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|  | | | | | | Expression of Interest  Action 2 - European Voluntary Service  *Version valid as of 1 January 2013* | | | | | | | |
| Please fill in all relevant sections of this form. It is compulsory to annex ALL documents requested in the check list.  Please consult the 2013 Programme Guide to find all the information you need to fill in this form. | | | | | | | | | | | | | |
| Part I. Accreditation context | | | | | | | | | | | | | |
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| Reference number | | | | | | | | | | | | | |
| To be filled in by the National Agency, the Executive Agency, SALTO SEE Resource Centre or SALTO EECA Resource Centre | | | | | | Postmark/Date of receipt | | | | | | | |
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| Name of the organisation | | | | | |  | | | | | | | |
| Please indicate the name and acronym of the organisation. | | | | | | **DO SVĚTA** | | | | | | | |
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| Type of accreditation | | | | | | | | | | | | | |
| Please tick the box(es) corresponding to the type of accreditation requested.  Sending Organisation  Host Organisation  Coordinating Organisation | | | | | | | | | | | | | |
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| Validity of the Expression of Interest | | | | | | | | | | | | | |
| Please tick one box only.  This Expression of Interest should be valid for the maximum period of 3 years after approval.  This Expression of Interest should not be valid after (specifiy date up to 3 years): | | | | | | | | | | | | | |
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| Profile of the organisation | | | | | | | | | | | | | |
| Type and status | | Non profit/non governmental organisation  International governmental organisation  Body active at European level in the field of youth | | | | | | | | Public body  Profit-making organisation1  Other – please specify: | | | |
| Activity level | | local | | | regional | | | national | | | | | European/international |
| *1 Only when it organises an event in the area of youth, sport or culture.* | | | | | | | | | | | | | |
| Motivation and EVS experience | | | | | | | | | | | | | |
| Please describe the motivation of your organisation to participate in European Voluntary Service as Host Organisation, Sending organisation and/or Coordinating Organisation as well as your current or previous involvement in EVS (including the approximate starting date and the frequency of your involvement).  We expect to build partnerships and to enrich our skills and work through hosting EVS volunteers. Generally we expect EVS to be the inspiration and motivation for all involved and a starting point for activities in new areas. We expect a new wave of communication among our staff and lectors and volunteers. We expect help and reflexes from different culture background of volunteers. We want to do some activity which open multicultural topic and show our organization as a one of providers of that theme in our region.   * We expect two volunteers which help us in our normal work with youth in our programs, like primary prevention, cohesive programmes, then we expect their help in presentation of our organization especially in local community field. We expect a multi linguistic communication in both ways Czech language to volunteers and theirs into us. And developing of our both English language. * We offer to volunteers to learn Czech language and contact with Czech culture, they can learn much more about Primary prevention programs, Non-formal education in practice and Experiential learning method in our programs. We offer to give them opportunity to take back our know-how how to do programs like we provide. We offer to work with local government in the cultural-folklore field. And we offer conditions for their own multicultural project under our professional leading or supporting help. * Local community get information and active work in multicultural field. In their work will be visible program YiA and values. We expect that part of their work could be helping with program of International Bagpipe festival. Public relation activities bring visibility profit for local community also.   If the present expression of interest is an update or a renewal of a former accreditation, please indicate the EI reference number previously assigned: | | | | | | | | | | | | | |
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| Part II. Details of the organisation | | | | | | | | | | | | | |
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| Name | | | | DO SVĚTA | | | | | | | | | |
| Street address | | | | Heydukova 349 | | | | | | | | | |
| Postcode | | | | 38601 | | | | | City | | Strakonice | | |
| Region | | | | South of Bohemia | | | | | Country | | Czech Republic | | |
| Email | | | | [dosveta@dosveta.org](mailto:dosveta@dosveta.org) | | | | | Website | | [www.dosveta.org](http://www.dosveta.org) | | |
| Telephone | | | | +420607652862 | | | | | Telefax | |  | | |
|  | | | | | | | | | | | | | |
| Description of the organisation | | | | | | | | | | | | | |
| *Please present briefly your aims and regular activities. Add information about the staff of your organisation as well as the target group you generally work with.*  The "DO SVETA" NGO - we are providing training and prevention activities in the whole South Bohemia region. The main focus is in the primary prevention and non-formal education, learning by experience. We run experiential courses for school children and students, educative projects for pedagogues and youth workers and also training courses for peer activists. Most of us are teachers of leisure time, religion, experiential learning, and we are pedagogues and psychotherapists. Our mission is to educate the others in many competencies on different levels, individual, intercultural, intellectual, psycho-social. In our activities we deal with different ideas and objectives using non-formal learning, learning by experience, combating racism, xenophobia and anti-Semitism, and current issues in the society such as a drug abuse, risky sexual behaviour, tolerance in spirituality, prejudices and stereotypes, bullying, environmental disasters and inability to leave modern technologies and culture. We made much training courses under Youth in Action programme. So we have a good practice and administrative competencies and personal background for good managing of European projects. We are one of leading NGO, which providing Primary prevention programs for school children and youth.  Target groups in our activities are various, but we are mainly focusing on three basic ones:  1. School children, students, youth and public (mainly in primary prevention and experiential courses)  2. Youth (high scholar age, university age),  3. Pedagogues and adults (on trainings in many type of education, also international in YiA projects)  4. Common public  DO SVĚTA NGo has a 3 employees and around 15 external lectors and around 10 support volunteer (not EVS)  More at www.dosveta.org | | | | | | | | | | | | | |
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| Legal representative | | | | | | | | | | | | | |
| Family name *(Mr/Ms)* | | |  | Mr. Vlček | | | | | First name | | Daniel | | |
| Position/function | | | | Representative of NGO | | | | |  | | |  | |
|  | | | | | | | | | | | | | |
| Contact person for EVS inside the organisation | | | | | | | | | | | | | |
| Family name *(Mr/Ms)* | | |  | Mr. Schwarc | | | | | First name | | Štefan | | |
| Position/function | | | | Director of NGO | | | | | | | | | |
| Email | | | | [dosveta@dosveta.org](mailto:dosveta@dosveta.org) | | | | | | | | | |
| Telephone | | | | +420 607 652 862 | | | | | Telefax | |  | | |
|  | | | | | | | | | | | | | |
| Contact point for EVS outside the organisation (optional) | | | | | | | | | | | | | |
| Family name *(Mr/Ms)* | | |  |  | | | | | First name | |  | | |
| Organisation | | | |  | | | | | | | | | |
| Street address | | | |  | | | | | | | | | |
| Postcode | | | |  | | | | | City | |  | | |
| Region | | | |  | | | | | Country | |  | | |
| Email | | | |  | | | | | Website | |  | | |
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| Part III. Ideas for future EVS Projects | | |
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| Main themes for the Activities | | |
| Please tick not more than 2 boxes. | | |
| European awareness | | Post conflict/post-disaster rehabilitation |
| Inter-religious dialogue | | Urban/Rural development |
| Anti-discrimination | | Youth policies |
| Art and culture | | Media and communications/Youth information |
| Disability | | Education through sport and outdoor activities |
| Minorities | | Health |
| Gender equality | | Environment |
| Non-discrimination based on sexual orientation | | Development Cooperation |
| Youth Leisure  Children  Intergenerational activities | | Roma communities  Animal welfare  Other – If so, please specify: Problems of Youth, Non-formal learning |

