

INFOSHEET

“Empowering youth and their participation through service: Volunteering in youth work organisations”



Barcelona, Spain
29th September - 8th October 2023

Dear potential participants,

Here you can find some important information about the activity, logistic and accommodation for our activity.



MEETING POINT:

Our meeting point is the **ALBERGUE MARTÍ-CODOLAR** in Barcelona. The address of the hostel is Av. Cardenal Vidal i Barraquer 15 08035 Barcelona, Spain.

Here is link of the hostel where you can find some info:
<https://marti-codolar.net/albergue/>

We are expecting you on the 29th of September 2023 in the afternoon.

The Welcome Program will start at 16:00 and dinner will be served at 19:00. The departure is envisioned for the morning of 8th of October 2023 after breakfast.

Check-in from 13:30h, participants can arrive earlier and leave their luggage in a dedicated room if needed.

Participants are expected to attend the full duration of TC (29th September - 8th October 2023).



HOW TO GET HERE

For all information about booking your tickets and coming to Barcelona, you should be in contact with Veronica Braccacini – in charge of project logistics, by using the official project e-mail (you can find all contacts below). We are kindly asking you to choose the ecologically and economically friendly means of transport, if possible.

Please remember that we expect you to arrive before/for dinner time on the 29th September 2023 and stay until breakfast on 8th October 2023 when choosing your arrival/departure times.



TRAVEL REIMBURSEMENT

Travel costs will be reimbursed only for the cheapest way of transport and for the return tickets. Travel expenses are covered by the organisers 100% up to the maximum of unit cost per distance calculator and means of travel, including bank transfer and other appropriate fees (for all the original tickets and ways of travel that are plane, bus, train, ferry, carpooling, NOT taxi).

For distances, less than 500 km one way (by Distance Calculator | Erasmus+), the preferable means of transport are land transportations, such as train and/or bus. If other mean of transport is selected for such travels, e.g. airplane, those will be reimbursed 60% of airfare, in accordance with the principle of environmental awareness and protection.

P.S. AT PURCHASING YOUR TRAVEL TICKET, PLEASE ASK FOR THE INVOICE!

PARTICIPANTS MUST KEEP ALL TRAVEL DOCUMENTS (TICKETS, TRAVEL AGENCY INVOICES AND BOARDING PASSES) AS ORGANIZERS ARE ABLE TO MAKE ANY REIMBURSEMENT ONLY ON THE BASES OF PRESENTED DOCUMENTS!

OVERVIEW OF THE AMOUNTS FOR TRAVEL REIMBURSEMENTS / BY PARTICIPATING COUNTRY:

SPAIN	up to 180,00 € / green travel 210,00 €
ITALY	up to 275,00 € / green travel 320,00 €
AUSTRIA	up to 275,00 € / green travel 320,00 €
SERBIA	up to 275,00 € / green travel 320,00 €
GERMANY	up to 275,00 € / green travel 320,00 €
PORTUGAL	up to 275,00 € / green travel 320,00 €
POLAND	up to 275,00 € / green travel 320,00 €



We suggest to consider eco-friendly sustainable travel options.*

*Sustainable means of transport (green travel) is defined as the travel that uses low-emissions means of transport for the main part of the travel, such as bus, train or car-pooling.

Further Rules regarding the booking of the tickets and reimbursement:

- Only the cheapest tickets will be reimbursed. We will not cover tickets with the deviation from the direct route (A - B - A), extra unnecessary stops and layovers. We don't cover seat reservation fees, leisure plus tickets, flexible tariff tickets, extra travel insurances, priority boarding fees, local bus baggage, handwritten tickets or bianco nota bills.
- Only tickets purchased online will be reimbursed. We can't cover travel agencies' fees. Travel agencies invoices for the tickets won't be accepted for reimbursement.
- We can't reimburse taxi; only public transport and carpooling will be covered.
- You can arrive maximum 2 days before the activity and depart maximum 2 days after if you want to spend more time in Barcelona on your own. In that case, travel expenses must stay within the agreed budget, while accommodation on the extra days is not covered.

Please don't buy your tickets before we approve them! When you will plan your trip and **BEFORE** buying your tickets (especially if your planned travel itineraries are different than 29th September - 8th October 2023), please inform us in advance, so we can approve your tickets and travel costs.

The travel reimbursement will be done only by bank transfers after you return home and send us the **ORIGINAL** boarding passes and tickets (and after you submit/send us the filled in evaluation forms of the training course).

- **Practical information**



The unit of currency is **EURO (€)**.

- **Accommodation**

All participants will be accommodated at **ALBERGUE MARTÍ-CODOLAR** . The residence is near the Metro station Montbau (L3- green line).

From the airport, take the Aerobus to Plaza España and take the L3 metro towards Trinitat Nova (metro map). Then, walk to the hostel.

The hostel is located in one of the quietest areas of Barcelona, between the neighborhoods of Gràcia and Horta, in an environment privileged by the wealth of nature and green spaces. In addition, it is very well connected to the city center by public transport, both the metro and day and night buses, so it is easily accessible for everyone.

We will be placed in rooms of 4 beds (in rooms there are bunk beds) with shared bathrooms.

Please note that you should bring your own towels (bed sheets are included).

Breakfast, lunch and dinner will be served daily at the residence.

The Training Course will be held at the residence.



- **Contact information**

For planning your travel and arrival you are directed to contact the project team by using the mail address. **Veronica Bracaccini** is the person in charge of logistics of the project.

In case of any problem during your travel or if you need any further information please don't hesitate to contact us!

Official project contact e-mail
Person in charge of logistics:

volunteering2@yp-de.org
Veronica Bracaccini

