



PARTICIPANTS' PACK

DEAR PARTICIPANTS,

Non Formal Education has existed for as long as we know. But only 'recently' it has been given the clarity and recognized importance it deserves! We are therefore also very pleased and enthusiast, knowing that you will participate in this Training Course (TC) focusing specifically on **Non Formal Education**. We hope that this training course will make a change in your daily work!

We are looking forward to welcome you on this TC and to work together with you on the different aspects and quality elements within **Non Formal Education**!

We hope that you are as excited as we are with this TC which is specially designed for experienced and new users of European mobility Programmes, especially the **Erasmus+ Programme (section Youth in Action)**.

This TC is not only based on a 'one way information-flow' but requires a pro-active participation from you. Therefore the importance of this information before the start of a hopefully adventurous, challenging and inspiring TC!

This pack contains all the important topics and information which regards you as participant. Having read, understood and agreed upon all of this will allow you fully to enjoy and involve.

Please **read carefully** next chapters. We have tried to include all possible information in this pack, even the apparently obvious topics. Don't hesitate to contact us in case something might not be clear. At a later stage (after the selection procedure) you will receive further practical information in relation to your stay, the training etc.

The trainers' team.



BRIEF DESCRIPTION OF SOME ASPECTS...

FOR WHOM?

- ☐ All actors in the youth field (youth leaders, youth workers, local authorities...).
- ☐ Youth workers and youth leaders coming from every country in Europe, either with a long past of using NFE, or in countries where everything has to be build.

Participants should be at least 18 years old and should have a **good level of English**.
Group size: max. 30 participants

AND 'TO DO WHAT' MORE CONCRETELY?

- ☐ To stimulate the participants to feel and reflect about the power of NFE by experimenting different kind of non formal educational methods.
- ☐ To analyse the role and perception of NFE in our different countries within a common Europe.
- ☐ To understand how NFE methods and approach can be used to promote cultural diversity and intercultural learning (ICL)..
- ☐ To fight against the growing consuming approaches towards young people in the non formal education field and to work on their *real* active participation.
- ☐ To explore meanings, roles, and complementarities of different educational approaches and methods (formal, non formal, informal).
- ☐ To reconsider daily youth work practices.
- ☐ To understand the principles of NFE within Erasmus+ and its effects on elements as programme building etc.

This TC can also provide:

- ➔ An opportunity to meet possible partner groups and to make contacts in other countries.

THE PROGRAMME

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THE PEDAGOGICAL PROCESS

The TC is not limited to the couple of days the participants spend together but starts before the actual encounter. Participants should therefore be well aware that they will be actively involved from the very beginning.

A PRE-TRAINING IMMERSION

- ☉ Starting around 6 weeks before the training, through the “NFE News”, participants will receive weekly news which invites reflection on pedagogical issues and collect information / documentation. Participants are part of the building of this NFE News.
- ☉ Issues / topics tackled: perception / recognition of NFE in your country, methods you use/have used...

A FUNDAMENTAL FLOW DURING THE TRAINING

- ☉ Experiencing: different educational settings, different non formal education methods (role play, simulation game, exercises...).
- ☉ Reflecting: on the methods and its impacts, on the power and limits of NFE, on building a pedagogical process...
- ☉ Transferring: to the own reality of participants, in order to improve ways of working with young people.
- ☉ Sharing: different perceptions, current situations and experiences.
- ☉ Developing: the building capacity of the participants, by including them in the decision process of the project designing (participants will decide some sessions they feel they need to have) but also in the implementation of the program (“Power to the People – the People who are you” moments).

THE AFTER-TRAINING CONSOLIDATION

Trainers will be available for the following 2 months through internet for a supportive and consulting approach towards the defined action plans of the participants. Each participant will have the trainers as their mentors during this period.

EUHM ...FREE TIME?

When you look at the programme (page 5), you will notice that free time is very sparse. In case you wish to see more of the country, we advise you to come earlier or stay longer (of course, at own expense!). As you make the travel anyway, this might be a good opportunity. Check with your National Agency for possibilities concerning the dates of your ticket.



FOR YOU TO BRING...

ABOUT YOUR ORGANISATION

During this training course, we will not have an organised time slot for each one to present his/her organisation. However, there will be informal opportunities to do so. In case you are interested to do so, we encourage you to bring as much –relevant- materials as possible. In case you wish to bring PowerPoint Presentations or CD Rom with pictures, there will be an opportunity to show these during the informal moments and the coffee breaks.

Useful to bring with you:

- English information about your organisation
- All relevant information you have on the previous international project(s) you've organised / been part off (reports, gadgets, press releases,...).
- Picture, posters, etc.

ABOUT YOUR COUNTRY / REGION / TOWN

Most of you have probably experienced before an 'Intercultural Evening'. Also during this training course we plan to organise one!

So we invite you to bring posters, postcards, leaflets etc.

Please note that if you bring with you videos you will only be able to watch and show them during your free time, which is sparse. We also wish to invite you to bring gastronomic specialities from your region or country: food (attention: it is not possible to heat food or to cook light dishes in the training centre) and drinks for this 'Intercultural Evening'.

Bring CD's of traditional/typical and party music, or other special things typical from your country that you want to share with us during this evening and other evenings. Bringing with you different board games or a music instrument to be used at informal times is not forbidden! ☺



TRAINERS' TEAM

This TC will be run by a team of 3 experienced trainers:

- ☐ Denis Morel (<http://trainers.salto-youth.net/DenisMorel/>)
- ☐ Jo Claeys (<http://trainers.salto-youth.net/JoClaeys/>)
- ☐ Simona Molari (<http://trainers.salto-youth.net/SimonaMolari/>)

Looking forward to meet you soon!

The NFE trainers' team

The Power of Non Formal Education - approach & tools

A Training Course for Promoters of the Erasmus+ Programme (YiA)

2014

Day 1

Welcome activity
Welcome drink
Arrival participants
Lunch
Team meeting
Dinner

Day 2

Presentation of TC, Youthpass, Team + pax, expectations in different educational settings
Break
Informal, formal and non-formal education: understandings and conceptualisation. Examples presented by pax. The importance of setting within NFE
Lunch
The 'fun' of learning Characteristics and approaches
Break
Exercise: 1 step forward
'Power to the People'
Dinner
Youth-ta-pass moment
Sharing realities within informal setting

Day 3

Groups experience: simulation exercise Plan B (citizenship & society building)
Break
Debriefing Plan B
Lunch
Analysing and identifying NFE aspects & approaches within Plan B
Defining of learning outcomes within this NFE setting
Break
'Power to the People'
Youth-ta-pass moment
Dinner
Intercultural evening on NF approach

Day 4

Orientating our personal learning objectives
Break
Break
The Erasmus+ Programme
'Power to the People'
Youth-ta-pass moment
(Late)lunch
Free time
Dinner in town
Free evening in town

Day 5

Real life examples of NFE in different settings on different topics
Break
'Power to the People'
Lunch
Sharing of practice and previous experiences
Personal action plan
Youth-ta-pass moment
TC evaluation
Youthpass & closure
Dinner
Goodbye party

A training course organised within the philosophy of Erasmus+ ...with, for and by actors in the youthfield.

Power to the People: evaluation moment in group combined with a forum during which participants can discuss happenings of the training and take decisions (if needed) for future programme elements.