

## What are the funding rules?

The budget of the project must be drafted according to the following funding rules:

### A) Action 3.1 Overview of funding rules for all activities except Networking Activities

	<b>Eligible costs</b>	<b>Financing mechanism</b>	<b>Amount</b>	<b>Rule of allocation</b>	<b>Reporting obligations</b>
<b>Travel costs</b>	Travel costs from home to the venue of the project and return. Use of the cheapest means and fares (Economy class flight ticket, 2 <sup>nd</sup> class train ticket).	<i>Percentage of actual costs</i>	70% of eligible costs	Automatic	Full justification of the costs incurred, copy of travel tickets/invoices.
<b>Project costs for</b> - Study visit - Evaluation meeting - Seminar - Partnership-building Activity - Training	Any cost directly linked to the implementation of the project (including costs for preparation activities, food, accommodation, premises, insurance, trainers/facilitators, equipment and materials, evaluation, dissemination and exploitation of results and follow-up activities).	<i>Scale of unit costs</i>	A3.1.2* x number of participants x number of nights during the Activity	Automatic	Achievements to be described in final report. Signature list of all participants.
<b>Project costs for</b> - Job shadowing - Feasibility Visit	Any cost directly linked to the implementation of the project (including costs for preparation activities, food, accommodation, premises, insurance, trainers/facilitators, equipment and materials, evaluation, dissemination and exploitation of results and follow-up activities). Additional costs directly related to: ▪ visa and visa-related costs and vaccination costs ▪ costs related to young people with fewer opportunities and/or with special needs (for example, medical visits; health care; additional linguistic training/support; additional preparation; special premises or equipment; additional expenses in the case of additional personal expenses in the case of economic disadvantage, translation/interpretation).	<i>Scale of unit costs</i>	B3.1.2* x number of participants x number of nights during the Activity	Automatic	Achievements to be described in final report. Original signature list of all participants.
<b>Exceptional costs</b>		<i>Percentage of actual costs</i>	100% of eligible costs	Conditional: the request for financial support to cover exceptional costs must be motivated in the application form	Full justification of the costs incurred, copy of invoices/receipts.

## B) Scales of unit costs (in euros)

Scales of unit costs change according to the country. The applicant must apply the scales of unit costs of the country hosting the Activity.

The scales of unit costs for sub-Action 3.1-Training and Networking are the following:

	Project costs	
	A3.1.2	B3.1.2
<b>Austria</b>	61	46
<b>Belgium</b>	65	51
<b>Bulgaria</b>	53	42
<b>Croatia</b>	62	49
<b>Cyprus</b>	58	45
<b>Czech Republic</b>	54	41
<b>Denmark</b>	72	55
<b>Estonia</b>	56	44
<b>Finland</b>	71	55
<b>France</b>	66	50
<b>Germany</b>	58	44
<b>Greece</b>	71	58
<b>Hungary</b>	55	43
<b>Iceland</b>	71	56
<b>Ireland</b>	74	58
<b>Italy</b>	66	51
<b>Latvia</b>	59	47
<b>Liechtenstein</b>	74	58
<b>Lithuania</b>	58	46
<b>Luxemburg</b>	66	52
<b>Malta</b>	65	52
<b>Netherlands</b>	69	54
<b>Norway</b>	74	56
<b>Poland</b>	59	47
<b>Portugal</b>	65	52
<b>Romania</b>	54	43
<b>Slovakia</b>	60	47
<b>Slovenia</b>	60	47
<b>Spain</b>	61	47
<b>Sweden</b>	70	55
<b>Switzerland</b>	71	54
<b>Turkey</b>	54	43
<b>United Kingdom</b>	76	58
<b>Partner Countries</b>	48	35

### C) Action 3.1 Overview of funding rules for Networking Activities

<b>Eligible costs</b>	<b>Financing mechanism</b>	<b>Amount</b>	<b>Rule of allocation</b>	<b>Reporting obligations</b>
<p><b>Activity costs</b></p> <p><i>Eligible direct costs</i></p> <ul style="list-style-type: none"> <li>- Personnel costs</li> <li>- Travel costs</li> <li>- Accommodation/food costs</li> <li>- Meetings costs</li> <li>- Publications/translations/information costs</li> <li>- Dissemination and exploitation of results</li> <li>- Other costs directly linked to the implementation of the project (including visa costs)</li> </ul> <p><i>Eligible indirect costs</i></p> <p>A flat rate amount, not exceeding 7% of the eligible direct costs of the project, is eligible under indirect costs, representing the beneficiary's general administrative costs which can be regarded as chargeable to the project (e.g. electricity or internet bills, costs for premises, cost of permanent staff etc.)</p>	<p><i>Percentage of actual costs</i></p>	<p>50% total eligible costs (unless a lower % of EU grant is requested by the applicant) Up to € 20 000</p>	<p>Conditional: objectives and Activity programme must be clearly outlined in the application form</p>	<p>Full justification of the costs incurred, copy of invoices/receipts /travel tickets (only for direct costs). Achievements to be described in <i>final report</i>. Original signature list of all participants.</p>