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| *Inclusion of young volunteers with fewer opportunities:* | | |
| Do you envisage involving young people with fewer opportunities (facing a situation that makes their inclusion in society more difficult, see main situations/obstacles identified herebelow) and/or special needs (mobility problems, health care, etc.)? If so, please tick the situation(s) they may face: | | |
| Social obstacles | Economic obstacles | Disability |
| Educational difficulties | Cultural differences | Health problems |
| Geographical obstacles | Other – please specify: |  |

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| Expected duration and type of EVS: |
| Please tick one or more boxes corresponding to the duration and type of the EVS Service(s) you plan to send/host/coordinate: |
| 6 to 12 months  2 to 5 months  2 weeks to 2 months (involving young people with fewer opportunities)  2 weeks to 2 months (EVS involving at least 10 volunteers doing their Service as a group) |

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| Special needs (if applicable): |
| *If your placements are open to volunteers with fewer opportunities, please provide information about the competence, experience and infrastructure and (human or other) resources available in your organisation to accommodate and support them.*  We are ready to host people with cultural differences, or economical and geographical difficulties as it might be helpful for all sides. The character of our educational activities is very experiential, that’s why it could be beneficial for the clients, for the volunteer and even for the members of our organization.  There should not be a problem to approach and involve volunteers with cultural differences, or economical and geographical difficulties into our team and into the activities of the project. We are specialized on working with clients of many types and with various problems and we provide many types of social services as described above. After consultation we are ready to work with other fewer opportunities.  Example: in cultural differences, we are opened for cultural, religion differences, we can manage some needs in this field, and we can communicate potentional issue with sending organization to manage it in mother language of volunteers.  In economical way, we can manage money count or help with spending money in troubles or if they didn’t do that before. Also if there are problems with dresses there is a way how to manage it in begin of EVS  In geographical, if volunteers are not orientated in travelling or communication with institutions we can help also to grow in that skills. |

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| Part IV. Host Organisation |

*This part has to be filled in only if the applicant requests to be accredited as Host Organisation. The points below are intended to serve as a guide for the description of activities foreseen by the Host Organisations.*

If more space is needed, please extend boxes.

