

## ATOQ TRAINING COURSE 2012-2013

DENMARK

19<sup>th</sup> - 24<sup>th</sup> February 2013

WHAT IS 'ATOQ'	<p>ATOQ is a training course which has been developed to increase quality within youth exchanges.</p> <p>During 5 days, an international group of youth workers will look back to their past experience(s), focus on quality aspects and improve their management competences in order to improve quality for their future youth exchanges</p> <p>The quality aspects which will form the pillars of this course are of course the same as the very well known features of the YOUTH IN ACTION programme.</p> <p>ATOQ is a training course which has been run since 2004.</p>
AIM	To support experienced youth workers/leaders in increasing the quality of the European youth exchanges they set up within the YOUTH IN ACTION Programme.
OBJECTIVES	<p>The ATOQ training course will provide the participants with opportunities to:</p> <ol style="list-style-type: none"> <li>1. Critically reflect upon their previous international youth exchange experience(s) and the impact on young people;</li> <li>2. Increase the understanding of different quality aspects of youth exchanges such as: active participation of young people, involvement of promoters and stakeholders, diversity and intercultural learning, European dimension and citizenship;</li> <li>3. Experience a non-formal learning process and understand its importance in youth exchanges;</li> <li>4. Improve their project management competences (knowledge, skills and attitudes) in order to better organize the different phases of a youth exchange.</li> </ol>
METHODS USED	Groups work, discussions, statement exercise, lectures, simulation exercise, individual and groups reflections, self-assessment model, interactive workshops and participative presentations, consultations, exercises, etc.
WORKING LANGUAGE	The training course will be conducted in <b>English</b> . Participants should be able <b>to understand and to communicate</b> in this language.

PROFILE PARTICIPANTS	This training course is open for <b>voluntary and professional youth workers, working directly with young people</b> , that organised and/or participated as a team-member in <b>at least one international youth exchange</b> (which is completed) <b>and plan to organise another within the frame of the Youth in Action programme</b> . Participants should be <b>at least 18 years old</b> .
GOOD TO KNOW	During the training, several methods are used which involve participants in an active way. Participants will be challenged to critically reflect on their past organised Youth exchange(s) and how to improve future exchanges. <b>An open attitude of the participants is expected.</b>
TEAM	<p>ATOQ Denmark 2013 will be hosted by the Danish National Agency and co-financed by the French National Agency. The NA representative on the spot will be Melissa Kousgaard and will be facilitated by three trainers:</p> <ul style="list-style-type: none"> <li>• Jo Claeys, free lance trainer</li> <li>• Anita Silva, free lance trainer</li> <li>• Marta Piszczek, free lance trainer</li> </ul> <p>Profiles can be consulted on TOY (<a href="http://www.salto-youth.net">www.salto-youth.net</a>)</p>
WHEN AND WHERE	<p>The training course starts on 19<sup>th</sup> of February 2013 in the afternoon and ends on the 24<sup>th</sup> of February 2013 after breakfast.</p> <p>The ATOQ Denmark training course will take place in Taastrup (roughly 20 km from Copenhagen). Full adress of the venue: First Hotel Høje Taastrup, Carl Gustavs Gade 1, DK-2630 Taastrup.</p>
COSTS	<p>Board, lodging and programme costs will be provided and paid by the Danish and French Youth in Action National Agencies.</p> <p>The travel costs will be paid by the National Youth in Action Agency that will send you (in case you will be selected).</p> <p>In most cases National Agencies ask for a participant contribution. Check your National Agency.</p>
HOW TO APPLY FOR THIS TRAINING	<p>Application on line through <a href="http://www.salto-youth.net">www.salto-youth.net</a> .</p> <p><b>1. Deadline for application</b> is the 10<sup>th</sup> of December 2012.</p> <p>2. NA's are kindly requested to <b>prioritise the candidates</b> from their country by the 17<sup>th</sup> of December at latest.</p> <p><b>3. Final selection of participants</b> will be done by the 19<sup>th</sup> of December.</p>
FOR MORE INFORMATION	<p>Contact your National Agency or contact the Danish NA: Melissa Kousgaard <a href="mailto:mk@ui.dk">mk@ui.dk</a> or Jette Esager Rasmussen <a href="mailto:jera@ui.dk">jera@ui.dk</a></p>