



Youth for Exchange and Understanding



Call for Participants For the Training Course

“Training for youth leaders on managing youth organizations and networking as a tool for creation of equal and new opportunities for young people”

YEU Developing YOU - Reinvent our Network!

Dates:

Arrivals: 15 of February

Training Course: 16-23 of February 2008 (not including travel days)
Eurolatinamerican Youth Centre, Mollina, Spain

PLEASE NOTE:

**Deadline for applications must strictly be:
Thursday, the 20th December 2007**

Dear Friends,

It's a pleasure to announce that YEU developing YOU training series are going to continue in 2008 with 2 simultaneously running trainings in Mollina, Spain, prior to the Assembly of Participating Nations 2008.

This training course described here is aimed at leaders of youth organizations with special focus on equal opportunities:

The course '*Training for youth leaders on managing youth organizations and networking as a tool for creation of equal and new opportunities for young people*'

The course will take place **from the 16th to the 23rd of February 2008**, at the Eurolatinamerican Youth Centre (CEULAJ) in **Mollina (Spain)**.

Youth for Exchange and Understanding

Youth for Exchange and Understanding (YEU) is an International Non-Governmental Youth Organisation established in 1986 and member of the European Youth Forum in Brussels as an INGYO. YEU is recognized as INGYO by the Council of Europe and by the Directorate of Youth and Sports of the European Commission, whom support our activities. We have the Head Office in Faro, Portugal from where we coordinate the whole network with our more than 20 European Member Organizations from all Europe and North Africa involved in our activities. YEU looks forward to increase tolerance and awareness between different countries, cultures and traditions, and to promote a greater level of comprehension through the development of various youth activities. The main aim of the Youth for Exchange and Understanding is to promote peace, understanding and co-operation between the young people of the world, in a spirit of respect for human rights.

YEU is a non-profit making, interdenominational youth organisation independent of all political affiliation run by young people for young people by means of a democratic structure. Visit our website for more details about YEU www.yeu-international.org

We are very happy that you are motivated to apply for this course.

Read carefully all document to make sure that your application is ready to send to us with the best quality!

The overall Aim of the training course is:

- To train and empower the trainees to develop their attitudes, skills and knowledge to manage Youth Organizations (and/or their units, bodies, boards) and improve their communication for better organization of Youth activities, to act as multipliers and thus to contribute to sustainable and developed participation of young people within YEU and other youth structures, thus being active in shaping the society, challenging the old and established norms while promoting the equal participation of young people despite their gender.
- At International level, the main aim of this course is to increase cooperation of member organizations, to strengthen and to enlarge YEU network.

What are the objectives of the course?

Setting the scene

To develop an understanding of the context in which Youth Organizations operate (with particular reference to intercultural and non-formal education aspects as well as other values of such as cooperation, voluntarism and the respect for Human Rights, emphasizing equal opportunities for all);

To familiarise participants with the concepts of the organisational management and development as well as with communication tools for better cooperation.

Developing organisations

To develop the knowledge, skills and attitudes related to:

Strategic development (including mission, values and etc.);

Day-to-day operation;

Involvement of young people in governance;

Institutional and financial support for Youth Organizations at European level (EYF, EU through the Youth in Action (YiA) Programme).

Developing people

To renew and address essential knowledge, skills and attitudes for youth leaders in managing their organisations and their youth activities (e.g. coaching, counselling and mentoring, team work and facilitation skills, Conflict management, Leadership skills, Public relations, Fundraising, Financial management);

Provide a space for peer education, where participants exchange their good practises and ideas on managing, leading and facilitating teams and youth groups (national and international) in gender equal perspective;

To provide trainees with practical tools how to be equal and inclusive in the youth activities, overcoming the discrimination based on cultural differences and gender;

Networking/Communication

To identify the difficulties and advantages of working within a network and cooperate to find ways to boost the advantages and to reduce the difficulties, especially when cooperating for the development of youth activities and emphasizing actions of the Youth in Action (YiA) Programme

Putting it into action

To explore how best to use the personal and organisational knowledge, skills and attitudes to develop and sustain Youth Organizations (creation of the Organizational Development Manual);

To develop personal action plans including the way to implement the Organizational Development Manuals and gender equal approach in practise

The planned content of the course...

