

Düzce American Time Language Schools



INTERNSHIP PROJECT



What Is?

American Time Language School is a franchising company on the field of language education and there are more than 20 schools in more than 25 different regions and cities in Düzce.

As a representative of American Time Language Schools company, Düzce American Time Language School, located in Düzce, north-west of Turkey, has actively been working in this sector with its 20 employees and more than 1000 students.



Where is?



The headquarters of DATLS is in the center of Düzce which is 220 km distance from both İstanbul and Ankara. The city is on the north-west coast of Turkey, which provides the city with a direct link to Black Sea. Company headquarters is a smart building, full of technological equipment and is roughly 1000m². It has 14 classes, 1 exam hall, 1 conference hall, 1 VIP class, 1 cafeteria, 1 meeting room, 2 terraces and 1 dormitory room which offers to its staff and students a perfect environment for their works & studies.



What Do We Want?



Unlike any other language schools, DATLS has recently been working on creating an organisation under its own shelter a Youth Organisation called “Organisation Time”. The main idea of this organisation is to foster self-development for its own members. By planning to use various non-formal education methods during the planned schedule, Organisation Time will not only offer self-development but also a range of free time activities to youngsters, e.g. university students etc.



What Do We Need?



We need youthworkers, leaders, trainers and facilitators to run our workshops at the weekend and work on international relations of the organisation for international youthexchanges, further project partnerships etc.

These applicants should be at least B1 level of English speakers (any other extra language will be a reason of selection), should have experiences regarding youth works and on-site training. Applicants will also be required to have basic knowledge about Erasmus + program and Organisational Management.



What Do We Offer?

Internship Program will be fully funded by the company which means the selected applicants will be provided with transportation, accommodation, maintenance and food. Apart from that, the company will offer a salary based on the work to be done. This salary will be enough to cover participants' expenses of self-requirements, food, local travels and social life etc. Moreover, participants will have a 40 hour-A1 Turkish language course in three months. Also, during the project, participants will attend to a program about Erasmus + and Organisational Management which will help them create their own youth projects, create and run their own organisations in the future. At the end of the program, participants will receive a participation certificate and a reference letter which may be useful for their professional background.



Workshops and Events



There are various workshops to be done by the intern during the project and some events to prepare for student meetings.

- ▶ Speaking Club
- ▶ Movie Club
- ▶ Erasmus + Seminar
- ▶ Cv & Motivation Letter
- ▶ Local School Visits
- ▶ Karaoke
- ▶ Cultural Night
- ▶ Quiz Show
- ▶ Arcade Night
- ▶ Game Session

When Is?



The program will take 3 months and there will be 4 different application deadlines.

- 1-) October-November-December (Deadline: 19 September)
- 2-) January-February-March (Deadline: 19 December)
- 3-) April-May-June (Deadline: 19 March)
- 4-) July-August-September (Deadline: 19 June)



The Schedule



The schedule for each season may differ depending on the weather as some events will be outdoors. A typical schedule includes several tasks, activities and events. Your monthly schedule will be presented to you by your mentor during monthly meetings.

OCTOBER

	1	2	8	9	15	16	22	23	29	30
11:00 13:00	My City 1	My City 2	Costume Squad 1	Costume Squad 2	My City 3	My City 4	Costume Squad 3	Costume Squad Final	Juggling 3 Rhythms Tertiary 3	Juggling 4 Rhythms Tertiary 4
14:00 18:00	Hand Craft	Origami	Juggling 1 Rhythm Tertiary 1	Juggling 2 Rhythm Tertiary 2	Drawing 1	Drawing 2	Time Band	Time Band	Cards Game	Trickster
19:00 23:00	French Cultural Night	Quiz Show 1	Spanish Cultural Night	Quiz Show 2	Chinese Cultural Night	Quiz Show 3	German Cultural Night	Quiz Show Live	Australian Cultural Night	Halloween Party

