

Training Programme Design

Guiding questions to support your Training Programme Design

Design Phase 1	<p>Needs Analysis Which needs does your training course aim to respond to?</p> <ul style="list-style-type: none">• In relation to society in general• In relation to the Youth in Action programme• In relation to the organisations sending participants• In relation to the actual target group• In relation to the team of trainers <p>Aims and Objectives What do you expect your participants to learn in the course, which competences to develop? Do the aims and objectives relate to the identified needs?</p>
Design Phase 2	<p>The programme in general How is the team's educational approach and methodology represented in the programme designed? How is the "flow" of the programme? What are the considerations behind it? How are the different programme elements connected? How does your programme in general as well as the different specific methods chosen relate to your aims and objectives?</p> <p>Group Dynamic How does your programme respond to group dynamic considerations (such as group development phases, intensity of the programme in relation to needs for rest as well as social needs of the group, etc.)?</p> <p>Participants How do you intend to prepare participants before the training activity? What is the relation between the expected profile of participants and your training programme? What if the real profile of some participants does not fit with the expected profile? What effects could it have on your programme? How do you try to make sure the learning needs of participants are being met? What if they differ a lot from each other? How do you want to cater for different learning styles of participants?</p> <p>Youthpass How do you plan to integrate Youthpass into your training course? How do you plan to support participants in identifying and documenting their learning?</p> <p>Resources What is the relation between the resources in the team (competencies, information) and the needs for implementing the programme? What do you need from your venue and local environment to implement your programme?</p>
D.P.3	<p>Documenting and Evaluation What is needed for the documentation? How do you intend to make sure you safeguard what is needed for the documentation? What do you plan to evaluate, when, for whom and how?</p>