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| Project environment: |
| *Outline the project environment for the suggested voluntary Service, including the local community where the project will take place (e.g. geographical, social and economical environment). If the host placement is located in a live-in community, please include the rules and conditions that apply also for the volunteer.*  Town Strakonice is placed close to Šumava Mountains which are an ancient place of Celts and mystic nature. This is very good place for hiking and biking. The river Otava is going through the town Strakonice and there is possibility to ride the river in boats for many kilometres for example through weekend. Strakonice town is big enough to find a lot of kinds of entertainment (biking, cinema, theatre, fishing, music, inline skating, skateboard and bike centre, swimming and other sporty places. Strakonice has also castle where are concerts and music festivals especially International Bagpipes folklore festival which is biggest on world. The South Czech region is known for historical towns and beautiful nature with forests, hills, rivers and lakes. Ceske Budejovice as a regional capitol offers enough of cultural and social life. Cesky Krumlov town is UNESCO town. Strakonice are well connected with the other big cities (Plzen, Praha, České Budejovice) by bus or train it takes 1 hour. It is cheap to travel there. More at [*www.strakonice.eu*](www.strakonice.eu) *.*  Our office is ten minutes far from town centre, and same time from bus, train stations. The main office is consists from 1 small office of leader of NGO and 1 very large office for lectors. In that place we make the team’s meetings, briefings, supervisions, working on programme etc. It looks like a big common room with nice carpet and large couches which surroundings common table. There is a brown wardrobe with dishes and coffee, tea and other pleasures. We may sit on carpets with tea and low table like in tearoom or sit on couches, it depends. This room has the administrative corner with 3 or 4 places with PC and printers and so on. Then in next room, near the door is a small kitchen for cooking and cleaning dishes. Next rooms are toilets. And then offices of the other companies. Across large courtyard is our very large warehouse. We use it for material which we need for work with youth. (there are tubes, wheels, tires, bars, costumes, paints and brushes, polystyrene plates, hangers, props, military items, baby items, tarpaulins, tents, sleeping bags, canvases, helmets, axes, saws, kettles, toasters, candles, wicks, tools, outdoor things, ropes, carpets, coals, oils, woods and sticks, bowls and balls and thousands of other secrets for to be a creative in job like we have). We are just imagine and creating.  All volunteers will have as a base the office of primary prevention and experiential learning projects, where they will have theirs place with PC, wi-fi internet connection, printer, etc. Activities with “school children” and youth are taking place in other places usually at the schools of towns of South region. The transport between those schools is usually by car driven by some of us. Volunteers do not need to drive car if they do not like it.  Food – there is a dining room 200 m from out office and other restaurants, also in our office they can cook their own food. Self-cooking is good mainly for vegetarians, because level of vegetarian food in restaurants in Strakonice is depressing. But it is not problem to buy ingredients it is cheap and common. For example one of every 10 meals in restaurant is vegetarian. |