The programme of the course will include:

- The needs analysis:
 - needs of trainees as youth leaders related with their organizations foundations (understanding their organizational context and the management they need to implement)
 - working in non-formal and intercultural learning environments (specifically related with the work of youth organizations and our network in what regards the development of Youth activities based on gender equal and multicultural approach)
- Working on skills, knowledge and attitudes
- Teamwork and teambuilding, Human Resources management, Risk assessment, Public Relations and Lobbying, Communication tools, Leadership, Empowerment and Conflict management, Fundraising and the Youth in Action Programme.
- Gender equal approach in leadership of youth activities
- Intercultural learning
 - Intercultural learning processes (providing a good intercultural learning atmosphere)
 - The wider dimension of intercultural learning (as a base for all the international projects)
- Communication
 - How INGYO's work - Barriers and advantages of Networking for International Youth Exchanges
- Taking Action
 - Managing changes in organizations
 - Planning tools (Grant chart and action plans)
 - Strategic planning and Organization Development Manual
- Post-course support

Profile of participants in the training course

The course will be open for applicants who are:

- 25 young leaders active on local level
- Aged between 18 and 30 years old
- Able to work in English
- Willing to improve their skills and knowledge in the organizational management and network for the organization of youth events
- Coming from organizations from Cyprus, Germany, Estonia, Greece, Italy, Lithuania, Portugal, Poland, Romania, Spain, Turkey, United Kingdom
- Willing to learn about inclusive and gender equal approach on organizing youth activities, managing the youth NGO's
- Planning to organize youth activities in the following 1.5 years
- Committed to attend for the full duration of the course and supported by the sending organization

Methodology

The course is designed as a mutual learning situation, where participants can experience and compare different approaches to managing the Organisation. Participants will be called upon to use their creative potential to experiment with existing and new working methods. The course programme and contents are

organised so as to allow for the maximum participation of the group using active and participatory methods.

The trainers should organise the learning process and provide guidance for the participants' personal development during and after the course. Contributions from experts will help to create the theoretical and practical framework in which participants will reflect upon existing concepts, as well as attempting to develop new approaches with the assistance of the team of trainers.

Application procedure and technical information

- In order to apply candidates must complete the enclosed application form,
- The completed form should be e-mailed to ho@yeu-international.org **by the 20th of December of 2007.**
- Sending organizations must nominate candidates by emailing to ho@yeu-international.org signed paper with the names of the applicants indicated by the deadline for the applications.
- Note that the applications sent after the deadline will not be accepted.

Participants will be selected on the basis of their applications and ensuring a balance in terms of gender, organizational participation background. Candidates will be informed shortly after the deadline as to whether they have been selected or not. Selected candidates will receive course information packs directly.

Travel expenses and cost for visas

Travel expenses in 70% and visa costs in 100% are reimbursed (upon presentation of the relevant receipts) according to the rules of Youth in Action Programme. Only participants who attend more than 80% of the seminar will be reimbursed. All participants will be reimbursed at the end on the Training Course.

Participants, who needs visa to enter Spain have to inform Head Office straight after the selection will be done to proceed with the invitation.

Enrolment fee

An enrolment fee is payable by each participant according the country category. This amount will be deducted from the amount to be reimbursed for travel.

- Category A: 100
- Category B: 80
- Category C: 60
- Category D: 40

Countries Categories:	A	B	C	D
	Austria	Cyprus	Croatia	Albania
	Belgium	Greece	Czech Republic	Azerbaijan
	Denmark	Malta	Estonia	Belarus
	Finland	Portugal	Hungary	Bosnia & Herzegovina
	France	Slovenia	Latvia	Bulgaria
	Germany	Spain	Lithuania	Egypt
	Italy		Poland	FYROM
	Luxembourg		Slovak Republic	Lebanon
	Nederlands			Moldova
	Norway			Romania
	Sweden			Russia
	Switzerland			Serbia & Montenegro

United Kingdom			Tunisia
			Turkey
			Ukraine

Language of the Training Course

The course will be held in **English**. In order to better adapt the course to the actual language needs of participants, all participants will be requested to have sufficient understanding of the working language.

Accommodation

Board and lodging are provided and paid for by the organizers.

Finally, if you have any questions please do not hesitate to get in contact with

The Head Office email: ho@yeu-international.org,

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