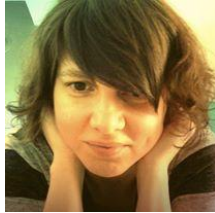


Europass
Curriculum Vitae
Personal information



First name(s) / Surname(s) **Kusturin, Sunčana**
 Address(es) 10 000 Zagreb, Croatia
 Telephone(s) Mobile: 00 385 91 544 1374
 E-mail suncana.kusturin@gmail.com
 Nationality Croat
 Date of birth 17.7.1978.
 Gender Female

Occupational field **Free-lance Trainer and supervisor**

Work experience

<p>Dates</p> <p>Occupation or position held</p> <p>Main activities and responsibilities</p>	<p>1997.-2016.</p> <p>Honoraria associate on projects since 1997 and employed in period 2002-2016.</p> <p>Roles: Manager of Association (2002. -2008.) Manager of program Contact (2010-2013) Supervisor (2002.-2016.) Author of programs/projects. Leader of individual and group work with children, youth and parents (1997.-2016.) Educator/Trainer (2002-2016.)</p> <p>Within all these function I handled this tasks:</p> <ul style="list-style-type: none"> - Writing project proposals, creating projects, coordinating work, quality control, development of self-financing activities, education of staff, cooperation with media, cooperation with other organizations, writing professional articles, creating basic documents of association, writing reports, enhancing competences and care about mental health of people engaged in association's activities, needs assessment, managing financing, including beneficiaries in program planning, writing reports, realization of activities, organizing field trips, participating in supervisions, writing and editing publications and educational movies <p>Within association Play I worked as trainer on these trainings:</p> <ul style="list-style-type: none"> ➤ Save the children, Budva: Education of experts that work on preventive program. Training for trainers: "Group work", "Family as a system", "Creative techniques", "Stress and Supervision", "Communication-verbal/nonverbal" ➤ SOS Children village Croatia, training for SOS mothers: «Youth and sexuality», «Risk factors and protective factors in raising children and youth with behavioral disorders» ➤ JU Technical school Brčko, Bosnia and Herzegovina; Training for professors:«Relationship with students and educational process», Brčko ➤ International training courses: "Behavioral disorders- a view from a different corner", "More opportunities", ➤ Training for group and individual leaders of association Play: „Gender-based violence“, «Youth and sexuality» „Group work with children“, „Team work“. ➤ Training course for care professionals: "How to CONTACT", „How to mentor“, ➤ Educations for professionals: "Associative cards", "Associative cards in psychosocial work", "Professional stress and mental health", "Group work with children with problems in behaviour", "Power of creative techniques ➤ Facilitation of international workshop: "Effective policy intervention - Making YG in Croatia work for youth leaving alternative care" ➤ Lectures: "Supervision?!", „Empowering school“ ➤ Facilitation of educative meeting: "To employ is(not) enough" ➤ Facilitation of networking meeting: „Process of leaving Youth detention centre“
<p>Name and address of employer</p> <p>Type of business or sector</p>	<p>Association „Play», Sveti Duh 55, Zagreb, Croatia</p> <p>NGO</p>