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| Proposed activities for EVS volunteers: |
| *Please explain:*   * *what you can offer to volunteers in terms of Service and learning opportunities,* * *what will be the role of EVS volunteers in the Host Organisation,* * *the activities in which the volunteers could be involved and the activities the volunteers could create in your organisation. Please give examples of typical activities/tasks for the volunteers.*   ***What volunteers will learn and experience:***   * **Languages** (develop their English, start with Czech, and mother language) * They will experience an effect of **non-formal education** and **experiential learning** style in every activities which we are providing (they can start to work with it after EVS, ideally they can use what they have learned in the future home project). * They develop their **competencies** in communication, planning-reflecting process, **project’s thinking**, and working on **public relation** field * They will increase their **awareness about Czech culture**, folklore and Celtic background in South of Czech   ***Scheme of cooperation:***   * **At the beginning** we want volunteers to get familiar with all our projects and basic philosophy. We want to give to new colleague time to settle in the new environment and new country. At the beginning will carry zero responsibility and minimum of duties. Volunteers will meet people, who are working there. Our colleagues are young, helpful and they will help the volunteers with adaptation. Volunteers will take the lessons of Czech language three times in a week. Lessons of Czech language will be more intensive at the beginning and we will find the frequency of lessons with volunteers. Positive attitude to study Czech language is very important for us. And there is also entering course for volunteers after they come on EVS. * **Later** we will **set the individual plans** with volunteers and which part of work and level of responsibility they want carry. * **All volunteers** will **create** common **individual projects** with multicultural aspects and visibility of EVS in local community.   We will support them and facilitate or animate the process of their own creation process.  ***Role of volunteers:***   * Volunteer will be a part of our team. We want to go on team working level. Our collaboration depends on individual parameters. They can only help us in many type of work or they can create something new, or both.   ***About activities which we offer:***   1. **Volunteers in help with organizing primary prevention programmes** - there will be opportunities to watch it, study it, and help us. Firstly with preparation and reflection of every programme, later they can lead some small activities, they can show what EVS is, and they can prepare some new program with multi-cultural or antiracist topics and they can manage it. At the end of EVS they will have a “big tools” how to do that in their homes. (Every volunteer will join these programs. The level and rate of participation may change.) ***Example****: preparation on programme in office, go to the classroom with the lectors and assist during programme, later prepare some small activity or copy activities which they knows from programme before. Bringing their own ideas how to improve the programme or create power point presentation for some programme. Tell to students about EVS and volunteer’s country etc.* This work is planned for 50% of working time. 2. **Volunteers in help with organizing Experiential learning project and projects with non-formal education -** The volunteers will assist with preparing and running of the courses of Non-formal - learning by experience for children or youngsters, university students, pedagogues or adults. Assistance will be required only in way which can volunteer carefully manage and all responsibility will be taken by our lectors. So after becoming familiar with our activities and the options, volunteers can start to work more independently, focusing on theirs preferred field of interest. ***Example****: preparation of programme with team months before courses, taking part of program’s responsibility and precising some activity, collecting of material, departure on place, run the program with team of lectors. Part of reflection of program and promo of results. There is a much more opportunity work in the project of YiA program, because of English language.* This work is planned for 10% of working time. 3. **Volunteers in help with administrative things, promo, visibility and system’s things in our organization** – Volunteer will have an opportunity to help us with organizing NGO’s things, analyse a data, written feedbacks, creating ideas in visibility and public relations field. We have a less time for effective presentation of our activities and NGO, so there is a lot of opportunities to do some changes, presentations, activities atc. ***Example****: There are tables with PSs, internet and so on. Volunteers make their own agenda, work with web, photos, printings. Through regularly briefings we can find and describe the “places” where we need change something or realize some activity with visibility or promo task and volunteers should start planning and managing these changes. They will have collaboration with our workers in every planning and realizing process and they will probably be in contact with local organizations and municipality.* This work is planned for 30% of working time. 4. **Volunteers in Youth centre** – In Strakonice is Youth centre. We have a perfect collaboration with it. There is an opportunity to be with youth in leisure time and work with them. It leads us into multicultural topic and volunteers projects. ***Example:*** *there will be schedule of work in centre, after planning process and understanding of “typical day” in centre, they can start help with watching children, help to hold borders inside, and later prepare some iniciatives, activities and they can motivate youth to some. More about provider of youth centre is on* [*www.os-prevent.cz*](http://www.os-prevent.cz) . This work is planned for 10% of working time.   We will set a percentage ratio between the four activities individually with volunteers.  ***Timing:*** Working time is 30 hours per week and one or two courses run thru weekends. Every day start in different time depending on type of activity. Days without activity start at 9:00 and end at 16:00 o clock, lunch break included.  ***Volunteers in planning process with us and with mentor:*** there will be weekly regular briefings of our team and support consultation with leaders of activities. Monthly external supervisions for talking and sharing everything what you need. And monthly meeting with mentor.  ***Volunteers in their free time:*** There are many cultural-sporty-leisure time opportunities. Volunteers will be inviting to do a music band, we have an instruments and technical things. We will lead the volunteers as a team and we want to support their common free time activities which we offered in the text above. For example there will be a nice opportunity to help with the organizing some concerts or connect activity with biggest festival of bagpipes on the world. |

