



**Co-funded by  
the European Union**

Estimated Timetable  
A1-TC-Inclusion Strategy for Youth Organisations  
Location: Greece, Keramoti  
Dates: 1-12/10/2022



	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10
8:30-9:30	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
9:30-11:00	Intro Get to know each other Ice-breaking and names learning activities	Team Building	Who are we and what do we stand for? -NGO Fair	Common Challenges in Youth Work with regards to Inclusion	Making an Inclusion Strategy "Who should be involved in the process?" "What does the process look like?"	Visit to the community	Phase II: Planning "Where do we want to go?" -Actions -Priorities	Phase IV: Evaluation "How will we get there?" -Indicators -Evaluating the Impact	Presentations of the 1st Drafts of Inclusion Strategy -Feedback -Improvements -Next steps	DEOR "What do we leave behind?"
11:00-11:30	Coffee break	Coffee break	Coffee break	Coffee break	Coffee break		Coffee break	Coffee break	Coffee break	Coffee break
11:30-13:00	"Better safe than sorry" and Ground Rules Risk Prevention	YouthPass Process	Who are we and what do we stand for? -Open Space	Common Challenges in Youth Work with regards to Inclusion	Phase I: Analysis "Where are we now?" SWOT Needs Analysis		Phase II: Planning "Where do we want to go?" -Objectives and desired results -Summary	Phase IV: Evaluation "How will we get there?" -Indicators -Evaluating the Process	Presentations of the 1st Drafts of Inclusion Strategy -Feedback -Improvements -Next steps	Creation of the webpage of the TC
13:00-15:00	Lunch	Lunch	Lunch	Lunch	Lunch		Lunch	Lunch	Lunch	Lunch
15:00-16:30	Initial Evaluation	Key Inclusion and Diversity Concepts	Inclusive Projects from Beginning to the End	Inclusion: A strategic approach "How do we know we need it?"	Phase I: Analysis "Where are we now?" SWOT Needs Analysis		Phase III: Implementation "How do we get there?" -The Action Plan	First Draft of Your NGO Inclusion Strategy	Rounding Off -Checklists for solid Inclusion Strategies; -Common pitfalls; -What do you do when you reach your Inclusion Strategy goals?	Final Evaluation
16:30-17:00	Coffee break	Coffee break	Coffee break	Coffee break	Coffee break		Coffee break	Coffee break	Coffee break	Coffee break
17:00-18:30	Team Building	Key Inclusion and Diversity Concepts	Inclusive Projects from Beginning to the End	Introduction to the Inclusion Strategy The Four Phases of an Inclusion Strategy	Mid-Term Evaluation	Phase III: Implementation "How do we get there?" -Division of responsibilities	First Draft of Your NGO Inclusion Strategy	Useful Tools and Resources for your further Inclusion Work	YouthPass Certification	
18:30-19:00	<b>Reflection Groups</b>									
19:00 -20:00	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner
21:00	Welcome Party	BBQ Night	Intercultural evening I	Intercultural evening II	Movie night	Free evening	"Sing to me a song"	BBQ Night	Night of Talents	Farewell Party