Dates	2016.
Occupation or position held	Trainer
Main activities and responsibilities	- creating, realisation and evaluation of trainings, writing reports, working in a team <ul style="list-style-type: none"> ➤ Two day training courses: “Training professionals working with children in care” implemented in 4 towns: Zagreb (2), Split, Rijeka, Osijek
Name and address of employer	SOS Children village Croatia , Zavrtnica 5, Zagreb, Croatia
Type of business or sector	NGO
Dates	25-27.11.2015
Occupation or position held	Trainer
Main activities and responsibilities	- creating, realisation and evaluation of trainings, writing reports, working in a team <ul style="list-style-type: none"> ➤ “Forum ME TOO – Conversations on social inclusion”, 14.-28.11.2015.
Name and address of employer	MOVIT , Ljubljana, Slovenia
Type of business or sector	Slovenian National Agency for Erasmus + - YIA
Dates	31.8.-6.9.2013.
Occupation or position held	Trainer
Main activities and responsibilities	- creating, realisation and evaluation of trainings, writing reports, working in a team <ul style="list-style-type: none"> ➤ International training course for trainers of capoeira: “Capoeira as a tool when working with youth with fewer opportunities”
Name and address of employer	Capoeira Amazonas , Veprinačka 15, Zagreb, Croatia
Type of business or sector	NGO
Dates	Since 2010.
Occupation or position held	Member of pool of trainers
Main activities and responsibilities	- creating, realisation and evaluation of trainings, writing reports, working in a team <ul style="list-style-type: none"> ➤ Workshops for promoters of YIA program, Zagreb, (2010., 2011.) ➤ „Include me” training for inclusion of youth with fewer opportunities in YIA (2010.- 2013.) ➤ Project evaluator, May 2010. ➤ One day workshop: “Intercultural dimension in transnational initiatives and youth exchanges”, 30.11.2010. ➤ Annual meeting for beneficiaries of YIA <ul style="list-style-type: none"> • Promotion and exploitation of results, 2011. • Non-formal education, 2013. • Erasmus + as a tool for social inclusion of people with fewer opportunities, 2014 ➤ EVS on-arrival training, midterm training, annual event (Since 2011. ➤ COMENIUS- Individual mobility of pupils: Pre-departure training (2012.-2013.)
Name and address of employer	Agency for mobility and EU programs , Frankopanska 26, Zagreb, Croatia
Type of business or sector	Public institution in charge for implementation of Youth in action and Lifelong learning programme
Dates	14.-21.9.2010.
Occupation or position held	Honoraria associate - Trainer
Main activities and responsibilities	- creating, realisation and evaluation of trainings, writing reports, working in a team <ul style="list-style-type: none"> ➤ Training: Developing Competences in Organizing Youth Outdoor Projects
Name and address of employer	Streets Festival , Kumanovo, Makedonija
Type of business or sector	NGO

Dates	Since 2010.
Occupation or position held	Member of pool of trainers
Main activities and responsibilities	<p>Trainer: creating, realisation and evaluation of trainings, writing reports, working in a team</p> <ul style="list-style-type: none"> ➤ Training of city coordination of student council: "Prevention of addiction", Zagreb, 2.10.2010. ➤ Training for trainers: Education for peace and active participation of youth, Module: "Encouraging youth activism via peace education", 13.5-15.5.2011., Zagreb ➤ Youth studies, Module: "Youth work" (since 2011.) ➤ Training for trainers: "To know", Zadar, 10.-14. 12. 2011. ➤ Facilitation of international meeting within Grundtvig program: "NFE South R-Evolution" empowering non-formal education in Southern Europe", Topic of the meeting: "Pool of trainers", 7.3.2013.-10.3.2013., Croatia ➤ Facilitation of consultations with member organisation on proposal of national program for youth 2014-2017, 4.4.2014., Zagreb ➤ Facilitation of annual evaluation meeting of CYN team, 2014., 2016. ➤ Training: "Empowering youth to combat discrimination", 23.-25. 1. 2015., Samobor <p>Coordinating Pool of trainers: coordination, promotion, care of standard and quality (2010-2012)</p>
Name and address of employer	Croatian Youth Network , Vladimira Nazora 22, Zagreb
Type of business or sector	NGO
Dates	11.-16.6.2005.
Occupation or position held	Honoraria associate - Trainer
Main activities and responsibilities	<ul style="list-style-type: none"> - creating, realization and evaluation of training, writing trainer's report, work in team ➤ Training: "Youth work development in Croatia"
Name and address of employer	CARE International in Bosnia & Herzegovina and Croatia (CARE BH/C), Hasana Kaimije 11, 71000 Sarajevo, Bosnia and Herzegovina
Type of business or sector	NGO
Dates	2002.
Occupation or position held	Honoraria associate - Trainer
Main activities and responsibilities	<ul style="list-style-type: none"> - creating, realization and evaluation of training, writing trainer's report, work in team ➤ Training for trainers: "Intercultural learning", Neum
Name and address of employer	UNO – BIH , Marka Lipovca 150, 78 000 Banja Luka, BIH
Type of business or sector	NGO
Dates	1996-2003
Occupation or position held	Honoraria associate
Main activities and responsibilities	<p>Leader of film group in Youth center</p> <ul style="list-style-type: none"> - Crating workshops, writing reports, motivating youth for active participation <p>Group leader and animator in summer camp</p> <ul style="list-style-type: none"> - Care about safety, creating and realization activities, drama group leader <p>Group leader on program for prevention of behavior disorders</p> <ul style="list-style-type: none"> - Creating and realization group meetings with children and parents, writing reports, attending supervisions
Name and address of employer	Humanitarian organization "Suncokret" , Avenija Dubrovnik 10, 10000Zagreb
Type of business or sector	NGO
Education and training	
Dates	18.-19.3.2015.
Principal subjects/occupational skills covered	<p>Course in basic use of MoD (A103)</p> <ul style="list-style-type: none"> - What is Moodle - Possibilities that Moodle offers - Creating on-line education module
Name and type of organisation providing education and training	University of Zagreb , University Computing centre

