

(Training Course)

Title	: Developing NGO Resources
Project Starting date	: 20.05.2018 – 27.05.2018
Venue	: Istanbul /Turkey
Duration of the Project	: 6 days + 2 days.
Number of Participants	: 4 participants per organization.
Hosting Organization	: İstanbul Arel University.
Sending Organization	: Programme Countries and Partner Countries

Dear partners,

We are going to apply for a new project at the next deadline and we are looking for RELIABLE partners with whom we will have a productive collaboration in regards to finding suitable participants for the project “DNR” and who can manage the process by themselves and who respects deadlines.

Brief Information About The Project

This training aims to cover 3 main objectives under the overall goal of increasing NGO resources.

- Exploring strategies to establish a **financial** base that includes funding from the local community;
- Exploring strategies to strengthen **human resources** through recruiting, motivating and empowering volunteers;
- Exploring strategies to effectively manage and strengthen **personal resources** for NGO managers that will enable them to increase productivity simultaneously with maintaining a balanced and healthy lifestyle.

This project aims to have a direct impact on the local communities of the participating organizations through finding ways to involve the local community more in its activities through funding programs that they can participate in.

Division of responsibilities:

Coordinating / Hosting Organisation: Istanbul Arel University

Tasks for the Sending Organisations;

- finding the best participant
- planning their travel together
- insurance and visa arrangements with support of hosting organisation
- information about project and hosting organisation/country
- details of the program and infopack information
- Erasmus+ overall information (if needed)

Tasks for the Hosting/Coordinating Organisation;

- Planning of activities
- Planning the trainers team and support team
- Planning the logistic arrangements like food, accommodation, transfers and travels)
- Security plans
- Infopack preparation and informing participants about it in advance
- accessible communication tools will be in use (phone, mail, skype etc.)

Participants;

- planning a small workshop or an activity to implement as a team in the project
- they will be responsible for finding the best ticket to travel
- visa related work will be done by them as well