enabling the volunteers' creativity and originality. The volunteer's original point of view will be encouraged in presenting and connecting the faces, the organizations and the themes in the youth's life in their own communities: environment, institutions and technology, laws, culture, social topics, etc. They will be able to learn and compare, together with the local youth of Istria how and in what areas they face similar challenges, defined goals and essentially understand each other and establish networks. The networking will draw parallels and map of the locally diverse, but in its totality common goals and agenda of the young Europeans, across geographical, political and historical divisions. The project aims at:

- 1) The agency's team to enable the creative process of presenting to the local community and internationally, volunteers' local communities causes, goals and active leaders and organizations;
- 2) Support the individual project ideas which the volunteers want to develop in the context of the agency's resources and system of partnerships;
- 3) Through participation in the work of some of the agency's partners to collaborate, learn and train skills with the local people and institutions such as the kindergarten, the Center for inclusion and the touristic office;
- 4) To raise the awareness of the Erasmus plus programme opportunities for young people;
- 5) Contribute for the inter-cultural dialogue, among the volunteers and with the local community.

MAIN TASKS OF THE VOLUNTEERS APART THE MAIN ONES:

- To assist in project writing and preparation of project activities;
- To help with translations;
- To participate in the organization of activities (Info days) and promotion of the Erasmus + programs and EVS in high schools and local communities;
- To assist in the organisation of local events/manifestation aimed at the promotion of local territory (seminars, workshops, fairs, etc.);
- To participate in volunteering actions;
- To update social media accounts and LDA website;
- To editing articles, videos and photos about the EVS experience;



- To organise intercultural events for locals such as intercultural nights, tandems, workshops and free language courses; etc.
- To assist in the administrative tasks related to the above topics;
- To participate in different educational events such as seminars, workshops, mobility's, etc., in order to develop personal and professional skills, etc.

The volunteers will work directly with the staff and the volunteers of the NGO, supporting all the activities carried out by LDA on a local, regional, national and international level. They will provide support in all activities related to the organization. We are **open to all ideas** implemented by the volunteers. They will be able to take responsibility for their own development goal and both plan a personal project and carry it out.

Besides, volunteers will have the opportunity to **cooperate with local bodies** and institutions such as the Municipality in Novigrad/Buje, the Italian and Croatian Elementary schools, High Schools, the Italian Communities in Buje, Brtonigla or Umag etc.

VOLUNTEER PROFILE

LDA is looking for Volunteers from **4 volunteers** from Czech Republic, Germany, Italy and Macedonia, **aged from 18 to 29 years (at the start of the activities)** who are **serious** and **motivated** to come to LDA for a period of 11 months. LDA places importance on gender balance, therefore two female and two male volunteers will be selected. The volunteers will acquire as much independence and responsibility in leading the activities, as willing to undertake. The organization would be flexible and allow helping in any way that he would find comfortable.

We are looking for **MOTIVATED, CREATIVE OPEN MINDED** and **INDEPENDENT** youngsters. Your skills will further develop while working together with us. We require the volunteer to have at least **basic skills in English** and ready to learn Croatian and Italian language in order to communicate with the local community. Our daily operations require volunteer's creativity and energy, necessary while working with people with all different ages and backgrounds, responsibility, patience as well as the ability to work in a team.

- MOTIVATED to learn and share knowledge and skills!
- Good EDUCATIONAL and SOCIAL SKILLS, to be able to work with several target groups;
- Good COMMUNICATION SKILLS and motivation to cooperate with your colleagues and with other volunteers;
- OPEN MINDED and FLEXIBLE ATTITUDE towards working hours, days in very busy periods;
- To have a RESPONSIBLE attitude and





take INITIATIVE towards tasks;

- Be able to WORK in a TEAM;
- Good COMPUTER KNOWLEDGE (Microsoft Office, e mail, internet, Photoshop);
- ADMINISTRATIVE and ORGANIZATIONAL SKILLS;
- Be able TO LIVE INDEPENDENTLY and to fill in your own free time!

ABOUT THE VENUE – BRTONIGLA (VERTENEGLIO)

With its **2.000 inhabitants**, Brtonigla (Verteneglio) is situated in the north-west part of the Istrian Peninsula (between Buje and Novigrad) and it is within reach of the western frontier of our hospitable and friendly Republic of Croatia. The Adriatic Sea washes the western part of the county and the eastern one is reached by the Mirna River. One of the main characteristics of the region is the **bilingualism**, as Istria is a region in which Croatian and Italian are officially recognized.