Dates	2009-2010
Principal subjects/occupational skills covered	<p>Training: "TALE-Trainers for Active Learning in Europe"</p> <ul style="list-style-type: none"> - personal & professional development of-trainers (planning, implementing and evaluating training activities in different fields and contexts, based on an adequate needs analysis and using appropriate methodologies within the frame of European youth work) - Guidance and facilitation of intercultural group processes - Co-operation in the international teams of trainers - Creating an appropriate learning environment - Understanding the current realities of the European youth field - Engaging with the broader institutional framework of training activities at European level
Name and type of organisation providing education and training	Council of Europe, European Commission and its partners (NAs and SALTO networks) and the European Youth Forum
Dates	2006-2010
Title of qualification awarded	Specialist of supervision in psychosocial work
Principal subjects/occupational skills covered	<p>Postgraduate specialist study of supervision in psycho-social work</p> <ul style="list-style-type: none"> - development, models and context of supervision; communication in supervision; group and individual supervision; team supervision; creative techniques in supervision - evaluation in supervision - crisis interventions; organizational supervision - consultations and coaching - professional stress and mental health
Name and type of organisation providing education and training	University of Zagreb, Faculty of Law – Social Work Study Centre
Dates	1996-2002
Title of qualification awarded	Social worker
Principal subjects/occupational skills covered	<p>Education for social worker</p> <ul style="list-style-type: none"> - psychology, sociology, social pedagogy, criminology and social pathology, delinquency, gerontology, psychiatry, addiction - statistic, methodology of research in social work - political economy and economical politics - work with individual, group work
Name and type of organisation providing education and training	University of Zagreb, Faculty of Law – Social Work Study Centre
Dates	15.-28.9.2002.
Principal subjects/occupational skills covered	<p>Training for trainers: "Non-formal youth education"</p> <ul style="list-style-type: none"> - Learning styles, identifying training needs, identifying learning objectives, assessing learning results - Group development and group dynamics - Training and its role in international youth work - Methods and methodologies of training in youth work - Ethics and values in training context - Intercultural learning in training situations - Trainer's competence and personal development - Evaluation of training activities - In practice peer training of preparing, running and evaluating o thematic training session for other participants)
Name and type of organisation providing education and training	Council of Europe's Directorate of Youth and Spot , European Youth Center Budapest
Dates	3.-6.6.2006.
Principal subjects/occupational skills covered	<p>Two day professional development workshop: "Participatory methodology & approaches to learning in training" delivered by Paul Kloosterman, Marko Taylor,</p> <ul style="list-style-type: none"> - Learning during training - Role of trainer in learning process (facilitating, motivating, self-responsible learning) - Techniques of asking questions in different phases of debriefing; group decision; participative tools and approaches
Name and type of organisation providing education and training	TREF , Iblerov trg 9, Zagreb Organisation of trainers

