

OPEN CALL FOR 2 EVS VOLUNTEERS

TITLE OF THE PROJECT	Become a comprehensive YOUNG-2 (CLICK HERE FOR DESCRIPTION)
TOPICS	Youth Participation, Active Citizenship, Funds Researching & Creativity
EVS STAGE DURATION	10 months (from 1st September 2016 till 30th June 2017)
NUMBER OF VOLUNTEERS	2 volunteers (1- Erasmus Student Contact & 2- European Projects Manager)
MAIN ACTIVITIES	<p><u>General duties for BOTH volunteers:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> To help updating and translating our webpage and Blog in English, Spanish and his/her mother tongue. <input type="checkbox"/> To collaborate and organize a weekly language exchange meeting. <input type="checkbox"/> To help in the organization of youth fairs: setting up stages, posters, media, etc. <input type="checkbox"/> To collaborate with other AEGEE members in Local and European level participating in working groups and activities. <input type="checkbox"/> To help the Board actively to achieve their goals. <input type="checkbox"/> To develop a personal project in our association. <p><u>Specific duties for Volunteer No. 1 (Erasmus Students Contact):</u></p> <ul style="list-style-type: none"> ● To collaborate in office daily tasks of our association: <ul style="list-style-type: none"> - Public attention to Erasmus Students and local members. - Reservations for trips, cultural entrances, sport courts, etc. - Answering phone calls. - Check association related emails. - Manage public social networks of our association. ● To work closely with the Erasmus Team of AEGEE-León. <p><u>Specific duties for Volunteer No. 2 (European Projects Manager):</u></p> <ul style="list-style-type: none"> ● To develop ideas for creating projects funded by European grants like Erasmus+, Europe for Citizens, EuroMed, EYF, etc. ● To help us on the maintenance of the Volunteering Office, giving information services to the ones who are interested on EVS and other mobility projects. ● To promote the involvement of young people in mobility projects

KNOWLEDGE & SKILLS REQUIRED		<p>→ To be able to communicate in English & <u>Spanish</u> language (<u>at least B1 level</u>) (<i>Official accreditation is not needed, Skype meeting is enough</i>)</p> <p>→ Proficient user in computer programs like Gmail, Drive, Word, Excel, Photoshop, video editing (or similar), etc.</p> <p>→ Experience in writing and developing european projects (Volunteer No. 2)</p>
COORDINATING & HOSTING ORGANIZATION		AEGEE-LEÓN 2016-1-ES02-KA110-007934
VENUE OF THE PROJECT		León (Spain)
WORKING HOURS AND DAYS OFF:		Service: 30 hours/week (2 days off per week); Holidays: 2 days per month (maximum 20 working days for the whole project)
FOOD AND ACCOMMODATION		Fully covered by hosting organization. Volunteers will live in a rented flat with shared kitchen. A monthly food allowance is provided.
VOLUNTEER ALLOWANCE		105€/month (pocket money)
APPLY	WHO	Youngsters from 18 to 30 y.o. who live in one of the Programme Countries or Partner Countries Neighbouring EU according to Erasmus+ Guide (Page 22 & 23)
	WHERE	EVS@aegeeleon.org
	HOW	<p><u>CHOOSE Volunteer No.1 or No.2 in the email</u> and also send in attachment:</p> <ul style="list-style-type: none"> ➤ CV in Europass format ➤ Motivation letter ➤ Name and Reference number of your Sending Organization (Check an accredited SO of your city in the EVS database)
DEADLINE		<u>Friday, 15th April 2016</u>
SELECTION PROCESS		A few days after deadline, if you have been selected for the next round, we will contact you via email to meet in a Spanish Skype interview.
PERSON IN CHARGE OF THE PROJECT		Adrián Gutiérrez (EVS Projects Manager of AEGEE-León)

**Blue coloured words are hyperlinks with further information ;-)*