



**Training Course "Leaders' Training-Seminar for youth leaders of international youth volunteering activities in South East Europe", Livno, Bosnia and Herzegovina  
24.10.2010 – 01.11.2010**

**Draft Programme of the Training Course**

24 <sup>th</sup> October 2010, arrival day		
Time	Learning/session objectives	Session
Day 1	<b>25<sup>th</sup> October 2010</b>	
Morning	To introduce participants, partners, team, aims, programme and methodology	<b>Introduction to the TC</b>
	To inform participants about logistic details (accommodation, travel, costs, free time possibilities...)	
	To collect needs and realise starting learning points of each participant	<b>Assessment of learning need of participants</b>
	To collect expectations and contributions from participants	<b>Expectations</b>
	To support participants to create personal learning aims and learning plan for this training course	<b>Self – directed learning</b>
Afternoon	To initiate group dynamic and warm up for learning experience; To get to know surroundings.	<b>Group building activity – treasure hunt "Livno paths of volunteers"</b>
	To reflect on learning needs To share feelings and needs	<b>Reflection Groups (every day, except free afternoon)</b>

Evening		Welcome party	
<b>Day 2</b>	<b>26<sup>th</sup> October 2010</b>		
Morning	To further support group dynamics and start discussion on important aspects of leadership	<b>Group building activity - leadership in practice</b>	
	To offer space for personal reflection on participants own role in organisation, his/hers level of active participation in society and perception of own citizenship on local and European level	<b>Am I a leader?</b>	
Afternoon	To start discussion on influence of volunteering on society and communities; To get to know reality of recognition of volunteering and its reality in South East Europe;	<b>Volunteering – context and reality of SEE</b>	
Evening	To introduce participants to concept of intercultural learning To give space for initiative ☺ (guided and structured) activity organised by participants	<b>Intercultural evening</b>	
<b>Day 3</b>	<b>27<sup>th</sup> October 2010</b>		
Morning	To introduce steps of project cycle To practice project management and team work To get familiar with project cycle of voluntary action/volunteering projects	<b>Project Cycle Management – voluntary action/volunteering projects</b>	
Afternoon	To introduce steps of effective volunteer management and to put it in practice: - preparation - motivation - recruitment - monitoring and evaluation - support system - rights and responsibilities of volunteers	<b>Volunteer management</b>	
Evening	To deepen understanding of influence of volunteering and its power on local community and in international settings. To inspire new actions with concrete examples (“one picture is more worthy than 1000 words”)	<b>Voluntarism movie night</b>	
<b>Day 4</b>	<b>28<sup>th</sup> October 2010</b>		

Morning	<p>To empower participants with competences needed to understand and further develop sustainability and fundraising of their voluntary actions/volunteering projects,</p> <p>To present different funding opportunities for young people and/or their organisations in Europe</p>	<p><b>Sustainability and fundraising of voluntary actions/volunteering projects</b></p> <p><b>YiA &amp; other sources of European and local funds for young people's projects/initiatives</b></p>
Afternoon	<p>To give participants opportunity to discover the town, it's mix of culture, tradition and conflict;</p> <p>To have fun!</p>	<b>Guided tour and free afternoon</b>
Evening	To give participants opportunity to discover the town, it's mix of culture and tradition	<b>Dinner in Livno</b>
<b>Day 5</b>	<b>29<sup>th</sup> October 2010</b>	
Morning	<p>To increase their communication competences so they can prepare, present and negotiate their ideas;</p> <p>To give participants space to apply new knowledge and skills</p>	<p><b>Communication competences for a successful leader</b></p> <p><b>Communication competences for a successful leader – practical work</b></p>
Afternoon	To secure space for exchange of different experiences, approaches, practices, methodologies and tools in organisation of voluntary actions/volunteering projects and to get to know each others' work better.	<b>NGO fare with focus on voluntary actions/initiatives and volunteering projects</b>
Evening	Participants practicing their leadership skills and creativity ☺	<b>Leaders in action</b>
<b>Day 6</b>	<b>30<sup>th</sup> October 2010</b>	
Morning	To create new partnerships and project/initiative ideas with special focus on volunteering actions/initiatives	<b>Developing new ideas and partnerships – group work</b>
Afternoon	<p>To create new partnerships and project/initiative ideas with special focus on volunteering actions/initiatives</p> <p>To set up leader action plan for forthcoming projects/initiatives</p>	<p><b>Developing new ideas and partnerships – group work</b></p> <p><b>Planning responsibilities as future leader</b></p>

Evening	
Day 7	31 <sup>st</sup> October 2010
Morning	<div>To present/share individual leader action plans with regard to future actions planned</div> <div>To share ideas developed with the rest of the group and give them opportunity to join</div> <div>To give feedback on the quality , feasibility of the ideas developed and possibilities for their funding</div> <div>Presentation of project/initiative ideas / feedbacks</div>
Afternoon	<div>To provide participants space to reflect on learning process, learning outcomes and new learning objectives</div> <div>To prepare information for Youthpass for participants</div> <div>To evaluate outcomes of the training course</div> <div>To give certificates and close activity</div> <div>Reflection on learning process</div> <div>Evaluation</div> <div>Recognition</div> <div>Closure</div>
Evening	Farewell party
1 <sup>st</sup> November 2010, departure day	