Visitors have the real opportunity to see many things of their interest in this small and picturesque **rural place**, as for stance they can admire an unforgettable landscape, beauty of Nature, discover historical traces and centennial culture, can walk numerous pathways those lead to new scenarios and have new experiences as well. Brtonigla, just as other rural places in Istria, has a very interesting history. The settlement was erected on a **picturesque hill** on the place of the former remains of the ancient castle. After Roman conquest fortifications became towns and then feudal castles as well. To this very day this area rich in architectural remains of numerous castles, prehistoric settlements from the Bronze Age is proclaimed the Ancient Monuments. The **sea is only 5 km away** from the

main square - the Church of St Zenon, patron saint of Brtonigla - and can be easily reached by bike. Brtonigla has always lived with and from agriculture. In fact, this area is very well known in Istria for its wine makers, olive growers and good Istrian food.



PRACTICAL INFORMATION

ACCOMMODATION

Volunteers will be hosted in a private accommodation (two floors apartment) located in the centre of Brtonigla (close to the Church of St Zenon and 2 min of walk from the office).



Udruga Agencija Lokalne Demokracije

Agencia Democrazia Locale - Local Democracy Agency

Trg Sv. Zenona 4, 52474 BRTONIGLA – VERTENEGLIO, ISTRA – ISTRIA, CROATIA

Tel: +385 (0)52 774 617, Fax: +385 (0)52 720 424 OIB: 67874869306

E-mail: info@Lda-verteneaglio.hr Web: www.Lda-verteneaglio.hr



The apartment is fully furnished and equipped and consists of 2 bedrooms, 1 living room, 1 bathroom, and a fully equipped kitchen. Volunteers will share bedrooms (2 volunteers per bedroom). If necessary, there is the possibility to make the living room a bedroom.

TRANSPORT

As local transport is very limited, volunteers will have at their disposal a car. The costs of the fuel for the car will be counted in the monthly allowance. Their responsibility is to take care about the car and wash it regularly.

LANGUAGE COURSES:

The Croatian language courses will be provided through OLS platform. Italian courses may be organized based on the interests of the participants

TRAVEL COSTS:

The tickets from home to the venue of the project will be reimbursed to the volunteers upon their arrival. Reimbursements are calculated using the **DISTANCE CALCULATOR** supported by the European Commission. In case the cost of the travel will be higher than the amount available (check table below), participant have to cover the difference by their own.

Participants travel costs (per person) - round trip

COUNTRY	DISTANCE BAND	REIMBURSEMENT AVAILABLE FOR 1 VOLUNTEER (RETURN TICKETS)
ITALY	500 - 1999 KM	275.00
CZECH REPUBLIC	100 - 499 KM	180.00
GERMANY	500 - 1999 KM	275.00
MONTENEGRO	500 - 1999 KM	275.00



Udruga Agencija Lokalne Demokracije

Agenzia Democrazia Locale - Local Democracy Agency

Trg Sv. Zenona 4, 52474 BRTONIGLA – VERTENEGLIO, ISTRA – ISTRIA, CROATIA

Tel: +385 (0)52 774 617, Fax: +385 (0)52 720 424 OIB: 67874869306

E-mail: info@lda-verteneglio.hr Web: www.Lda-verteneglio.hr



MONTHLY ALLOWANCE:

Pocket money will be given to the volunteers once per a month in the amount of 90-93 EURO (3 per day). Additionally to the pocket money they will receive the money for food. LDA will also cover all the costs for the activities: task-related, linguistic and personal support, mentor, accommodation, food, administration/communication, etc.

Preparation of the volunteers: arranging insurance, staying in contact with the volunteer, evaluation, follow-up, administration, and communication will be covered by the sending organization.

RECRUITMENT PROCESS

STEP 1: Candidates will be asked to carefully prepare:

- Curriculum Vitae (Europass format)
- Motivation Letter

STEP 2: Send all documents to the coordinating person of your sending organisation (SO) **until 10th July 2016**

GERMANY - **Open Door International e.V.**

Contact: linda@opendoorinternational.de

MONTENEGRO - **Asocijacija za demokratski prosperitet - Zid**

Contact: voc@zid.org.me ; adpzidvoc@gmail.com

ITALY - **Soc. Coop. Soc. "Il Piccolo Principe"**

Contact: e.paiero@ilpiccoloprincipe.pn.it

CZECH REPUBLIC - **Mladiinfo ČR, z.s.**

Contact: marketa@mladiinfo.cz

STEP 3: A first selection will be made by the SO's until **15th of July**. The SO will contact all volunteers who fulfil basic expectations and the HO will communicate with them through Internet, discussing possibilities and opportunities (skype interviews). The volunteer will be selected according to his/her motivation to work with LDA and according to the skills they have (see "volunteer profile").

The recruitment process will be concluded until **31st July 2016**.

For further information please contact us at: info@lda-verteneglio.hr

Good luck with the selection process!