

PERSONAL INFORMATION

Bonnici Clive

 Blue Waters, Apartment 5, Etna Road, MLH 2206 Mellieha (Malta)

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Sex Male | Date of birth 16 April 1981 | Nationality Maltese

EDUCATION AND TRAINING

1 Oct 07 – 30 Jun 10

Masters in Youth and Community Studies

EQF level 7

University of Malta, Msida (Malta)

- R u online? Published work by the European Union Programmes Agency
(<http://api.ning.com/files/zyxpZcCHjQTTBBOKr18dS3mbxJXl8cz0PvR5emu8deUmrU64yj-HFE6U5-mcpJIOYekThH1fuSQXD6LcHa9XRC1LHOof8oxtz/RuonlinePublicationCliveBonniciemail.pdf>)

1 Oct 00 – 1 Jun 03

Bachelors in Communications Studies

EQF level 6

University of Malta, Msida (Malta)

WORK EXPERIENCE

05 October 2010 – Present

Projects Manager | EU funds

European Union / EU Affairs, St. Venera (Malta)

- Promotion and Marketing of EU funds with potential beneficiary
- Research the local scene to identify needs for further funding
- Coordinate the national contact points for all the EU Funding programmes
- Running of a central help desk for EU projects
- Consultancy service with beneficiaries
- Lobbying with different stakeholders to ensure that the project idea is taken on board by all partners.
- Manage financially and administratively to ensure that all targets of the projects are reached within the timeframe approved.
- Carrying out 'on the spot checks' on beneficiary to ensure that they are compliant with the rules stipulated by the European Commission.
- Vetting of tender documents before publishing to reduce risk of appeals, thus wasting essential time of programme implementation.

01 January 2008 – Present

Freelance Trainer

Freelance

National Network Trainings (these trainings are organised on a local level)

- Quality Markt
This three day Training courses is focused on how to improve the quality of Youth in Action projects.

- Project Management
This three day Training courses focuses mainly of the various aspect of Project Management from the initial stages of to the evaluation processes of the project.

- European Voluntary Service On-arrival and Mid-term Trainings
This four day Training Courses focus on the learning development on the Volunteers which have a placement with a Maltese organization.

European Training courses and Seminars (these trainings are organised by the European Commission and other European National Agencies. All the trainings host approx 30 participants coming from all the EU and neighbouring countries)

- R u online? (Oulu | Finland, Tampere | Finland, Porto | Portugal, Tallinn | Estonia)

This Training course focused on the theme of internet and the role it is playing on today's digital community. It also aimed to provide the participants with practical online information and tools which can be used to increase the effectiveness of their work within the community.

- UneTech (Turkey)

This six day Training course focused on Online tools and best practises which are being used online in the voluntary sector.

- Power of Non Formal Education (Portugal)

This five day Training course was aimed to assist participants to understand better the nature of Non formal education and how it can be used to reach more young people.

- Training of Trainer (Berlin)

This 6 days Training course offered an intensive training to all prospective trainers to understand better the dynamics which takes place within a group during a training course. This course also offered various facilitation tools to assist trainers during the implementation of their training.

- E-Quality (Malta)

This training course focused on the aspect of inclusion, crisis management, risk assessment and needs analysis of a project.

- Finding Demo (Finland, Portugal and Malta)

This training course aimed to focus on the democracy element of the Youth in Action project. The scope of this training was to train participants to apply for Youth in Action projects.

06 May 2011 – 31 September
2011

Youth Worker / Projects administrator

Clapham Youth Centre, London United Kingdom

- Design and implement a communication plan for Clapham Youth Centre
- Lobby with various stakeholder to ensure funding and support
- Sell project ideas to various entities
- Monitor the projects which are funded to ensure that all the objectives mentioned in the application are reached by the applicant
- Created an new more client focused internal plan to restructure the management system in which the Centre was running in

01 October 2007 – 30 April 2010

Youth in Action Projects Officer

European Union Programmes Agency, Valletta (Malta)

- Design and implement projects for young people.
- Assist NGO in filling of grant application.
- Monitor the projects which are funded to ensure that all the objectives mentioned in the application are reached.
- Work out the yearly final report for the European commission. This involves preparing a financial and qualitative analysis of the year's performance.
- Set-up the communication plan to ensure that information is well disseminated through the right channels.
- Delivering Team project management and technical courses on implementation and management of projects and also information about the Youth in Action Programme.
- Responsible to liaise with the Ministry for Youth to design the National Training Strategy for young people according to the National and European Priorities
- Design various training courses for young people and youth workers
- Promote national and international training courses with Youth workers and young people

01 June 2005 – 31 September

TV producer / Editor

- 2007 Education 22, Hamrun (Malta)
- Produce Television programmes with the aim to educate the general public
 - Oversee the production team to ensure that quality is kept within a tight schedule
 - Ensure the booking of all the needed equipment
 - Edit the programmes before being broadcasted

01 June 2003 – 30 May 2005

Brand Manager

General Soft Drinks | Coca Cola bottlers, Qormi (Malta)

- Take care of the marketing campaigns for the following products Kristal, Nestea, Oasis, Burn Energy, Stella Artois and Powerade.
- Analysing the market and develop the marketing campaign around it.
- To overlook that monthly sales are in line with our marketing campaign forecasts.
- Reported the developments of the brands with the mother company in Italy

01 January 2008 – Present

Director / Founder

Prisms, Hamrun (Malta)
www.prismsmalta.com

- To create support structure for other NGO's.
- To carryout session using Non-Formal Methods as main tools.
- To train youth leader/workers to apply for funds for their projects.
- Assist NGO in filling of grant/bid application.
- Sell projects ideas to potential partners' contributors
- Provide training courses for youth workers and young people in life skill, communication, leadership. Teamwork and project management.
- Implement various online campaigns

Business or sector Voluntary Sector

PERSONAL SKILLS

Mother tongue(s) Maltese, English

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Italian	C2	C2	B1	B1	B2
O level in Italian					

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- Good team player
- Acquired practical skills in communication from more than 15 years experience in organizing intercultural activities through trainings and other initiatives
- Technical knowledge obtained from my Degree in Communication followed by practically implementing the knowledge in professional work.

Organisational / managerial skills

- Leadership and Management skills; currently responsible for a team of 12 volunteers who work to provide a better opportunities for young people with fewer opportunities
- Sense of organisation; obtained a vast experience though project implementation.
- Good experience in project or team management; obtained through various implementation of projects on a local and European dimension.

Job-related skills

- More than 10 years experience in Project Management
- Experienced in audit trails through my work within the EU funded projects
- Leadership skills and ability to adapt to the context and needs of the team i am working with obtained through my experience in working with different team on a local and European Level.

Computer skills

- Good command of Microsoft Office, Avid, HTML and online software application such as Prezi, Trello and other management applications

Other skills

Driving licence B, BE, C