

**SALTO-YOUTH**  
TRAINING AND COOPERATION  
RESOURCE CENTRE



Education and Culture



## **TICTAC Training Course**

### **Info Pack for Participants**

**2009 - 2010**

Info Pack for Participants  
about TICTAC Training Course  
Season 2009-2010

TICTAC Training Courses  
Co-ordinated and monitored by the SALTO Training and Co-operation Resource Centre  
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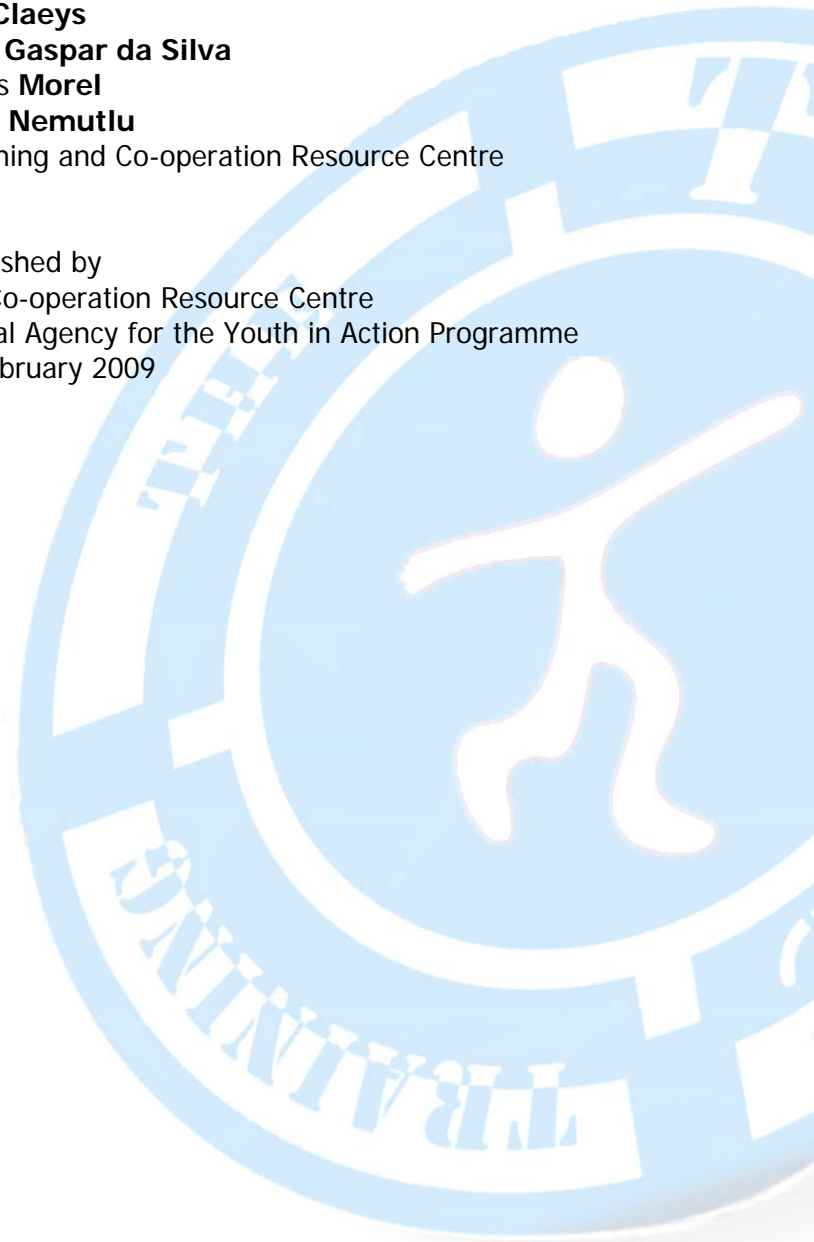
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# TRAINING COURSE

## BRIEF DESCRIPTION OF THE TICTAC TRAINING COURSE

### 1. INTRO: The new Youth in Action programme

From 2000 to 2006, the YOUTH programme was an important tool of the European Commission to support non-formal learning (NFL) activities for young people. From 2007 to 2013, it is continued by a new programme generation, called: Youth in Action (YiA). Of course, the new Youth in Action programme is based on the previous YOUTH programme. It has been updated, changed, but the main activities are still there. You will find in annex at the end of this pack information about Action 4.3 (also within 3.1) of the Youth in Action programme.

### 2. WHAT IS THE TICTAC TRAINING COURSE?

TICTAC is a Network Training open for all National Agencies for the Youth in Action programme and targets at voluntary and professional youth workers and youth leaders involved in international youth work and interested in using Action 4.3 (also within 3.1) as support measures in their organization's long term strategy.

By bringing together representatives of youth organisations from different European countries, the TICTAC TC aims at improving the potential of the participants to get involved in Action 4.3 of the Youth in Action programme and consequently increase the quality of Training and Networking activities.

