

Małgorzata Tur

Trainer, educator

Experience

12.2000 **Pracownia Interakcji**

Owner, Trainer

Designing and leading training courses and workshops for adults and children. Experience of over 3,000 training hours, Training Quality Certificate issued by the Polish Association of NGO Trainers. Successful completion of services for over a hundred organisations and institutions. Selection of topics:

- adult learning, trainings for trainers and teachers,
- intercultural learning, migration and refugees, antidiscrimination,
- organisation, project, and team management,
- soft skills (cooperation, effective communication, time management)

07.2011 - **UEFA**

07.2012 *Volunteer Training Coordinator for UEFA EURO 2012*

Planning, coordination and effective implementation of the training and motivational programmes for 3,000 volunteers who worked during UEFA EURO 2012 Football Championship in Poland

01.2010 - **One World Association**

06.2011 *Human Resources Manager*

Principal of 11 employees, defining their scopes of duties, supervision of work plans' implementation, coaching, running assessment and evaluation, designing motivation schemes, recruitment processes

07.2004 - **Polish Humanitarian Action**

10.2010 *Project Manager and the Mission Programme Coordinator*

2004-2005 – Humanitarian Worker at the mission in Chechnya, Russia
Overall responsibility for the mission's budget and cash flow, coordinating mission's projects, writing project documentation, managing local employees, contact with local authorities

Since 2005 – Project Manager and the Mission Programme Coordinator, HQ in Warsaw

Overall coordination and development of the mission to Chechnya, maintaining contact with the donors (e.g. the European Commission, UNICEF), overall responsibility for the mission's budget, information and knowledge management

04.2000 - **One World Association**

10.2002 *Programme Coordinator*

Coordination of "Różni-Równi" Educational Programme on refugees and minorities:

- organising events and actions supporting target groups (training courses, workshops, Refugee Day celebrations, 11 publications),
- organising and coordinating workcamps (international voluntary projects),
- volunteer team management, project PR

09.1998 - *English Language Teacher*

02.2004 Designing and leading individual language courses for the youth and adults, preparing for the University of Cambridge exams



Personal Info

Date of birth

20.07.1979

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WWW

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Skills

Training design and leading



Strategic planning



HR management; leadership



Public speaking



Project management



Intercultural competences



MS Office, Prezi, Google tools



Driving license - B category



Education

10.1998 - Adam Mickiewicz University, Poznań, Poland, sociology

09.2003 M.A. in Sociology (Master's degree programme)

Social engagement

01.2015 International President of Service Civil International

Leading SCI - the 100-year-old movement for peace and understanding between people, with branches on 5 continents; coordination of the International Executive Committee and the International Secretariat, strategic planning

10.1996 Activist of Service Civil International

Various roles: board member and the President of the Polish SCI branch, project coordinator, trainer, international camp leader, team leader. Experience in organisation, project, and human resources management, strategic planning, training and coaching

09.2009 - President of the Parents' Council

09.2017 Leading the Parents' Councils of the Kindergarten no. 244 in Warsaw (2009-2011) and of the Primary School no. 313 in Warsaw (2012-2017). Shaping the Council strategy and actions, project initiation, team coordination, cooperation with the school management, teachers, students, and the local community

Interests

Choral singing since school years; since 2006 with the Warsaw University of Technology Choir (mezzo-soprano)

Neuroscience and visual thinking

Languages

English (fluent)



Russian (C2)



German (C1)



Spanish (A2)

