

REPUBLIC OF TÜRKİYE

MINISTRY OF YOUTH AND SPORTS

REGULATION ON YOUTH CENTERS

PART ONE

Initial Provisions

Purpose

ARTICLE 1 – (1) The purpose of this Regulation is to regulate the commencement of activities of youth centers affiliated with the Ministry of Youth and Sports, their working procedures and principles, and the duties, powers, and responsibilities of the officials within these youth centers.

Scope

ARTICLE 2 – (1) This Regulation covers the youth centers operating under the Ministry of Youth and Sports and the officials working within these youth centers.

Basis

ARTICLE 3 – (1) This Regulation has been prepared based on subparagraph (c) of the first paragraph of Article 187 and Article 209 of the Presidential Decree No. 1 on the Organization of the Presidency.

Definitions

ARTICLE 4 – (1) In this Regulation;

- a) Minister: Refers to the Minister of Youth and Sports,
- b) Ministry: Refers to the Ministry of Youth and Sports,
- c) Ministry Information System: Refers to the system where the activities, personnel, and other information of youth centers are transferred to and organized in an electronic environment,
- ç) Instructor (Education Official): Refers to persons assigned paid teaching duties in educational, social, cultural, and sports activities,
- d) Youth Office: Refers to offices opened in schools, universities, dormitories, sports halls, and places where young people densely reside, affiliated with the youth center, for the purpose of liaison, promotion, and carrying out youth center activities,
- e) Youth Worker: Refers to persons who start duty within the scope of conditions determined in the relevant legislation, including youth leaders, who engage in youth work and activities and ensure coordination,
- f) Youth Center: Refers to the youth center directorates operating under the Ministry,
- g) General Directorate: Refers to the General Directorate of Youth Services,
- ğ) Volunteer Youth Leader: Refers to persons determined by the Ministry to work voluntarily in all kinds of youth activities carried out by the Ministry, not on a continuous basis, within the scope of conditions determined in the relevant legislation of the Ministry,

- h) Provincial Directorate: Refers to the Provincial Directorate of Youth and Sports,
- i) Provincial Director: Refers to the Provincial Director of Youth and Sports.

PART TWO

General Principles

Purpose and Duties of the Youth Center

ARTICLE 5 – (1) The purpose of the youth center is to conduct studies supporting the personal and social development of youth, to ensure the discovery of young people's talents by considering the needs of youth groups, to carry out studies aimed at ensuring young people's participation in decision-making and implementation processes and all areas of social life, to carry out activities aimed at increasing well-being, and to carry out preventive activities aimed at protection from all kinds of addiction and harmful habits.

(2) The duties of the youth center are as follows:

- a) To contribute to raising young people as individuals with high social responsibility awareness who possess moral and humanitarian values.
- b) To ensure that young people perform national and international educational, social, cultural, artistic, and sports activities, taking into account their talents, goals, and interests.
- c) To contribute to young people leading a healthy life in mental, physical, spiritual, social, and emotional terms.
- ç) To ensure the development of young people's critical and analytical thinking skills.
- d) To support young people in developing as self-confident, participatory, original, productive individuals with personal and social skills.
- e) To ensure that young people use their knowledge, skills, experience, and time for a purpose with an understanding of social responsibility and volunteerism, and to make volunteering a part of their lives.
- f) To ensure that guidance and counseling activities are carried out in line with the needs and expectations of young people.
- g) To provide suitable space and materials for activities to be carried out in line with the needs and demands of young people.
- ğ) To provide support to studies to be carried out by other units of the Ministry without disrupting youth center activities.
- h) To provide training to protect young people from harmful habits and to ensure the production of preventive and protective projects and activities.
- i) To ensure the organization of activities aimed at revealing the potential of young people and to conduct studies regarding disadvantaged youth.
- i) To conduct studies for young people who are not in employment, education, or training (NEET), and to implement special policies created in this context.
- j) To ensure the participation of young people in national and international events.

Commencement and Termination of Youth Center Activities

ARTICLE 6 – (1) Youth centers established according to relevant legislation start activities with the approval of the Ministry upon the proposal of the provincial directorate and the affirmative opinion of the General Directorate.

(2) The minimum workshops and working areas that must be present in a youth center are:

- a) Administrative office.
- b) Working office.
- c) At least three personal development workshops arranged suitable for theoretical and/or practical training.
- ç) Library or reading hall and similar places.
- d) Material storage.