The international dimension of the TICTAC TC is given by the different nationalities of participants and trainers team. This is an asset for the intercultural dimension of the course!

The course methodology is based on the concept of experiential learning, in an atmosphere where participants can learn a lot from each other and have a lot of fun!

### 3. TARGET GROUP

The training course is designed for youth workers and youth leaders, who

- are legal resident in a programme country of YiA, as well as few participants from SEE and EECA (region **S**outh **E**ast **E**urope and **E**astern **E**urope and **C**Aucasus)
- have experienced an international event/activity as an organiser before this Action 4.3 or 3.1 training course (not necessarily a project under the YOUTH or Youth in Action programme),
- have at least basic knowledge in the Youth in Action programme,
- don't need to have any experience in Action 4.3 or 3.1, but are motivated to make use of Action 4.3 or 3.1 as a tool for creating or strengthening international partnerships and working on quality in their international Youth in Action projects,
- have the support of an organisation to attend the TICTAC course and the mandate to implement Action 4.3 in their organisation,
- are minimum 18 years old,

- need to be able to use English as a working language in order to establish smooth communication.

The participants come from around 8-12 European countries, with an average of 25 people in the group.

## 4. AIM AND OBJECTIVES

The **overall aim** of the TICTAC TC is:

- to develop participants' competences for implementing Action 4.3 projects, as support measures in an organization's long term strategy.

The **specific objectives** of the course are:

- to promote the YiA Programme as an Educational Tool;
- to explore the YiA Programme with a special focus on the aims of Action 4.3 and its activities;
- to understand the role of Action 4.3 projects within a long term strategy;
- to simulate the first steps of organising an Action 4.3 project within an international team;
- to develop participant's competences in planning Non Formal Education and Intercultural Learning Processes;
- to promote Youth Participation and European Citizenship as key elements when designing a YiA Project.

In the training course participants have the opportunity to meet and to get to know others' organisations, but contact making is not directly a priority of the training course.

## 5. THE PROGRAMME

The TICTAC TC is built around strategic planning and a real project cycle. During the course participants and trainers will explore the dimensions of Action 4.3 (planning – acting – reviewing – applying) thanks to simulation exercises, case studies, and working groups. Besides, the trainers' team will provide activities to improve the group dynamics and a final evaluation.

## 6. YOUTHPASS

Within the frame of 'recognition of non-formal learning', participants will receive a 'Youthpass' Certificate after the course upon their request.

Youthpass is a newly developed tool in order to validate non-formal learning aspects gained during the training.

Through the process of receiving a Youthpass Certificate, participants will also gather information and methodologies how to implement Youthpass in their own projects.

It is important that, before coming to TICTAC, participants reflect upon what competences they aim to develop by taking the initiative to participate to TICTAC TC. For further information, just follow the link: <http://www.youthpass.eu>.



# TRAINING COURSE

## DAILY TICTAC TC DRAFT PROGRAMME FOR PARTICIPANTS

DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6	DAY 7
	Good morning	Good morning	Good morning	Good morning	Good morning	Good-bye!
	Who is who? Key Competences and self-assessment Intro to the TICTAC TC Hopes and fears	Action 4.3 intro  Life experience stories	Quality moment on strategy  "Consultancy offices"	Quality moment - try it!  "How to develop a project"	How can you use Action 4.3 in your organisation?  Quality aspect in a project	Departure
<b>Lunch</b>	<b>Lunch till 14.00</b>	<b>Lunch with guests</b>	<b>Lunch</b>	<b>Lunch</b>	<b>Lunch</b>	
Arrival and say hi!	Good afternoon  Intro to the Youth in Action programme Sharing good practice  Self-assessment Support group	Good afternoon  Stock market on quality in Action 4.3  Self-assessment Support group	Sic Sac Sity Safari	Good afternoon  Analysing quality moments  Self-assessment Support group	Good afternoon  Action plan Unfinished business Self-assessment Support group Evaluation	
<b>Dinner</b>	<b>Dinner</b>	<b>Dinner</b>	<b>Dinner in town</b>	<b>Dinner</b>	<b>Dinner</b>	
Say hi!	Fun and get to know each other better	International evening	Free evening	Court presentation of projects	Good luck party	

TICTAC TRAINING COURSE



# ANNEXES

- **THE EUROPEAN YOUTH IN ACTION PROGRAMME**
- **ACTION 4.3. – TRAINING AND NETWORKING**





## TICTAC TRAINING COURSE

# THE 'YOUTH IN ACTION' PROGRAMME

The European Commission, the European Parliament and the Member States of the European Union have agreed to establish the **Youth in Action** programme, which puts into effect the legal framework to support non-formal learning activities for young people. It will run from 2007 to the end of 2013.

