**CALL FOR PARTICIPANTS**

Project “Education and youth work for social entrepreneurship with and for immigrants and asylum seekers” aims to build capacity of youth workers and youth organisations in field of social entrepreneurship with/for young immigrants and asylum seekers through empowerment of youth workers and developing the needed tools and courses for offline and online education and mentoring of beneficiaries in our communities and on European level.

The project consists of several activities, and one of those is this **training course “Development of online courses in youth work for inclusion and social entrepreneurship”.** The training course will be organised in Novi Sad, Serbia in March 2019.

We are hereby recruiting participants that will be able to participate at the training course, give back (to their sending organisations) their knowledge and skills in the topics of the training course and contribute to the follow-up activities within the overall project.

The training course will take place in **Serbia** (Novi Sad) from **2nd March** (arrival in the afternoon)to **10th March** (departure in the morning after the breakfast) **2019**.

# *About the training course*

# *“Development of online courses in youth work for inclusion and social entrepreneurship”:*

The training course will gather 24 participants from 6 organisations and countries (Serbia, Italy, Macedonia, Bosnia and Herzegovina, Croatia and Germany).

Specific objectives of the training course are:

* To share realities and different best practices’ projects concerning youth work for inclusion and acceptance of diversity in different European countries
* To increase participants’ knowledge about Online Learning system, Learning Management System and using E-learning platforms in youth work
* To increase participants’ competences to do proper Needs analysis for Online course development
* To (further) develop competences for quality Design, Development and Implementation of online courses
* To increase participants’ understanding and competences for development of online courses on social entrepreneurship with/for immigrants and asylum seekers

Training course is based on the approach, principles and methods of non-formal education. The language of the training course will be **English.**

**OVERVIEW PROGRAMME:**

|  |  |
| --- | --- |
| ***DAY 1 / 2nd March 2019 / Saturday*** | |
| AM | Arrival of participants |
| PM | Ice-breaking and Getting to know each other |
| evening | Welcome evening |
| ***DAY 2 / 3rd March 2019 / Sunday*** | |
| AM | Introduction (participants, team, organisations, programme, Youthpass);  Participants’ expectations towards the TC and their potential contributions to it;  Group agreements |
| PM | Our organisations and best practices' projects concerning inclusion youth work and online communities |
| PM | Reflection and Evaluation of the day |
| evening | European evening |
| ***DAY 3 / 4th March 2019 / Monday*** | |
| AM | Online Learning system |
| PM | Learning Management System |
| PM | Reflection and Evaluation of the day |
| ***DAY 4 / 5th March 2019 / Tuesday*** | |
| AM | E-learning platforms in youth work |
| PM | Online course development, phase I – Needs analysis |
| PM | Reflection and Evaluation of the day |
| ***DAY 5 / 6th March 2019 / Wednesday*** | |
| AM | Online course development, phase II – Design |
| PM | FREE AFTERNOON |
| ***DAY 6 / 7th March 2019 / Thursday*** | |
| AM | Online course development, phase III – Development |
| PM | Online course development, phase IV – Implementation |
| PM | Reflection and Evaluation of the day |
| ***DAY 7 / 8th March 2019 / Friday*** | |
| AM | Online courses on social entrepreneurship with/for immigrants and asylum seekers |
| PM | Practice – small online courses |
| PM | Reflection and Evaluation of the day |
| ***DAY 8 / 9th March 2019 / Saturday*** | |
| AM | Consultations / Open space;  Me as an online course developer |
| PM | Evaluation of the training course, incl Youthpass |
| evening | "See you again" party |
| ***DAY 9 / 10th March 2019 / Sunday*** | |
| AM | Departure of participants |

***The participants should fulfil the following criteria:***

* Active youth workers willing to apply and multiply the knowledge received on the training course
* Willing to take action in the field of employability, social entrepreneurship, inclusion and acceptance of diversity of immigrants, refugees and other youth with fewer opportunities, setting up the international, local and online NFE projects
* They are age above 18 and able to attend the entire duration of the course and are able to follow the programme in English language.

***Travel and visa costs reimbursement***

Travel costs will be reimbursed only for the cheapest way of transport and preferably for the return tickets. Travel expenses are covered by the organizers 100% up to the maximum of unit cost per distance calculator and means of travel, including bank transfer and other appropriate fees (for all the original tickets and ways of travel that are plane, bus, train or ferry, NOT taxi and NOT car). For distances less than 500 km one way (by Distance Calculator | Erasmus+), the preferable means of transport are land transportations, such as train and/or bus. If other mean of transport is selected for such travels, e.g. airplane, those will be reimbursed 60% of airfare, in accordance with the principle of environmental awareness and protection.

Participants must keep all travel documents (tickets, travel agency invoices and boarding passes) as organizers are able to make any reimbursement only on the bases of presented documents!

The travel reimbursement will be done by bank transfers **after** you return home and send us the **ORIGINAL** boarding passes and tickets (and after you submit/send us the filled in evaluation forms of the training course) or in **cash** if you have all tickets at spot. When you are buying a ticket, ask for additional bill as well, if possible!

**Further Rules regarding the booking of the tickets and reimbursement:**

- Only the cheapest tickets will be reimbursed. We will not cover tickets with the deviation from the direct route (A 🡪 B 🡪 A), extra unnecessary stops and layovers. We don’t cover seat reservation fees, leisure plus tickets, flexible tariff tickets, extra travel insurances, priority boarding fees, local bus baggage, handwritten tickets or bianco nota bills.

- Only tickets purchased online will be reimbursed. We can’t cover travel agencies’ fees. Travel agencies invoices for the tickets won’t be accepted for reimbursement.

- We can’t reimburse taxi or private cars; only public transport will be covered.

-You can arrive 2 days before the activity and depart 2 days after if you want to spend more time in Serbia on your own, provided that the tickets on these days are not more expensive than on the official travel days.

Please don’t buy your tickets before we approve them! When you will plan your trip and **BEFORE** buying your tickets, especially if your planned travel itineraries are different than **2nd – 10th March 2019**, please inform us in advance, so we can approve your tickets and travel costs. Also, if you travel from elsewhere than the town and country of the sending organisation partner in this project, please, inform us, as we need to approve it as well. Thanks a lot, in advance!

We expect participants to arrive to the hostel in Novi Sad no later than 19:00 hrs on 2nd March 2019, so please do plan your flights accordingly.

For additional information, please be free to contact organizers. Like that we will avoid some uncomfortable situations in advance.

***Participation fee:*  NONE!** All accommodation and food costs in the hostel are covered by the organisers.

# *Applications*

**To apply, please fill in the application form on following link:** [**https://goo.gl/forms/noB4DLIIwE6nIv0f2**](https://goo.gl/forms/noB4DLIIwE6nIv0f2)

**Please note that the deadline for applications is 11th January 2019.**

Selected participants will receive the detailed information sheet till 17th January 2019.

***Contacts:***

Danijela Matorčević, [cszk.bg@gmail.com](mailto:cszk.bg@gmail.com)