**Memorandum of Cooperation**

Between

**Academic Society "Novi Beograd" - College of Tourism, Belgrade**

(Applicant organization full Legal name)

and

**Name of partner organisation**

(Partner organisation full Legal name)

This Memorandum of Cooperation (MoC) sets for the terms, cooperation and understanding between the Applicant organization and the partner organization.

This Memorandum of Cooperation is a **bilateral non-legal binding agreement** between the coordinating organisation and each partner organisation taking part in an Erasmus+ project by which the partner organisation authorizes the applicant organisation to act on its behalf in matters related to the project implementation.

This MOC will serve as document that will guarantee good, inclusive and active participation of the partner organisation in the project. The partner organisation, in the spirit of good cooperation and understanding, agrees to take full and active participation in all phases of the project applied by the applicant organisation.

I, the undersigned,

[Name and surname of the legal representative of the partner organisation signing this MoC],

representing,

[full official name of partner organisation] [ACRONYM]

[official legal status or form] [full official address]

[full official address]

hereinafter referred to as "the partner organisation"

for the purposes of participating in the project **Active Europeans for Active citizenship** under the Erasmus+ programme (hereinafter referred to as "the project")

**1. Agree to cooperate with**

Academic Society "Novi Beograd" - College of Tourism, Belgrade

Non-governmental organisation

Bulevar Zorana Đinđića 152-A, 11070, Belgrade, Serbia

represented by [forename, surname and function of the legal representative of the applicant]

(hereinafter referred to as "the applicant”)

In order to submit in my name and on behalf of my organisation the project application for funding within the Erasmus+ programme to **Education, Audiovisual and Culture Executive Agency (EACEA)** for a project planned to be implemented in Republic of Serbia.

In case the project is granted by the EACEA, to sign in my name and on behalf of my organisation the grant agreement and its possible subsequent amendments with the EACEA.

**2. Agree that the applicant organisation can act on behalf of my organisation in compliance with the grant agreement.**

I hereby confirm that I accept all terms and conditions of the grant agreement and, in particular, all provisions affecting the coordinator and the other beneficiaries. In particular, I acknowledge that, by virtue of this mandate, the coordinator alone is entitled to receive funds from the EACEA and distribute the amounts corresponding to my organisation's participation in the project.

I certify that the information related to my organisation contained in this application is correct and that my organisation has not received/applied for any other EU funding to carry out the activity which is the subject of this project application.

I hereby accept that my organisation will do everything in its power to help the coordinator fulfil its obligations under the grant agreement, and in particular, to provide to the coordinator, on its request, documents or information may be required in relation to the grant agreement.

I hereby declare that the organisation I represent is not in any of the situations of exclusion set out in the project application and that it has the operational and financial capacity to complete the proposed action or work programme as set out in the project application.

I hereby declare to agree on behalf of my organisation that the provisions of the grant agreement shall take precedence over any other agreement between my organisation and the coordinator that may have an effect on the implementation of the grant agreement, including this Memorandum of Cooperation.

This Memorandum of Cooperation shall be annexed to the project application/grant agreement and shall form an integral part of the grant agreement in case the project is selected for funding.

**SIGNATURE**

[Name and surname, function of the legal representative of the partner organisation]

[signature]

Done at [place], [date]

Vojin Jovanovic, President

Academic Society "Novi Beograd" - College of Tourism, Belgrade

Done at Belgrade, 25.03.2015