

## Agenda of the Training Course "Strategic planning - step by step"

	01.04.2022. Friday	02.04.2022. Saturday	03.04.2022. Sunday	04.04.2022. Monday	05.04.2022. Tuesday	06.04.2022. Wednesday	07.04.2022. Thursday	08.04.2022. Friday	09.04.2022. Saturday	10.04.2021. Sunday	
08:30 – 10:00		Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	
10:00 – 11:30	<b>A R R I V A L</b>	<b>Setting the scene: why are we here?; What are my expectations and learning objectives?</b>  *30 min coffee break in the middle of the session	<b>Tell me more about your NGO and your country</b>  *30 min coffee break in the middle of the session	<b>What is Strategic planning? (process, who needs to be involved)</b>  *30 min coffee break in the middle of the session	<b>Tool 2: SWOT</b>  *30 min coffee break in the middle of the session	<b>Tool 3: PESTLE</b>  *30 min coffee break in the middle of the session	Tool 5: Portfolio analysis  *30 min coffee break in the middle of the session	<b>What does this strategy means for our current programmes/ projects/ activities?</b>  *30 min coffee break in the middle of the session	<b>What is Youthpass? Learning reflections</b>		
11:30 – 12:00									Coffee break		
12:00 – 13:30									Erasmus+ programme		
13:30 – 15:00									Lunch		
15:00 – 16:30		<b>How can we become a functional and hardworking group?; Group agreement</b>	<b>Stages of group development</b>	<b>Tool 1: Stakeholders analysis</b>  *30 min coffee break in the middle of the session	Visit to local NGOs in Zadar	<b>Tool 4: Two simple questions</b>  *30 min coffee break in the middle of the session	<b>Tool 6: Prioritization exercise</b>  *30 min coffee break in the middle of the session	<b>Strategic planning at home; Sequencing and timeframe for our Local planning workshops; Personal commitments</b>  *30 min coffee break in the middle of the session	<b>Evaluation of the Training Course</b>  *30 min coffee break in the middle of the session		
16:30 – 17:00			Coffee break								
17:00 – 18:30	<b>Welcome activities: who is here?</b>	*30 min coffee break in the middle of the session	<b>Assertive and effective communication</b>								
18:30 – 19:00			Daily reflection								
19:00 – 20:00	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	

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