

WELCOME

Dear all,

This info pack serves to give you background information on the idea, set up, objectives and vision of this short-term training course 'THE INCUBATOR'. We have included information which resulted from our previous preparation meeting, in order to frame well this course.

You will find at the end of this document the presented programme for this short event, we wish to point out that it will be an intensive and packed couple of days. This in order to make sure we reach the expected results and impacts. After selection of participants, a logistic support infopack will be send around.

Aim and objectives:

Aim

This training course aims to support different stakeholders in the youth field to identify, understand and design which concrete action(s) are the best tools (including Keyactions within the E+: YiA Programme) towards the desired local social change/transformation (based upon the assessed needs).

Objectives

- Understanding the place of an E+ YiA activity as a tool within a long term educational process.
- Designing a strategical educational process, starting from the assessed needs towards the desired impacts.
- Understanding the support function of E+ YiA in educational processes with young people.
- Working towards a maximisation of the impacts on individual/organisational/community level.
- Understanding better the 'how and why' of need analysis and impact.

Participants: profile, number:

- 25 to 30 participants
- This short training course aims to reach youth workers (professional and volunteer), youth leaders and decision makers in the field of youth, with a strong intention of using (amongst others) E+: YiA as a tool within a medium and long term strategy to promote empowerment possibilities on individual, organisational and community level.
- Possibility to have 2 participants from the same organisation with different status (e.g. youth worker and decision maker / board member) in order to give more chances to have implementation of their strategy back home. Please justify.

Flow of the training process:

1/ Identified needs:

- Projects under E+: YiA are not always coming from real needs of the local community.
- Needs assessment is often made by the person in charge of the project, without involving target groups, peers, board members or other stakeholders of the local community.
- Impacts of the E+: YiA projects are often limited and not monitored in a long-term perspective.
- Projects under E+: YiA are often additional/extra work and is not directly connected with educational aim and objectives of the beneficiaries.

2/ Expected impacts:

- Participants will use E+: YiA as a toolbox to contribute to the educational objectives of their organisation and their daily work. E+: YiA projects are not the finality, but is/can be part of a local kick off.
- Participants will design projects coming from real identified needs in their local community, and focusing on long term impacts (individual/organisational/community level)

3/ Main steps:

- Before the TC:
 - Needs assessments (for the organisation / young people and local community) from each participant **in the application form** + methods used for the need assessment
 - When selection of participants made: extract the results and methods used on the need assessment to gather it in a document which will be sent to participants before the TC and will be used during the TC as working material
 - Creation of a FB group with the presentation of the needs assessment made by pax
- During the TC: see detailed programme on the last page
- After the TC: The follow-up phase will run till the next deadline of E+ Yi A (February 2018 for DK) The different steps:
 - Within the month after the TC: asking feedback from pax about their short-term action plan implementation.
 - 2 month after the TC: asking feedback about the long-term strategy implementation.
 - 1 month before deadlines: asking feedback about the long-term strategy implementation and their intention to apply or not for a project

This is what the trainers will initiate, but also during the follow-up phase, trainer's team is available for any feedback, advices connected to the implementation of their strategy back home during the period previous to the next deadline for projects under the E+: YiA programme.

Trainers' team:

Besides 2 trainers (see below), the team will be joined by National Agency officer(s).

Jo Claeys <http://trainers.salto-youth.net/JoClaeys/> Portugal

Denis Morel <http://trainers.salto-youth.net/DenisMorel/> France

	Tuesday 26 th of September 2017	Wednesday 27 th of September 2017	Thursday 28 th of September 2017	Friday 29 th of September 2017
	<i>Immersion into the topic</i>	<i>From individual need analysis to groups of common impact interests</i>	<i>Which KA for which impact? Creative lab for social transformation: building a realistic strategy step-by-step</i>	<i>Perspectives and evaluation</i>
9h30	Arrivals	Efficiency of our actions Social relevance Impact Result evaluation The relevance of a need analysis: what, how, for what	Examples of different strategies in the workfield Question and answer Construction of Strategic Action plans Identifying stakeholders	Mutual support / interconnection within the group through a fair of strategies: short term action plan Creation of middle and long term pair support Explaining mentoring phase Evaluation
12h30		<i>Lunch (& individual consulting possibility)</i>	<i>Lunch (& individual consulting possibility)</i>	<i>Lunch (& individual consulting possibility)</i>
14h30		Connecting people based upon complementarity The Erasmus+: Youth in Action Programme in its diversity as a tool box Reflection & conclusions	A draft strategy linking needs to the desired impact, defining adequate tools Feedback and advices	Departures
		Free time	Reflection & conclusions	
18h30		<i>Dinner</i>	<i>Dinner at a local NGO</i>	
20h00	Welcome evening ✓ Needs – action – result ✓ Non Formal Education ✓ Youth work ✓ Social transformation	Informal evening	Impact Visibility Dissemination	

The different sessions are interspersed with short breaks.

This programme can undergo slight changes according to the final profile of the selected participants' group.