DECEMBER

	3	4	10	11	17	18	24	25	31	1
11:00 13:00	Yoga Session	Environ Art 1	Drama Club 9	Drama Club 10	Question Group	Visibility Crew	Table Tennis 3	Evaluation	Table Tennis Final	-
14:00 18:00	Video Blog 1	Table Tennis 2	Environ Art 2	Video Blog 2	Drama Club 11	Drama Club 12	Video Blog 3	Dance Club Final	Drama Perform	-
19:00 23:00	Drama Club 7	Drama Club 8	Karaoke Night 1	Dance Club 5	Karaoke Night 3	Dance Club 7	Karaoke Night 3	Karaoke Night Final	New Year Party	-

NOVEMBER

	5	6	12	13	19	20	26	27
11:00 13:00	Street Art 1	Street Art 2	Drama Club 4	Drama Club 4	Photo Shoot 1	Photo Shoot 2	Graphic Art 1	Graphic Art 2
14:00 18:00	Drama Club 1	Drama Club 2	Street Art 3	Street Art 4	Drama Club 5	Drama Club 6	Yelleyball Club	Table Tennis 1
19:00 23:00	Dance Club 1	Dance Club 2	Arcade Night	Game Session	Dance Club 3	Dance Club 4	Light Painting 1	Light Painting 2

Where will you stay?

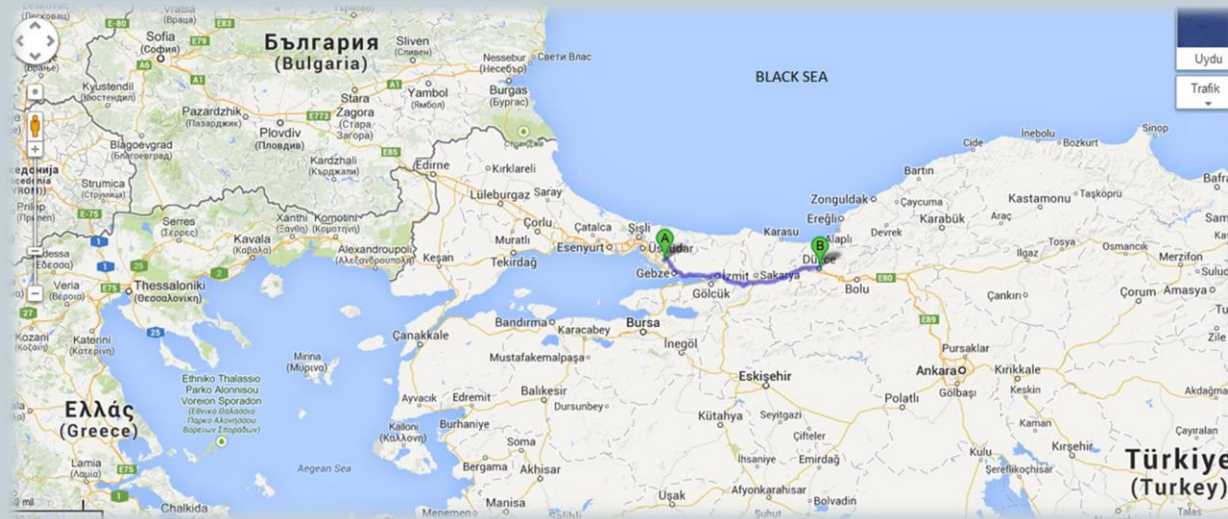
Intern will share a house with a foreign teacher, of which the expenses such as rent, electricity, water services, natural gas etc. will be covered by the company.



Transportation

Maximum of 300 euros of transportation costs for each participant will be reimbursed by the company depending upon submitting travel documents, tickets, boarding passes etc. (Round-trip)

Maximum of 50 euros of visa costs will also be reimbursed by %100 by submission of the visa documents.



How to Apply?



- Fully fill the application form!
- Write a motivation letter!
- Send them to organisationtime@hotmail.com
- Get confirmation!
- Wait for the selection results!
- Check out the announcement!
- Attend to Video Conference!
- Book your ticket!
- And join us!



<https://www.facebook.com/organisationtime>