Dates	11.-19.9.2006.																														
Principal subjects/occupational skills covered	Training: "Gender based violence" <ul style="list-style-type: none"> - Sex and gender stereotypes - Violence and gender based violence-concepts, definitions, theories - Gender based violence in the world - Gender based violence in context of human rights - Gender based violence in context of youth work - Activism against gender based violence 																														
Name and type of organisation providing education and training	Council of Europe's Directorate of Youth and Spot , European Youth Centre Budapest																														
Dates	2008																														
Principal subjects/occupational skills covered	Four day, theoretical and practical education: „ Experimental learning – in accordance to Outward Bound method “, Zagreb and Velebit, delivered by Croatian Association for Outward Bound <ul style="list-style-type: none"> - Theoretical part (2 days): group dynamic, outward bound approach and methods - Practical part (2 days): on a mountain, climbing, orienting, making tent, cooking, simulation 																														
Name and type of organisation providing education and training	Croatian Association for Outward Bound , Odranska 1, Zagreb NGO																														
Dates	3.-6.6.2005.																														
Principal subjects/occupational skills covered	Two day education " Experiential pedagogy ", delivered by Dr. Mitja Krajnčan <ul style="list-style-type: none"> - Theoretical part: The meaning, goals and methods of experiential pedagogy - Practical part: Climbing on a rock 																														
Name and type of organisation providing education and training	Association "Play" , Sveti duh 55, Zagreb NGO																														
Dates	Since 2002																														
Principal subjects/occupational skills covered	One/two day educations: <ul style="list-style-type: none"> - Therapy with puppets - Acting and education - Physical body in psychological support work - Violence - Team work - Associative cards - Trans-generational transition of violence and understanding of child's drawing - Psychiatric disorders of children and youth - Stress at work and development of personal responsibility for relationship and accomplishment - Loss and support in a grieving process - Individual youth work 																														
Name and type of organisation providing education and training	Association "Play" , Sveti duh 55, Zagreb NGO																														
Personal skills and competences																															
Mother tongue(s)	Croatian																														
Other language(s)	English																														
Self-assessment																															
European level (*)																															
English	<table border="1"> <thead> <tr> <th colspan="4">Understanding</th> <th colspan="4">Speaking</th> <th colspan="2">Writing</th> </tr> <tr> <th colspan="2">Listening</th> <th colspan="2">Reading</th> <th colspan="2">Spoken interaction</th> <th colspan="2">Spoken production</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>C2</td> <td>Independent user</td> <td>C1</td> <td>Independent user</td> <td>C2</td> <td>Independent user</td> <td>C2</td> <td>Independent user</td> <td>C1</td> <td>Independent user</td> </tr> </tbody> </table>	Understanding				Speaking				Writing		Listening		Reading		Spoken interaction		Spoken production				C2	Independent user	C1	Independent user	C2	Independent user	C2	Independent user	C1	Independent user
Understanding				Speaking				Writing																							
Listening		Reading		Spoken interaction		Spoken production																									
C2	Independent user	C1	Independent user	C2	Independent user	C2	Independent user	C1	Independent user																						
	(*) Common European Framework of Reference for Languages																														

Social skills and competences	<p>Presentations, dealing with the public media, organizing social actions and performances, participating in International summer camp in Japan, training for trainers helped me to develop communicational skills. I recognize verbal and nonverbal reactions of people and I respond accordingly. I am very clear in expressing my opinions and I am ready to hear comments and suggestions by others. I am a good speaker and feel comfortable while presenting in public.</p> <p>Working closely with students of my generation in organizing social actions, working as a co- leader on program Modification of behavior through play, being part of and Youth Center's team, leading a team of coordinators in Association Play and working in international teams of helped me to learn and develop different skills that make me a good team member and co-worker. While working in a team I contribute with my knowledge and skills and I welcome ideas from other team members. I see teamwork as a challenge, better way of reaching the goal, but as well as a possibility for my own professional improvement.</p>
Organisational skills and competences	<p>Founding drama group and organizing performances and social actions, coordination of program "Contact" and office management developed my organizational skills on a high level. I am very responsible and structured in my work. I fulfill my responsibilities on time. I think that a good task division is necessary in reaching the goal. While organizing I estimate potentials and possibilities of my coworkers and I delegate tasks and coordinate work accordingly. In crisis situations I react comely and I bring order to chaotic situations.</p>
Computer skills and competences	<p>I confidently use Word, PowerPoint, Movie maker, Prezzi. I have participated in on-line education and I attended basic course about using Moodle for development of on-line educational modules. I participated in basic course on digital photography.</p>
Artistic skills and competences	<p>Though my education I was included in drama, literary, journalism, art and ecological group and I had a chance to develop my creativity. In my free time, I love to take photos and to draw with crayons.</p>
Driving licence	<p>Driving license B category</p>
Additional information	<p>My SALTO profile and references: http://trainers.salto-youth.net/SuncanaKusturin/</p> <p>Memberships:</p> <ul style="list-style-type: none"> - Pool of trainers of Croatian NA - PlatFORMATrenera –pool of trainers of Croatian youth Network http://www.mmh.hr/hr/platformatrenera/upoznajte-nase-trener-e-i-trenerice - Croatian chamber of social workers - Croatian society for supervision and organizational development http://www.hdsor.hr/clanovi/ - Pool of trainers- Council of Europe, Department of youth