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| Volunteer profiles and recruitment process: |
| *Please describe the profiles of volunteers you would like to receive in your organisation. Include information on how you ensure an open and transparent recruitment process as well as the overall accessibility of EVS to all young people. Consider further information about the type of Sending Organisation you want to cooperate with. This information can help the match-making between volunteer candidates, Sending Organisations and your organisation.*  Our organization’s activities are focused on non-formal education and global problems of youth **– it means work with people**.   * We are looking for volunteers who are **motivated to be part of our team**. * We appreciate positive attitude in studying of Czech language * Volunteers must be over 18 years old. * We are looking for volunteers to be placed mainly in our **youth projects**. * Volunteer should be motivated to be **part of team** of youth workers and try to help and share space **with other volunteers**. * Previous experience with youth work is not essential the most important is **open mind** and **willingness to learn** and create new things. * Our project is focused on learning through taking part in activities with possibility to **develop and implement or create own ideas**. Creativity is also perfect value and it is a benefit for volunteer but much more we prefer **friendliness, communicativeness** as a value. * Previous experience in non-formal learning or lecturing in youth work will be helpful for the project, but is not necessary. The most important is **motivation to work in a flexible way** in different types of activities. If volunteers want’s to work as a pedagogue in his future it is perfect opportunity for them. * It will be beneficial if volunteers will have a good relation with theirs sending organization or other local organizations of their countries, which have similar aims and target groups as we have. This is also not a condition, just benefit for future. * We are very active in our organization; it means that **it is not necessary to have a more active sending organization partner, but communicative and careful also**.   We prepared an e-form questionnaire for candidates. In that we will ask the volunteers for personal motivations, expectations, fears, ideas and other settings. It is not so important as recommendation from sending organization.  Information about the actual situation in our EVS project we will published on: [www.dosveta.org](http://www.dosveta.org) . There we will give an e-form questionnaire, actualities about process of approving and so on. |

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| Number of volunteers hosted: |
| *Please state the maximum number of volunteers your organisation is able to host at the same time (ensuring all quality, learning, and welfare standards of EVS for each volunteer):*  We are able to host 2 volunteers at the same time. |

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| Risk prevention, protection and safety: |
| *Please describe:*   * *how you will guarantee a safe living and working environment for the EVS volunteers,* * *how you will prevent risks and crises,* * *how – in the case of EVS volunteers aged 16 or 17 – you ensure appropriate supervision, protection and safety.* |
| Our organization has to guarantee a high standard of risk prevention in all spectrums. First we are working under certification of prevention providers in Czech republic and we have an accreditation of Czech Ministry of Schools and then we are certificated as an education organization. These two processes gave us an instruments how to deal with risk management. All activities are designed with appropriate safety measures and the centres and courses are a safe working place. All of the staff has a first aid course and is trained in risk prevention as well. We provide an internal health and safety and also risk prevention training for volunteer. There is guarantee in organization who is taking care about volunteers, have periodic meetings with them, helping with difficulties, supporting and also providing supervision. Volunteer must be over 18 years old.  There are the inside mechanisms of psychological safety, inter-visions and external supervisions. There is a space for talking about intrapersonal and interpersonal problems etc.  Volunteers must communicate with mentor as a support and “people from outside” they can deal about everything. Also we will train volunteers in every safety things about their work with children. |

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| Part VI. Signature | | | |
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| I, the undersigned, certify that all information contained in this Expression of Interest is truthful and accurate and that no relevant information has been withheld.  I declare to be aware of the provisions set out in the EVS Charter and I undertake to adhere to them in case the organisation I represent will be accredited within the EVS context.  By signing this document the promoter authorises the European Commission, the Executive Agency and the National Agency to publish and to use all data provided in this Expression of Interest in any form and medium, including the Internet database of accredited organisations. All personal data collected shall be processed in accordance with Regulation (EC) N° 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies.  Data subjects may, on written request, gain access to their personal data. They should address any questions regarding the processing of their personal data to the Agency (National or Executive) in charge of the management of their application. For projects selected at national level, data subjects may lodge a complaint against the processing of their personal data with the authority in charge of data protection in their country at any time. For projects selected at European level, complaints may be lodged with the European Data Protection Supervisor at any time.  **In case of approval, the accreditation will have a validity of three years** unless a shorter validity period has been indicated**.** The promoter undertakes to inform of all changes related to this accreditation. | | | |
| For the organisation | | | |
| Name of the organisation: DO SVĚTA | |  | |
| Name of the legal representative in capital letters: | | Daniel Vlček | |
| Position/function: Representative of NGO | |  | |
| Place, date: | In Strakonice | Signature: |  |

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| Check list |

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| The applicant must include the following documents:  the present Expression of Interest form completed and signed in original by the legal representative of the applicant,  a copy of the Expression of Interest form in electronic format (CD or email to the accrediting Agency),  a copy of the registered statute of the organisation submitting this form. |