(3) An Atatürk corner is prepared in the most suitable place of every youth center where everyone can see it. A Turkish Flag is placed openly and within a frame on the wall behind the Atatürk bust. Atatürk's Address to Youth and the National Anthem are hung on the wall on both sides of the bust.

(4) The minimum personnel required to be employed in a youth center are:

- a) Youth center director.
- b) Youth worker.
- c) Security guard.
- ç) Cleaning personnel.

(5) Matters regarding the naming of youth centers are carried out in accordance with the relevant legislation of the Ministry.

(6) Termination of youth center activities is done in the procedure specified in the first paragraph.

(7) In cases of need, a youth office may be opened affiliated with the youth center with the proposal of the provincial directorate and the approval of the General Directorate to fulfill liaison, promotion, and youth center activities.

Youth Center Activities

ARTICLE 7 – (1) Youth centers conduct youth work as workshop and club activities as specified below, considering the needs, interests, and requests of young people and the conditions of the province/district they are located in, in accordance with Ministry policies:

- a) Workshop activities: These are trainings carried out using various applied methods, primarily non-formal education techniques, in a way that ensures young people use knowledge in life, with workshop studies where team spirit and active participation stand out regarding every area of life.
- b) Club activities: These are studies where young people design, plan, and realize all kinds of activities where they can express and develop themselves according to the characteristics of the field they are interested in.

(2) Workshop and club activities are carried out in youth centers within the scope of educational, social, cultural, and sports events in fields such as fine arts, science, technology, innovation, healthy living, personal development, volunteering, and similar areas.

(3) Local activities to be carried out by the youth center in the province where it is located together with other public institutions and organizations, local administrations, universities, and non-governmental organizations are carried out with the approval of the provincial

directorate.

Working Hours

ARTICLE 8 – (1) The working hours of youth centers are determined by the Ministry.

PART THREE

Youth Center Employees and Volunteers

Youth Center Manager

ARTICLE 9 – (1) The duties and powers of the youth center manager are as follows:

- a) To ensure that educational, social, cultural, and sports events are carried out for the psychological, social, and physical development of young people benefiting from youth center activities.
- b) To work in cooperation with relevant parties by considering the talents, goals, and interests of young people benefiting from youth center activities.
- c) To ensure that the workshop, library, sports hall, and other areas of the youth center are kept ready for activity and use and are developed.
- ç) To ensure that youth activities are carried out in cooperation in facilities such as schools, sports facilities, athlete training areas, and student dormitories in the vicinity of youth centers.
- d) To ensure coordination in activities to be held in facilities belonging to other public institutions and organizations, local administrations, universities, and non-governmental organizations outside of youth centers.
- e) To ensure that necessary work is done to carry out youth activities with the approval of the provincial director in places where there is no youth center.
- f) To ensure the preparation and follow-up of personnel work schedules in youth centers and in liaison, promotion offices, youth offices, and similar areas affiliated with the youth center.
- g) To ensure that all kinds of precautions regarding the order and discipline of the youth center are taken and that the decisions taken are implemented on time and effectively.
- ğ) To make youth center activities effective and efficient and to develop them.
- h) To hold planning, coordination, and evaluation meetings with the participation of youth workers, volunteer youth leaders, and instructors, and to report the decisions taken in these meetings to the superior authority when necessary.
- i) To ensure the participation and follow-up of volunteer youth leaders in youth center activities.
- i) To ensure that university students taking volunteering-themed courses perform their volunteering practices in youth centers.
- j) To create areas where volunteer persons will perform activities and volunteering programs within the scope of volunteering activities, to conduct volunteering activities, and to ensure their follow-up.
- k) To ensure the registration of personnel assigned to the youth center into the Ministry information system within three working days.
- l) To ensure the recording of changes in youth center information and information regarding activities carried out via the Ministry information system within three working days from the

end of the activity.

m) To prepare the annual activity report and send it to the superior to whom they are affiliated within the Ministry's provincial organization structure within the first ten working days of the following year to be submitted for the provincial director's approval.

n) To prepare the activity plan for the following year by the end of the year and send it to the superior to whom they are affiliated within the Ministry's provincial organization structure to be submitted for the provincial director's approval.

o) To send the realization of activities not included in the annual activity program to the superior to whom they are affiliated within the Ministry's provincial organization structure to be submitted for the provincial director's approval.

ö) To monitor the activities of instructors on-site and provide guidance.

p) To take all kinds of precautions envisaged in the legislation for the protection of the youth center against fire and other dangers.

r) To ensure the security and preservation of classified documents.

s) To ensure the execution and follow-up of necessary studies for the promotion of the youth center and its activities.

