



PROJECT CAFÉ - PROJECT CREATION FROM INSPIRATION TO ACTION

Practical seminar on project management

Bankya, Bulgaria

30.06. - 5.07. 2022

Apply now



Social inclusion
Refugees
Social entrepreneurship



CALL FOR PARTICIPANTS

PROJECT CAFÉ

PROJECT CREATION FROM INSPIRATION TO ACTION

Activity 3 of Project Café – Inspiration and Caffeine

BOOSTING OUR PROJECT MANAGEMENT CAPACITIES

30.06.-05.07.2022 in Bankya, Bulgaria

Would you like to realise your own ideas?
Have you been wanting to initiate your own project?
You (and eventually your team) are ready to rock, but you just don't know yet how
to get there and realise your idea(s)?

Well... read this call carefully and – if interested – join us!

We are inviting you to create a network to connect with other volunteers, NGO staff or activists from all over Europe and with partners across branches. We want to create a platform to inspire each other and learn together to strengthen our project management capacities.

Aims and Goals:

- Exchange with international youth workers, activists and volunteers about pressing topics in Europe that urgently need more attention, e.g. forced migration and refugees or social exclusion
- Exploring Social Entrepreneurship as a tool for social change and just society
- Learn from each other how to improve the processes of planning, preparing and implementing projects to tackle these topics
- Develop ideas into concrete project concepts while learning from existing local and international projects, best practices and from the field of NGOs and Social Entrepreneurs
- Build a support network to find synergies among project teams and to build on knowledge existing in networks and organisations
- Use project management tools to develop, plan, implement, monitor and evaluate projects' impacts.

The seminar will gather 30 participants from about 17 countries. The final selection of the participants will be done by the coordination team upon recommendation by the project partners.

Outcomes of Project Café (Activity 3):

- Project evaluation tools
- Ideas implementing projects sustainably; drafting follow-up project concepts
- Internationalisation of projects
- Identifying organisational and regional challenges supporting volunteers in realising project ideas (drafting first recommendations to SCI/CVS in order to overcome organisational and regional challenges)
- Tips and tricks on projects with asylum seekers and refugees, social inclusion and social entrepreneurship.
- Develop own concepts of a project, including needs and risks assessment, project writing, funding, implementation, visibility/PR, monitoring, evaluation and impact assessment.

We want to support you to develop your ideas, realise your own project and to implement it in your local community and/or organisation. We are open to support any form or idea in a broad “project” sense. For example, we can imagine supporting you to organise youth exchanges, local activities, local or regional campaigns.

Basic Facts:

Project Café is an in-depth training cycle with three seminars:

- Seminar 1: Project Pub – Networking and Inspiration (December 2019 in Berlin, Germany)
- Seminar 2: Project Hub – Combination and Integration (February 2020 in Sremski Karkovci, Serbia)
- Seminar 3: Project Café – Project creation from inspiration to action (30 June – 5 July 2022 in Bankya, Bulgaria).

This Call for Participants that you are looking at is for the third seminar. By applying to this call you apply to take part in the **Project Café – Project creation from inspiration to action.**

Overall Project Outcomes:

- The project will find synergies among participating partners on local and international level as well cross-sectional
- Identify organisational challenges and first approaches how to overcome this friction
- Finding a first Strategic Approach what organizations need to improve their capacities, and to provide a fruitful environment for their volunteers to support them transforming ideas in to action and projects

Participants will understand how to formulate quality and quantity criteria and know how to design a community assessment identifying needs and target groups

- A better understanding how to learn from entrepreneurial approaches to realise a sustainable development of ideas
- A better understanding how to tailor projects for asylum seekers and refugees integration.

All methods will be non-formal based such as World Café, Creative Storytelling, Living Exhibitions, etc. The success of the seminars for everyone depends on the active participation of everyone present. This is not a one-week lecture!

All participants selected for this project must meet the following criteria:

- Be able to attend for the full duration of the seminar
- Ideally be active and be able to influence decisions of their sending organisations and have experience in volunteering, and related topics, such as Climate Justice, Gender, Social Inclusion, Human Rights, Community Development...
- Be willing to commit yourself to spreading their new skills and competences to your sending branch in whatever capacity
- We expect participants to actively contribute to this outcome after the Activity by writing short reports about their learnings and activities, and to share them with SCI-D, CVS and their sending organisation
- Bring ideas for workshops, methods, tools, best practices and approaches to be shared
- Be 18 years old or older
- Be able to work in English language
- Be motivated and sensitive to work with people from different backgrounds

This call for participants applies only for youth workers, activists and volunteers from Albania, Armenia, Austria, Belgium, Bulgaria, Czech Republic, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, Kosovo, Moldova, Montenegro, Netherlands, North Macedonia, Poland, Portugal, Romania, Serbia, Slovenia, Slovakia, Spain, Sweden, Turkey and Ukraine.

You can apply if you have a residence in one of those countries or hold a passport from one of them.

Practical Information:

All accepted participants will receive a detailed Infosheet upon confirmation.