The **Youth in Action** programme makes an important contribution to the acquisition of competences and is therefore a key instrument in providing young people with opportunities for non-formal and informal learning with a European dimension.

The programme caters for the interests of young people and youth workers, not only by offering financial support for their projects but also by providing information, training, and opportunities to develop new partnerships across Europe and beyond.

The **Youth in Action** programme primarily addresses young people aged between 13 and 30, who are legally resident in one of the Member States of the European Union or other Programme countries. The **Youth in Action** programme builds on the experience of the previous programme "Youth for Europe" (1989-1999), the European Voluntary Service, and the YOUTH programme (2000-2006).

## AIM

The programme offers young people opportunities for mobility and active participation in the construction of the Europe of the third millennium. It aims to contribute to the achievement of a "Europe of knowledge" and to create a European arena for co-operation in the development of youth policy based on non-formal education. It encourages the concept of lifelong learning and the development of skills and competencies, which promote active citizenship.

## OBJECTIVES

The programme strives to achieve and maintain a balance between personal development and collective activity across all sectors of society while pursuing the following objectives:

- Promote young people's active citizenship in general and their European citizenship in particular;
- Develop solidarity and promote tolerance among young people, in particular in order to foster social cohesion in the European Union;
- Foster mutual understanding between young people in different countries;
- Contribute to developing the quality of support systems for youth activities and the capabilities of civil society organisations in the youth field;
- Promote European co-operation in the youth field.

A key priority for the European Commission is to give young people with fewer opportunities (from a less privileged cultural, geographical, or socio-economic background, or with disabilities) access to the mobility and non-formal education activities developed within the **Youth in Action** programme.

For further information: [http://ec.europa.eu/youth/yia/index\\_en.html](http://ec.europa.eu/youth/yia/index_en.html)



# ACTION 4.3.

## TRAINING & NETWORKING

### INTRODUCTION

- ❖ You would like to organise an international exchange for your youngsters, but don't know where to start?
- ❖ You are active in the European Voluntary Service and would like to organise an international training course for the mentors?
- ❖ You would like to learn more about how other youth organisations throughout Europe deal with participation of young people in their daily work?
- ❖ You are dreaming of building a transnational network with youth organisations working on drugs prevention?

These and many more examples show the diversity of activities funded through Action 4.3. of the Youth in Action programme (YiA). With this short introduction we want to give you an overview of the possible activities within this Action. We hope this can inspire you to use Action 4.3. as a tool for meeting your own local and international needs ...

### Basic principles of Action 4.3.: Training and Networking of those active in youth work and youth organisations

#### AIMS

Action 4.3. has **two main aims**. It wants:

<b>Objective 1 - Promoting exchanges, co-operation and training in European youth work</b>
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This objective shall be pursued through the support of activities, which aim to raise the awareness of the importance of European co-operation in the field of youth as well as to encourage co-operation and synergies between the many actors involved.

Supported activities would enable participants to:

- identify and exchange good practice and transfer of knowledge at European, national, regional, or local level;
- compare different approaches and strategies;
- exchange experiences in youth work.



## Objective 2 - Supporting development of projects under the Youth in Action programme

This objective shall be pursued through the support of activities, which aim to help all those involved in youth activities or interested in youth matters, to prepare and develop projects and initiatives within the context of the **Youth in Action** programme, in particular by providing:

- assistance in the development of two Actions of the **Youth in Action** programme (Youth for Europe and European Voluntary Service);
- support for capacity building and innovation with regard to international training and co-operation in the field of youth work;
- opportunities for applicants to develop and improve their skills in non-formal education;
- support for partner-finding, through specifically focused activities.

Eight different types of activities

All Training and Networking projects must be directly linked to the Actions and/or objectives of the YiA programme. Action 4.3. doesn't offer a standard set of possible activities, but consists of **8 different types of activities**:

- ❖ Job Shadowing project – Practical Training Experience
- ❖ Feasibility Visit
- ❖ Evaluation Meeting
- ❖ Study Visit
- ❖ Partnership-Building Activity
- ❖ Seminar
- ❖ Training Course
- ❖ Networking

Some general principles

Throughout this richness of activities we can identify some **general principles**, which underpin the whole Action. Action 4.3.

- ❖ creates opportunities for **mutual learning** between all organisations involved: on methods, different target groups, thematic issues, ... used all over Europe in working with young people.
- ❖ gives you **new insights in your own work** by comparing and confronting your own work with the work of other youth workers in Europe.
- ❖ stimulates **future co-operation** between organisations within the YiA programme and gives a boost to sustainable partnerships.
- ❖ helps you to develop project ideas based on **real needs of your organisation**.
- ❖ supports projects with a strong **multiplying impact**.

### OTHER INFORMATION

For more information about general YiA criteria (e.g. countries involved, deadlines, and where to submit your application ...) and other specific Action 4.3. technicalities, we advise you to get in touch with your **National Agency**.