# Call for facilitator:

# “UNI&NFL Developing Intercultural Competence” Seminar

Organizers of the “UNI&NFL Developing Intercultural Competence” Seminar TC (Polish, UK, Irish, Hungarian and Czech National Agencies of Erasmus+ Youth Programme) are looking for **1 European trainer** (not from Poland), who will be involved in preparation and carrying out of the seminar in cooperation with all partner NAs and one Polish trainer selected separately.

The seminar is part of the long-term project **“Among Others”** aimed at exploring how non-formal methods can be used to enhance and develop intercultural competence in higher education. **Objectives** of the **project** are: to introduce non-formal education and international cooperation into higher education; to develop intercultural competence of future youth workers and teachers to improve the quality of youth work and to encourage the use of Erasmus+ Youth Programme in working with young people.

**Workshops** developing intercultural competence of University students are, or will be, delivered on national level in Poland, United Kingdom, Ireland, Hungary and Czech Republic.

**Objectives of the seminar are:**

* to sum up and evaluate the project,
* to share the concepts and contents of national workshops,
* to learn new approaches,
* to show new possibilities under Erasmus+ to develop intercultural competences.

**Target group of the seminar:**

* NA representatives/Coordinators,
* national trainers from all five countries,
* other facilitators of projects involving NFL and HEIs (SALTO CD, British Council PL, NGOs, etc.),
* youth work course coordinators/leaders at universities,
* participants of national workshops.

**Dates and venue**

**The prep-meeting** is planned in **London**, **UK** on **5-7.03.2015** (arrival on 5th of March in the evening, departure after lunch on 7th of March)

The seminar will take place in **Konstancin-Jeziorna** (20 km from Warsaw city center), **Poland** on **20-23.05.2015** (arrival of participants: dinner on 20.05, departure: after lunch on 23.05). Trainers arrive **one day before.**

**Team**

* 2 trainers - responsible for programme flow, methodology and final report.   
  **1 European trainer** and **1 member of Polish Trainers’ Pool**,
* representatives of National Agencies, responsible for the organisational part of the training (concept, promotion of the training, co-operation among NAs, recruitment of participants, logistics, etc.).

**Trainers’ profile**

Candidates shall:

* have experience in non-formal education and intercultural education,
* have rich experience in the topic of the project,
* have at least 3 experiences as facilitator in international seminars,
* have knowledge about Erasmus+ Youth Programme and other mobility programmes in Europe,
* know non-formal education training/event approaches,
* have very good level of spoken and written English language.

Being familiar with **Higher Education sector** will be an asset.

## Tasks/duties of trainers

The tasks of the trainer include the following:

* to be prepared before, actively attend and to **facilitate** the preparatory meeting **(London**, **5-7.03.2015)**,
* to attend the whole seminar (**Poland, 20-23.05.2015)**, come a day earlier for the last preparations,
* to design, prepare, deliver and evaluate the seminar together with other team members,
* to prepare the final report together with the other trainer.

**Trainer’s fee**

**6 paid days** (280 € per day) = 1680 euro (gross amount)

* 3 working days during the seminar,
* 3 days for preparation and evaluation (fixed amount including individual and team preparation, prep-meeting, on-going and final evaluation directly after the seminar + final report; prep-meeting days and final report are not extra paid),
* board, lodging and **international** travel costs will be covered by organisers.

## Application procedure & deadline

Interested candidates should fill-in the application form (see: next pages) and send it to [mmalinowska@frse.org.pl](mailto:mmalinowska@frse.org.pl) before **19th of January 2015**

For more information, please contact: Magdalena Malinowska [mmalinowska@frse.org.pl](mailto:mmalinowska@frse.org.pl)

**APPLICATION FORM**

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name |  | Sex | Male  Female |
| Working Address |  | Nationality |  |
| Home Address |  | Telephone |  |
| Date of Birth |  | E-mail |  |

|  |
| --- |
| Are you a Free-Lance Trainer? (If NO, please give some details about your current job(s) apart from trainings): |
| YES  NO |
| Please, list international training and seminars connected to the topic of the seminar where you have been part of the team designing and implementing the event (indicate: organizer, title of the event, composition of the team, target group, duration, main aim, your role): |
|  |
| Describe briefly your experience and practice within Youth in Action or Erasmus+ Youth Programme: |
|  |
| Mention your most relevant (in terms of learning) educational experiences (formal education background, training courses, youth activities etc.) related to the topic of the training: |
|  |
| Rate your level of English (Fluent-Good-Average-Poor) and indicate other languages you can work in: |
|  |
| How would you work with the theme of the seminar? Describe in few sentences: |
|  |
| Describe your motivation to be part of the team: |
|  |
| Mention your skills and competencies you feel are valuable contributions to the team and the programme of the seminar: |
|  |
| Please indicate if you are available on the planned date of the preparatory meeting:  **5-7.03.2015** |
| YES  NO |
| Please indicate if you are available on the date of the seminar: **20-23.05.2015** |
| YES  NO |
| Specify any special needs (food, mobility, medical condition, visa, etc): |
|  |
| Please give here the contact for recommendation: |
| 1:  2: |
| From which source have you received this call: |
|  |

Please send the application form to [mmalinowska@frse.org.pl](mailto:mmalinowska@frse.org.pl)

before **19th of January 2015**