(2) Other matters regarding the duties and responsibilities of the youth center manager are determined by the Ministry.

Duties and Responsibilities of the Youth Worker

ARTICLE 10 – (1) The duties and responsibilities of the youth worker are as follows:

a) To organize activities aimed at the interests and wishes of young people within the framework of the purposes specified in this Regulation.

b) To take part in the planning, implementation, execution, and evaluation of activities to be carried out in accordance with annual activity programs.

c) To determine the working groups that will take part in youth activities.

ç) To help member youths with their knowledge and experience in youth activities.

d) To guide young people, closely follow their personal development, and support activities organized by young people in line with their demands.

e) To carry out necessary work and activities under the responsibility of the youth center manager to enable the realization of youth activities in places where there is no youth center.

f) To organize activities within the scope of volunteering studies.

g) To guide persons operating voluntarily and volunteer youth leaders, and to direct these persons according to the areas where they will conduct activities.

ğ) To ensure the protection, maintenance, and appropriate use of youth center tools, equipment, and materials.

h) To take part in necessary studies for the promotion of the youth center and its activities.

ı) To perform transactions regarding documents, records, information, and certificates related to youth center activities.

i) To fulfill other duties assigned by the youth center manager.

Volunteer Youth Leader

ARTICLE 11 – (1) Volunteer youth leaders may be assigned by youth centers to work voluntarily without any payment on a non-continuous basis in all kinds of youth and sports activities and

in camp, training, and preparation studies related to these activities.

(2) Procedures and principles regarding the selection and duties of the volunteer youth leader are determined by the Ministry.

Honorary Duty

ARTICLE 12 – (1) Experts in their fields may be assigned honorarily in youth centers. Honorary assignments are made according to Article 213 of Presidential Decree No. 1.

(2) If it is determined by the youth center manager that those assigned honorarily are unsuccessful in their duties or do not comply with the provisions of this Regulation, or if the necessity to close the field of activity arises due to various reasons, their duties are terminated.

PART FOUR

Youth Center Membership and Other Matters

Membership Conditions

ARTICLE 13 – (1) The age ranges of those who will become members of youth centers are determined by the Ministry. For membership, the youth center membership form must be filled out. For those who have not completed the age of eighteen and wish to become a member of the youth center, the relevant sections in the application form are filled out by their parents or legal guardians.

(2) Those who have not completed the age of eighteen may participate in activities without becoming a member of the youth center with the consent of their parent or legal guardian if they have an interest and desire for youth center activities.

Suspension and Expulsion from Membership

ARTICLE 14 – (1) Those who are deemed objectionable to participate in youth center activities or come to the youth center are suspended from youth center activities, and those who are members are expelled from youth center membership upon the proposal of the youth center manager, the affirmative opinion of the superior to whom the manager is affiliated within the Ministry's provincial organization structure, and the approval of the provincial director.

(2) Situations requiring suspension or expulsion from membership are as follows:

- a) Insisting on behaving rudely and disrespectfully in the youth center, its work, and activities.
- b) Engaging in behaviors that obstruct youth center studies and disturb the peace.
- c) Engaging in exuberant behaviors contrary to moral rules and social tolerance.
- ç) Damaging state property.
- d) Engaging in illegal ideological activities in the youth center.

(3) A person who has been given the penalty of expulsion from membership may become a member of the youth center again upon their request, provided that one year has passed since the date the penalty was given, with the proposal of the youth center manager, the affirmative opinion of the superior to whom the manager is affiliated, and the approval of the provincial director.

Keeping of Records

ARTICLE 15 – (1) The following records are kept in the youth center:

a) Incoming and outgoing document folder: It is the folder where the records of documents coming to and going from the youth center are kept.

b) Youth registration folder: It is the folder where the member registrations of young people who are not members via the Ministry information system are kept.

(2) Procedures and principles regarding other books, folders, forms, records, files, and documents that need to be kept are determined by the General Directorate.

PART FIVE

Miscellaneous and Final Provisions

Repealed Regulation

ARTICLE 16 – (1) The Regulation on Youth Centers published in the Official Gazette dated 13/7/2003 and numbered 25167 has been repealed.

Enforcement

ARTICLE 17 – (1) This Regulation enters into force on the date of its publication.

Execution

ARTICLE 18 – (1) The provisions of this Regulation are executed by the Minister of Youth and Sports.