

What are the funding rules?

The budget of the project must be drafted according to the following funding rules:

A) Action 3.1 Overview of funding rules for all activities except Networking Activities

Eligible costs		Financing mechanism	Amount	Rule of allocation	Reporting obligations
Travel costs	Travel costs from home to the venue of the project and return. Use of the cheapest means and fares (Economy class flight ticket, 2 nd class train ticket).	<i>Percentage of actual costs</i>	70% of eligible costs	Automatic	Full justification of the costs incurred, copy of travel tickets/invoices.
Project costs for - Study visit - Evaluation meeting - Seminar - Partnership-building Activity - Training	Any cost directly linked to the implementation of the project (including costs for preparation activities, food, accommodation, premises, insurance, trainers/facilitators, equipment and materials, evaluation, dissemination and exploitation of results and follow-up activities).	<i>Scale of unit costs</i>	A3.1.2* x number of participants x number of nights during the Activity	Automatic	Achievements to be described in final report. Signature list of all participants.
Project costs for - Job shadowing - Feasibility Visit	Any cost directly linked to the implementation of the project (including costs for preparation activities, food, accommodation, premises, insurance, trainers/facilitators, equipment and materials, evaluation, dissemination and exploitation of results and follow-up activities). Additional costs directly related to: ▪ visa and visa-related costs and vaccination costs ▪ costs related to young people with fewer opportunities and/or with special needs (for example, medical visits; health care; additional linguistic training/support; additional preparation; special premises or equipment; additional accompanying person; additional personal expenses in the case of economic disadvantage, translation/interpretation).	<i>Scale of unit costs</i>	B3.1.2* x number of participants x number of nights during the Activity	Automatic	Achievements to be described in final report. Original signature list of all participants.
Exceptional costs		<i>Percentage of actual costs</i>	100% of eligible costs	Conditional: the request for financial support to cover exceptional costs must be motivated in the application form	Full justification of the costs incurred, copy of invoices/receipts.

B) Scales of unit costs (in euros)

Scales of unit costs change according to the country. The applicant must apply the scales of unit costs of the country hosting the Activity.

The scales of unit costs for sub-Action 3.1-Training and Networking are the following:

	Project costs	
	A3.1.2	B3.1.2
Austria	61	46
Belgium	65	51
Bulgaria	53	42
Croatia	62	49
Cyprus	58	45
Czech Republic	54	41
Denmark	72	55
Estonia	56	44
Finland	71	55
France	66	50
Germany	58	44
Greece	71	58
Hungary	55	43
Iceland	71	56
Ireland	74	58
Italy	66	51
Latvia	59	47
Liechtenstein	74	58
Lithuania	58	46
Luxemburg	66	52
Malta	65	52
Netherlands	69	54
Norway	74	56
Poland	59	47
Portugal	65	52
Romania	54	43
Slovakia	60	47
Slovenia	60	47
Spain	61	47
Sweden	70	55
Switzerland	71	54
Turkey	54	43
United Kingdom	76	58
Partner Countries	48	35

C) Action 3.1 Overview of funding rules for Networking Activities

Activity costs	Eligible costs	Financing mechanism	Amount	Rule of allocation	Reporting obligations
	<p><i>Eligible direct costs</i></p> <ul style="list-style-type: none"> - Personnel costs - Travel costs - Accommodation/food costs - Meetings costs - Publications/translations/information costs - Dissemination and exploitation of results - Other costs directly linked to the implementation of the project (including visa costs) <p><i>Eligible indirect costs</i></p> <p>A flat rate amount, not exceeding 7% of the eligible direct costs of the project, is eligible under indirect costs, representing the beneficiary's general administrative costs which can be regarded as chargeable to the project (e.g. electricity or internet bills, costs for premises, cost of permanent staff etc.)</p>	<p><i>Percentage of actual costs</i></p>	<p>50% total eligible costs (unless a lower % of EU grant is requested by the applicant) Up to € 20 000</p>	<p>Conditional: objectives and Activity programme must be clearly outlined in the application form</p>	<p>Full justification of the costs incurred, copy of invoices/receipts /travel tickets (only for direct costs). Achievements to be described in <i>final report</i>. Original signature list of all participants.</p>