Conditions of participation

- Breakfast, lunch, dinner and breaks during the training duration is included
- Insurance will be provided by the organisers. The participants need to bring European Health Insurance Card.
- All participants will receive Youthpass upon successful completion of the seminar.
- **A small participation fee might apply depending on your sending organisation.**
- Reimbursement of the **travel costs** will be 100% up to the maximum amounts indicated in the rules of the Erasmus+ programme after the receipt of original documents (maximum travel reimbursement amounts: 100-499 km = 180 euro, 500-1999 km = 275 euro, 2000-2999 km = 360 euro).
- Covid-related costs (vaccinations, tests, masks) will be covered by the participants themselves and will not be reimbursed by the organisers.

Program:

Project Café – Project Creation from Inspiration to Action Sofia, Bankya, 03. June – 05. July 2022						
Thu 30/6	Fri 1/7	Sat 2/7	Sun 3/7	Mon 4/7	Tue 5/7	
Arrivals	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	
	9:30 - 11:00	9:30 - 11:00	9:30 - 11:00	9:30 - 11:00	9:30 - 11:00	
	Getting to know each other	Reality check: Refugee situation in Europe	Project writing	Impact Measurement	Presentations and feedback	
	11:00 - 11:30 Coffee/tea breaks with international delicacies brought by participants					
	11:30 - 13:00	11:30 - 13:00	11:30 - 13:00	11:30 - 13:00	11:30 - 13:00	
	Team building	Topic focus: Social Inclusion and working with refugees; Social Entrepreneurship. Good practices showcase	Project implementation	Evaluation tools	Evaluation of the training and closure	
	13:00 - 15:00 Lunch					
	15:00 - 16:30	15:00 - 16:30	15:00 - 16:30	15:00 - 16:30	Departures	
	Introduction to the project & the training; overview of the previous activities	Work group creation and topics; brainstorming; idea sharing/project planning	Visibility and PR of a project	Funding opportunities & Fundraising		
	16:30 - 17:00 Coffee/tea breaks					
Welcome session	17:00 - 18:30	17:00 - 18:30	17:00 - 18:30	17:00 - 18:30		
	Key concepts in project management and experience sharing	Project planning - Need and risk assessment	Monitoring progress	Follow-up and international dimension of a project		
	Reflection time	Reflection time	Reflection time	Reflection time		
19:30 - 20:30 Dinner						
20:30...	20:30 - ...		20:30 - ...	20:30 - ...		
Welcome evening	Games night	Free evening	Networking evening	Farewell evening		

This is a draft program, which can be adapted according to participants' inputs.

The Team

The participants' learning journey will be supported by two experienced trainers/facilitators and a logistics expert.

KATERINA STOYANOVA

Katerina (Kat) is an International Relations graduate at the University of National and World economy in Sofia, and holds a master degree in Social Work with refugees and migrants from Sofia University.

Kat has been a trainer in the Bulgarian National Agency, which administrates the Youth in Action and

Erasmus+ and ESC programs since 2012. Among the trainings she delivered are on-arrival and midterm trainings for international EVS/ESC volunteers, training meetings for EVS-accredited organisations and numerous trainings on the following topics: online activism, volunteer management, writing, delivering and reporting of international projects, peace, conflict transformation and non-violent communication, human rights, forced migration and refugees, diversity and inclusion, youth leadership, activism and youth information, climate change and last but not least, trainings on remembrance and history. Overall, since 2011 she has delivered more than 60 trainings in Bulgaria, Belgium, Republic of North Macedonia, Germany, Switzerland, Italy, Serbia and lately online. Her free time is dedicated to photography and different forms of art.



OLEKSANDRA BAKUN



Oleksandra (Lesya) has graduated from the postgraduate studies of V.N. Karazin National University of Kharkiv with a major in Social Communication. She has 13 years of experience in organising and managing youth and educational projects and 9 years on the international (European) arena, within the framework of the European

Commission's Erasmus+ program. She has performed with trainings, master classes, lectures throughout Ukraine and in different countries, from Azerbaijan and Turkey to Norway and Wales. She is a trainer of the European Commission Resource Center SALTO-TOY and facilitator of the British Council's "Active Citizens" program. Lesya is particularly proud that she has helped more than 1000 representatives of Ukrainian youth visit another country for the first time. She participated in projects in 22 countries, consulting and assisting experts in various fields, successful entrepreneurs, psychologists and writers. Last but not least she is a poet and published author with 16 books published in English on Amazon.

The Venue

The training will take place in Hotel Complex Jeravna, which is situated in Bankya (Bulgarian: Банкя) – a small town and hot springs spa district located on the outskirts of Sofia. The district is famous for its healing and clean air and mineral springs and baths that have been used for medicinal purposes for hundreds of years.



The accommodation will be organised in **double or triple rooms**, which have a private bathroom, bed linens and towels, and free WiFi. Breakfast, lunch and dinner will be provided in the restaurant of the hotel, according to the specific food needs of the participants mentioned in the registration form, starting with a **dinner on 30th June** and finishing with **lunch on 5th July 2022**.

Application:

To apply for the project, please follow the [link](#) or scan the QR code.

Please submit your application by **03.06.2022!**

We will be happy to answer all your questions, please write to Britta and Jenia at: projectcafe@sci-d.de



We are looking forward to your application!

Britta, Jenia, Lesya and Kat (the coordinating team)