

Call for editor of the online publication with the working title

Volunteering in South East Europe - Guidelines for organizations on how to obtain residence permits for their hosted long-term volunteers within Erasmus+ Volunteering activities (former EVS)

Subject of the call

Through its past work, the SALTO South East Europe Resource Centre (SALTO SEE) has accumulated practical information on how to provide residence permits to volunteers within Erasmus+ Volunteering activities (former EVS) coming to do their volunteering projects in the countries of Western Balkans (Albania, Bosnia and Herzegovina, Kosovo, Montenegro, Serbia). With this, we support mainly hosting organizations in the Western Balkans, who are responsible to assist to their hosted volunteers to get legal residence permit. Timely and efficient procedure assures volunteers a carefree living and travelling in the countries of SEE within the scope of their volunteering projects.

With this call, we aim to present gathered information in a form of a hands-on publication for which we are searching an editor.

Aims and objectives of the publication

The aim of this call is to facilitate E+ volunteering activities in the countries of Western Balkans, by designing a publication, relevant for use by all partners within an Erasmus+ Volunteering projects:

- hosting organizations in the SEE region:
- volunteers coming to the region from the EU countries
- coordinating/sending organizations from EU countries having the task to successfully prepare the volunteer for the volunteering project in the region of SEE.

Responsibilities, time involvement and fee of the editor

The editor is expected to:

- Develop a concept based on *the above aims and objectives;*
- Cooperate by email with the coordinator of SALTO SEE;
- Double check certain information, if relevant, as the range and quality of collected data varies from country to country
- The publication, which is assessed to have approximately 20 pages, should be presented in two formats: integral online publication (containing information for all five SEE countries) and five separate online factsheets for each individual country (Albania, Bosnia and Herzegovina, Kosovo, Montenegro, Serbia).

- The publication should be ready for publishing by end of May 2018, with first draft delivered to SALTO SEE by end of April 2018.
- The fee will be 1000.00 EUR, including VAT, if relevant. Contracts will be made only with legal entities.

Authors Profile

The selected author should have:

- Excellent ability to write and edit texts in English.
- Experience and competence with active collection and processing of information;
- Knowledge of Erasmus+ Programme and its objectives; experience with volunteering/EVS
- having an experience in working with the Western Balkans region is an asset

Application procedure

Interested candidates are invited to fill in the [online application form](#) by **31 of March 2018**. All candidates will be informed about the results by 9th of April 2018.

About SALTO South East Europe Resource Centre

The SALTO South East Europe Resource Centre supports youth work in and with the countries of the Western Balkans. It promotes co-operation between Erasmus+ Youth in Action Programme Countries and the Programme's neighbouring partner countries in the Western Balkan region through dissemination of information, capacity building and assistance in finding partners. Our work is supported by several Contact Points, which are based in the different countries of South East Europe and can provide information and advice in their region about how to use the Erasmus+:Youth in Action programme. Brief presentation of the Resource centre can be found [in the leaflet](#).

More information and contact details

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